



*This Project is co-financed by the  
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Turkey*

## SUPPORTING THE IMPLEMENTATION OF BY-LAW ON STRATEGIC ENVIRONMENTAL ASSESSMENT

Contract N° TR2018 ESOP MI A3 12/CNP/03

### ***INTERIM PROGRESS REPORT NO. 1 -FINAL-***

***AUGUST, 2019***

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## DOCUMENT CONTROL SHEET

<b>Contracting Authority</b>	Ministry of Environment and Urbanization, General Directorate of European Union and Foreign Relations
<b>Beneficiary</b>	Ministry of Environment and Urbanization, Directorate of EIA, Permit and Inspection
<b>Project</b>	Supporting the Implementation of By law on Strategic Environmental Assessment (SEA)
<b>EuropeAid No</b>	TR2018 ESOP MI A3 12/CNP/03
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## TABLE OF ABBREVIATIONS

CA	Contracting Authority
Contractor	Consortium of EPTISA Mühendislik – EPTISA Servicios and Integra Consulting
DG	Directorate General
EC	European Commission
EIA	Environmental Impact Assessment
EU	European Union
ICZM	Integrated Coastal Zone Management
MoAF	Ministry of Agriculture and Forestry
MoEU	Ministry of Environment and Urbanization
NAP	Nitrate Action Plan
NGO	Non-governmental Organisation
PSC	Project Steering Committee
SCM	Steering Committee Meeting
SEA	Strategic Environmental Assessment
TNA	Training Need Analysis
ToR	Terms of Reference

## 1. INTRODUCTION

### 1.1 BACKGROUND INFORMATION

The project 'Supporting the Implementation of By-law on Strategic Environmental Assessment (SEA)' (hereinafter also 'SEA Project'), financially supported by the European Union (EU) and Republic of Turkey, was launched on 18 April 2019 (by Administrative Order No. 1). Implementation of the SEA Project (until September 2020) shall contribute to the high level of environmental protection through integration of environmental considerations in the preparation and adoption of plans and programs which are likely to have significant effects on the environment. It shall result in enhanced institutional capacity for SEA and will support efficient implementation of the Bylaw on SEA.

The MoEU, as the main governmental authority in Turkey responsible for the environmental issues, is the key counterpart for the project (End Recipient).

The SEA Project is implemented by the consortium Eptisa Mühendislik Ltd. and Integra Consulting Ltd. (hereinafter the 'Contractor').

### 1.2 PURPOSE OF THE INTERIM PROGRESS REPORT

The purpose of the Interim Progress Report No. 1 is to describe the progress achieved during the first three months of the project implementation (i.e. in months 1 – 3), and to outline the plan of actions for the next reporting period i.e. for months 4 – 6.

## **2. ACTIVITIES CARRIED OUT DURING INCEPTION PHASE**

### **2.1 START-UP AND MOBILISATION OF THE PROJECT TEAM**

In order to be operational from the very beginning of the project, the Consortium mobilised the project team members to discuss and finalize the project management procedures and to prepare for the Kick-off Meeting. Initial internal discussions took place in the Project Office in Ankara (EPTISA Ankara Office) combined with the Skype and email communication with international team members.

### **2.2 ESTABLISHING THE PROJECT MANAGEMENT STRUCTURE AND PROCEDURES, PROJECT OFFICE AND BACKSTOPPING**

Eptisa has a permanent office in Ankara since 2007; hence the existing office in Ankara (EPTISA Ankara Office) is effective for the use of the project implementation since the first week of the project.

### **2.3 INTERNAL TRAINING FOR PROJECT MANAGEMENT TEAM**

A 1-day internal training was delivered, focusing on the principles and activities of the project, as well as task allocations to ensure that all the team is equally informed and ready to launch the specific project activities.

### **2.4 REVIEW OF TOR AND PROCEDURAL ISSUES PRIOR TO KICK-OFF MEETING**

The review of the ToR and related procedural issues was carried out by the project team prior the Kick-off Meeting.

### **2.5 KICK-OFF MEETING**

The Kick-off Meeting took place at the premises of the Ministry of Environment and Urbanisation, Directorate General of EIA, Permit and Inspection, on 24 April 2019 in Ankara. Representatives of the MoEU DG EIA P&I and DG EUFR, EUD, MoFA and the Contractor participated at the meeting to discuss the project management related issue and its implementation (see Annex I for presentation of the meeting). The Minutes of the meeting were drafted by the Consortium and distributed to the participants for the approval (see Annex II).

### **2.6 STAKEHOLDER AND BENEFICIARY CONSULTATIONS**

The consultation meeting with the Ministry of Environment and Urbanisation was held at the premises of the Ministry of Environment and Urbanisation, Directorate General of EIA, Permit and Inspection, Ankara, on 3 May 2019. The main focus of the meeting was to discuss details regarding the implementation of the project activities. Main conclusions were summarized in the Minutes of the Meeting, prepared by the Contractor and distributed to the participants for comments and approval (see Annex III).

### **2.7 REVIEW OF THE WORK PROGRAMME**

Following the consultations with the MoEU, the workplan was revised and updated including indication of the Project Steering Committee's (PSC) meetings, and SEA monitoring reports for two SEA pilots (see Annex IV). It needs to be noted that no major adjustments have been made. May and June 2019 were dedicated to the Inception Phase and the Opening Meeting, while the Contractor focused on preparatory works (including the Gap Analysis and the Training Need Analysis) in June – July 2019, with the aim to fully launch implementation of activities in September 2019.

## 2.8 DRAFTING INCEPTION REPORT AND ITS ANNEXES

The draft Inception Report was prepared by the Contractor. As requested by the formal letter of the Contractor to the MoEU, dated 16 May 2019 (see Annex V), the deadline for submitting the Inception Report was postponed to 10 June 2019. After integrating comments of the MoEU and the CA, the draft Inception Report was revised, and its final version approved by the letter of the CA dated on 19 July 2019.

### 3. ACTIVITIES IMPLEMENTED DURING REPORTING PERIOD

This section provides an overview of the activities implemented during months 1 – 3 of the project implementation.

#### 3.1 ACTIVITY 1.1. OPENING MEETING

An opening meeting was organized as 1-day event (Holiday Inn Çukurambar Hotel, Ankara, 18 June 2019). Its purpose was to introduce the SEA Project and its scope to the relevant stakeholders, and to discuss in particular selection of plans and programmes for SEA pilots (i.e. activities 1.3 and 1.4) and the training needs. The meeting combined presentations and plenary discussions (see the final agenda in Annex VI).

A questionnaire on the knowledge and awareness on SEA was prepared by the Contractor and used for a survey among the participants at the opening meeting (see Annex VII). Information leaflet about the project was prepared by the Contractor (see Annex VIII) and distributed to the participants at the meeting.

The final number of participants (116 (96 participants from MoEU and other institutions; 20 participants from the Contractor) exceeded number stipulated by the ToR (the ToR stipulates '*the participation of maximum 70 people*'). The Contractor arranged the meeting venue including the refreshment available during the event and lunch.

The Minutes of the opening meeting are enclosed in Annex IX.

#### 3.2 ACTIVITY 1.2. IDENTIFICATION OF CURRENT SITUATION

An approach to the Gap analysis (together with TNA, see Activity 2.1) was designed and discussed with the MoEU, as well as the questionnaire was prepared (see Annex IX) and the list of contacts to be approached. The interviews were carried out in 16 – 30 July 2019 with following stakeholders (see Annex XI):

- Ministry of Agriculture and Forestry – Water Management General Directorate (18.07.2019),
- Ankara Development Agency (16.07.2019)
- Ilbank (19.07.2019)
- Biologists Solidarity Association (19.07.2019)
- Ministry of Industry and Technology-Industrial Zones General Directorate (24.07.2019)
- Ministry of Industry and Technology-Development Agencies General Directorate & Regional Development Administrations General Directorate (24.07.2019)
- Ministry of Environment and Urbanization – Environmental Management General Directorate-Municipal Solid Waste Management Department (24.07.2019)
- Ministry of Culture and Tourism – Investment and Planning Department (26.07.2019)
- Ministry of Transportation and Infrastructure – Infrastructure Investments General Directorate (26.07.2019)
- Chamber of Environmental Engineers (30.07.2019)

#### 3.3 ACTIVITY 1.3. SELECTION OF 2 SECTORS AMONG PRIORITY SECTORS

The activity 1.3 was carried out in May – July 2019. Although in accordance with the ToR, the activity should have been finalized by the end of month 2 of the project implementation, following the request of the

Contractor (dated 28 June 2019), the deadline was postponed until 24 July 2019.

Based on the conclusions from meetings and discussions conducted within implementation of Activity 1.3, as well as following official correspondence of the MoEU with the relevant institutions, following plans were finally identified as a subject of pilot SEA application:

- Edirne-Kırklareli-Tekirdağ Integrated Coastal Zone Management Plan (ICZM), coastal zone management sector; competent planning authority: MoEU – DG Spatial Planning;
- Nitrate Action Plan (NAP, the name of the basin will be determined later), agriculture sector, competent planning authority: MoAF – DG Agricultural Reform.

In order to discuss details on expected planning process and initiation of SEA pilots, the meetings with the relevant competent planning authorities (i.e. MoEU – DG Spatial Planning, and MoAF – DG Agricultural Reform) were organized in cooperation with the MoEU on 17 and 18 July 2019.

The report on activity 1.3 was submitted on 26 July 2019.

### 3.4 ACTIVITY 2.1. PERFORMING TRAINING NEEDS ANALYSIS

As the TNA is carried out together with the gap analysis, relevant actions are described in the section 3.2 above. It should be noted that Gap analysis and TNA are ongoing and unrevised notes from initial interviews are provided in Annex XI as draft.

### 3.5 1<sup>st</sup> STEERING COMMITTEE MEETING

The first Steering Committee Meeting was held on 11 July 2019 in Ankara in the MoEU, the minutes of the meeting can be found in Annex X.

## **4. PLANNING FOR NEXT REPORTING PERIOD**

This section outlines steps and actions to be implemented during months 4 – 6 of the project implementation.

### **4.1 ACTIVITY 1.2. IDENTIFICATION OF CURRENT SITUATION**

An internet survey will be launched at the beginning of August 2019, and will run until early September 2019. The results will be summarized in the activity report, which will be submitted by the end of month 5 of the project implementation.

### **4.2 ACTIVITY 1.4. PREPARATION OF TWO DETERMINED PLANNING PROCESSES**

Following conclusions of the activity 1.3, two pilot SEA processes will be launched. The actions to be carried out in next three months include:

- Preparation of the detailed workplan for SEA process based on information about the planning process and its consultation with the MoEU and competent planning authorities (August);
- Initial analysis of linkages between selected plans and environmental issues (August – September);
- Identification of short-term experts and establishing SEA team (August – September);
- Preparation of initial baseline analysis (September – October);
- Launching preparation of the scoping reports (September – October).

### **4.3 ACTIVITY 2.1. PERFORMING TRAINING NEEDS ANALYSIS**

As the TNA is carried out together with the gap analysis, relevant actions are described in the section 4.1 above. The results will be summarized in the activity report, which will be submitted by the end of month 5 of the project implementation.

### **4.4 ACTIVITY 2.2. PREPARATION OF TRAINING PROGRAMS**

Preparation of the training programs will be initiated in mid-September 2019, which shall enable to integrate findings from the TNA and gap analysis. The draft training documents in English should be prepared by the end of October 2019, together with detailed schedule of the training modules (and additional training on quality control in SEA for the representatives of the MoEU) to be discussed with the MoEU.

### **4.5 ACTIVITY 2.4. AWARENESS RAISING WORKSHOPS FOR UNIVERSITIES, NGOS, CHAMBERS AND PUBLIC**

The draft workshop agenda will be prepared by mid-September and together with the timing of the first workshop will be discussed with the MoEU with the aim to organize it in October – November 2019 (potentially linked to activity 2.3). Following agreement with the MoEU, the logistical arrangements will be organized (venue, list of participants, invitations, etc.). The workshop documents in English will be prepared by mid-October 2019 (based on the date of the first workshop).

### **4.6 ACTIVITY 2.5. PERFORMING STUDY VISIT TO EU COUNTRIES**

The final selection of the country to visit should be made by the MoEU by the end of September 2019.

### **4.7 ACTIVITY 2.6. UPDATING EXISTING WEB-SITE WITH THE PROJECT OUTPUTS**

Following documents will be made available for upload during next report period:



1. Information leaflet on the project (prepared for the Opening Meeting) – already available;
2. Report on the gap analysis;
3. Report on the TNA;
4. Information note about launching the SEA Pilots.
5. Information note about the training modules;
6. Information note about the first awareness raising workshop.

## 5. ASSUMPTIONS AND RISKS

### 5.1 SEA PILOTS

Expected planning process for both NAP and ICZM should allow to carry out all necessary SEA steps within the timeframe of the SEA Project implementation. However, it assumes there are no significant delays in the planning process, and that the complete drafts of the planning documents are available to the Contractor by the end of month 13-14 (i.e. by the end of May/June 2020) at the latest. Otherwise, it might not be feasible to complete SEA pilots (Activity 1.4) by the end of month 17 as required by the ToR.

ANNEXES	
ANNEX I :	PRESENTATION OF THE CONTRACTOR FROM THE KICK-OFF MEETING
ANNEX II :	MINUTES OF THE KICK-OFF MEETING
ANNEX III :	MINUTES OF THE WORKING MEETING WITH THE MoEU
ANNEX IV :	WORK PLAN
ANNEX V :	LETTER OF THE CONTRACTOR TO THE MoEU
ANNEX VI :	AGENDA FOR THE OPENING MEETING
ANNEX VII :	QUESTIONNAIRE ON SEA KNOWLEDGE AND AWARENESS FOR THE OPENING MEETING
ANNEX VIII :	INFORMATION LEAFLET
ANNEX IX :	MINUTES OF THE OPENING MEETING
ANNEX X :	MINUTES OF THE STEERING COMMITTEE MEETING
ANNEX XI :	TNA INTERVIEWS

## ANNEX-I PRESENTATION OF THE CONTRACTOR FROM THE KICK-OFF MEETING



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# Supporting the Implementation of By-Law on Strategic Environment Assessment

TR2018 ESOP MI A3 12/CNP/03

**Kick-Off Meeting - Ankara, 24.04.2019**

Presented by/Sunan:  
**Burcu Aras / Pinar Yılmaz**



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# Summary for the Outputs and Activities Conducted under TA for implementation of the By-Law on SEA (EuropeAid/133447/D/SER/TR) 12.05.2014 – 12.05.2016



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## Activities conducted under TA for implementation of the By-Law on SEA

TA for implementation of the By-Law on SEA was implemented during the period May 12<sup>th</sup> 2014 to May 12<sup>th</sup> 2016, which was aiming ;

To create institutional capacity and to raise awareness necessary for the implementation of By-law on Strategic Environmental Assessment (SEA) for all sectors.



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## Project Synopsis

Project Summary Table (Synopsis)		
Project Title	Technical Assistance for Implementation of the By-Law on Strategic Environmental Assessment	
Contract Number:	Europe Aid:	Country
TR2010/0327.02-01/001	EuropeAid/133447/D/SER/TR	Turkey
Contracting Authority	Beneficiary	Contractor
Central Finance and Contracts Unit – CFCU	Ministry of Environment and Urbanization – MoEU	Consortium led by: EPTISA Mühendislik (TR)
Key Expert 1	Key Expert 2	Project Director
Pier Roberto Remitti	Mojca Hrabar	Halil Arda Dereli
Project Objective	To provide for a high level of protection of the environment and to contribute to the integration of environmental considerations into the preparation and adoption of plans and programs with a view to promoting sustainable development by ensuring that an environmental assessment is carried out of certain plans and programmes, which are likely to have significant effects on the environment.	
Project Purpose	To create institutional capacity and to raise awareness necessary for the implementation of By-law on Strategic Environmental Assessment (SEA) for all sectors.	
Expected Results	<p>Result 1</p> <p>Ministry of Environment and Urbanization and other competent authorities have necessary capacity and expertise in order to implement By-law on SEA.</p> <p>Result 2</p> <p>Raised awareness and capacity of local and national stakeholders (Universities, NGOs, Chambers and public) regarding the SEA processes to support active stakeholder participation for effective implementation of By-law on SEA in Turkey.</p>	
	Contract Value and kind	EUR 1.089.000 – Global price
	Project start date	12 May 2014
	Project duration	24 months

**Supporting the Implementation of By-Law on Strategic Environment Assessment**  
**TR2018 ESOP MI A3 12/CNP/03**  
**Stratejik Çevresel Değerlendirme Yönetmeliği'nin Uygulanmasının Desteklenmesi Projesi**

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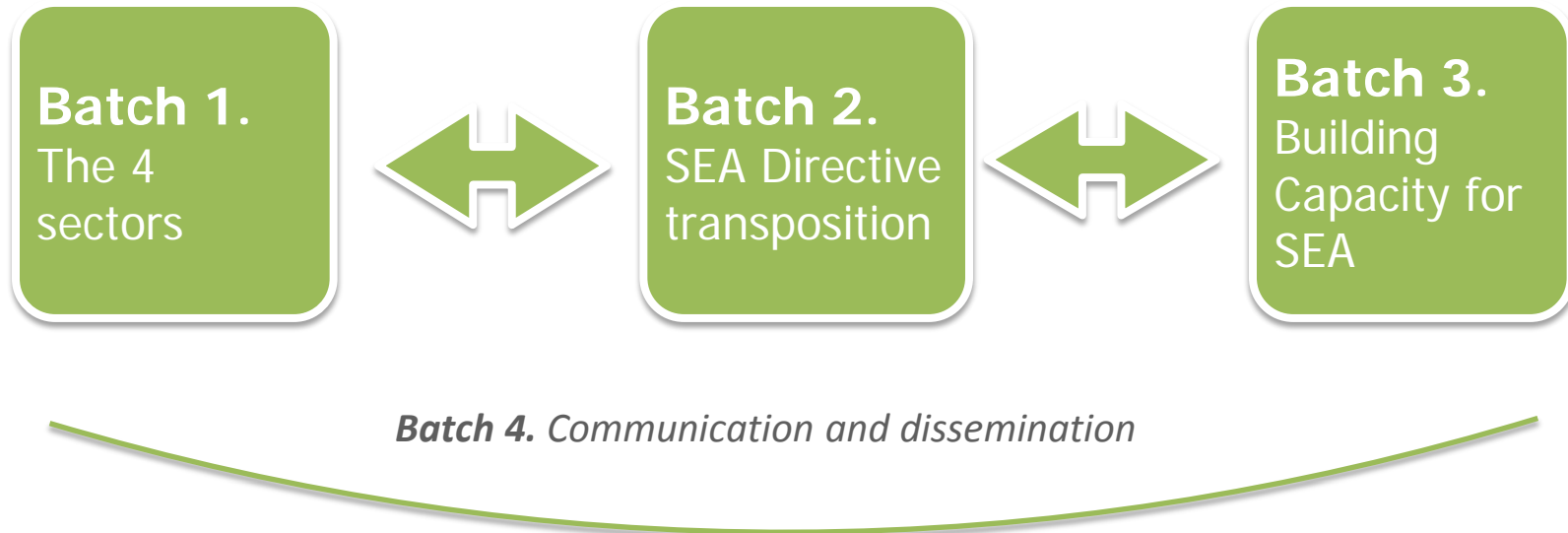




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## Activities conducted under TA for implementation of the By-Law on SEA

Project activities were grouped in 4 batches





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## SEA Project / Batch 1: the 4 sectors

**4 SEA sectors pilot processes** have been conducted and completed. Final documentation, including specific outcomes from each pilot sector and related Plan/Program, are provided in Annex XV and Annex XVII of Final Report.

The **4 SEA sector Guidances** plus a **SEA Guidance for IPA II Operational Programs** have been completed and published in form of SEA Booklets, and will serve as materials for dissemination of SEA methods and practices in future implementation of SEA system in the country.



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## Batch 2: SEA Transposition Reports

Five **Transposition Reports** have been prepared, providing a complete analytical background for design and implementation of the SEA system in the country. The first three Reports analyze SEA Transposition process and EIA/SEA systems in: England, Italy, The Netherlands, Denmark, Czech Republic, Croatia and Slovenia, namely:

**Report on the Transposition of SEA Directive in 6 EU/MCs**

**Report on evaluation of Different EIA/SEA Processes in 6 EU/MCs**

**Report on the organisational structure of EIA/SEA systems in 4 EU MCs**



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## Batch 3: Capacity Building on SEA

### 3 Study Visits

**1<sup>st</sup> Study Visit:**  
**Spain**

**Train of Trainers (10)**

**2<sup>nd</sup> Study Visit:**  
**Spain**

**Key Managers of MoEU and  
SEA Authorities (10)**

**3<sup>rd</sup> Study Visit:**  
**Czech Republic**

**Academies, NGOs, Chambers  
(10)**







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## Batch 4: Communication and Visibility

The project  
website was  
fully operational  
from February  
2015 with around  
16.000 hits along  
the project period

T.C.  
ÇEVRE VE ŞEHİRCİLİK  
BAKANLIĞI  
Stratejik Çevresel Değerlendirme Yönetmeliğinin Uygulanması  
Teknik Yardım Projesi  
(TR2015/0327.02-01/001)  
(default.aspx)

(default.aspx)

Bu proje Avrupa Birliği ve  
Türkiye Cumhuriyeti  
tarafından finanse edilmektedir.



Faaliyet 1.1 kapsamında dört proje sektörü "Enerji", "Su Yönetimi", "Tarım" ve "Bölgesel Kalkınma" olarak belirlendi.

Pilot projeler kapsamında SCD Kapsamlaştırma Raporları ve buna uygun olarak SCD Raporları isimli sektörler için geliştirilecektir.

- Konya Karapınar Enerji İhtisas Endüstri Bölgesi,
- Büyük Menderes Nehir Havza Yönetim Planı,
- Bozcaada ve Gökçeada Tarım Master Planı, ve
- Ankara Bölge Planı.



### SON HABERLER



SU YÖNETİMİ  
SEKTÖRÜNDE SCD  
PILOT SÜRECİ  
BAŞLATILDI

DEVAMI

### PROJE HAKKINDA (HAKKIMIZDA.ASPX)

Avrupa Birliği ve Türkiye Cumhuriyeti tarafından finanse edilen, T.C. Çevre ve Şehircilik Bakanlığının yarattancı, Merkezi Finans ve İhale Biriminin Sözleşme Makamı olduğu "Stratejik Çevresel Değerlendirme Yönetmeliğinin Uygulanması Teknik Yardım Projesi" faaliyetlerine 12 Mayıs 2014 tarihinde başlanmıştır. Eptisa Mühendislik öncülüğündeki konsorsiyum tarafından teknik destek sağlanan proje 24 ay süreklidir. Stratejik Çevresel Değerlendirme Yönetmeliğinin Uygulanması Teknik Yardım Projesi ile Türkiye'nin planlama sistemine Stratejik Çevresel Değerlendirme Yönetmeliğinin Türkiye'de tam ve etkin bir biçimde uygulanması için gerekli koşulların (yasal, kurumsal, idari ve teknik) oluşturulması için T.C. Çevre ve Şehircilik Bakanlığınca destek verilmesi hedeflenmektedir.



"BİRİNCİ SCD UZMAN  
GRUBU TOPLANTISI  
GERÇEKLEŞTİRİLDİ"

DEVAMI



"İSPANYA'DA ÇALIŞMA  
ZİYARETİ - EĞİTİCİLERİN  
EĞİTİMİ"  
GERÇEKLEŞTİRİLMİŞTİR

DEVAMI

### ARAMA

### KATEGORİLER

#### SEA Pilot Projeler

- Enerji Sektörü  
(YanMenuSayfa.aspx?YanMenuKategoriId=2039)
- Tarım Sektörü  
(YanMenuSayfa.aspx?YanMenuKategoriId=2038)
- Su Yönetim Sektörü  
(YanMenuSayfa.aspx?YanMenuKategoriId=2037)
- Bölgesel Kalkınma Sektörü  
(YanMenuSayfa.aspx?YanMenuKategoriId=2036)

#### Eğitimler

#### SEA Kitapçık ve Kılavuzlar

#### Fotografılar

### SON HABERLER

(HaberYazil.aspx?HaberId=6029)  
BÖLGESSEL KALKINMA  
SEKTÖRÜNDE SCD

Supporting the Implementation of By-Law on Strategic Environment Assessment

TR2018 ESOP MI A3 12/CNP/03

Stratejik Çevresel Değerlendirme Yönetmeliği'nin Uygulanmasının Desteklenmesi Projesi

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# Supporting the Implementation of By-Law on Strategic Environmental Assessment TR2018 ESOP MI A3 12/CNP/03

Supporting the Implementation of By-Law on Strategic Environment Assessment  
TR2018 ESOP MI A3 12/CNP/03  
Stratejik Çevresel Değerlendirme Yönetmeliği'nin Uygulanmasının Desteklenmesi Projesi

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## Supporting the Implementation of By-Law on Strategic Environmental Assessment Project

The project implementation period will be 18 months starting from 18 April 2019.

The project aims;

To enhance the institutional capacity and implement, disseminate the by-law on Strategic Environmental Assessment throughout the country in line with SEA Directive 2001/42/EC.



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## Supporting the Implementation of By-Law on Strategic Environmental Assessment Project

Results to be achieved during the project:

**Result-1:** Enhanced institutional capacity and expertise of the Ministry of Environment and Urbanization, and the relevant authorities on the first implementations of by-law on Strategic Environmental Assessment.

**Result-2:** Disseminated knowledge on the fundamentals of by-law on SEA to the national and local stakeholders (MoEU, competent authorities, universities, NGOs, chambers and public)





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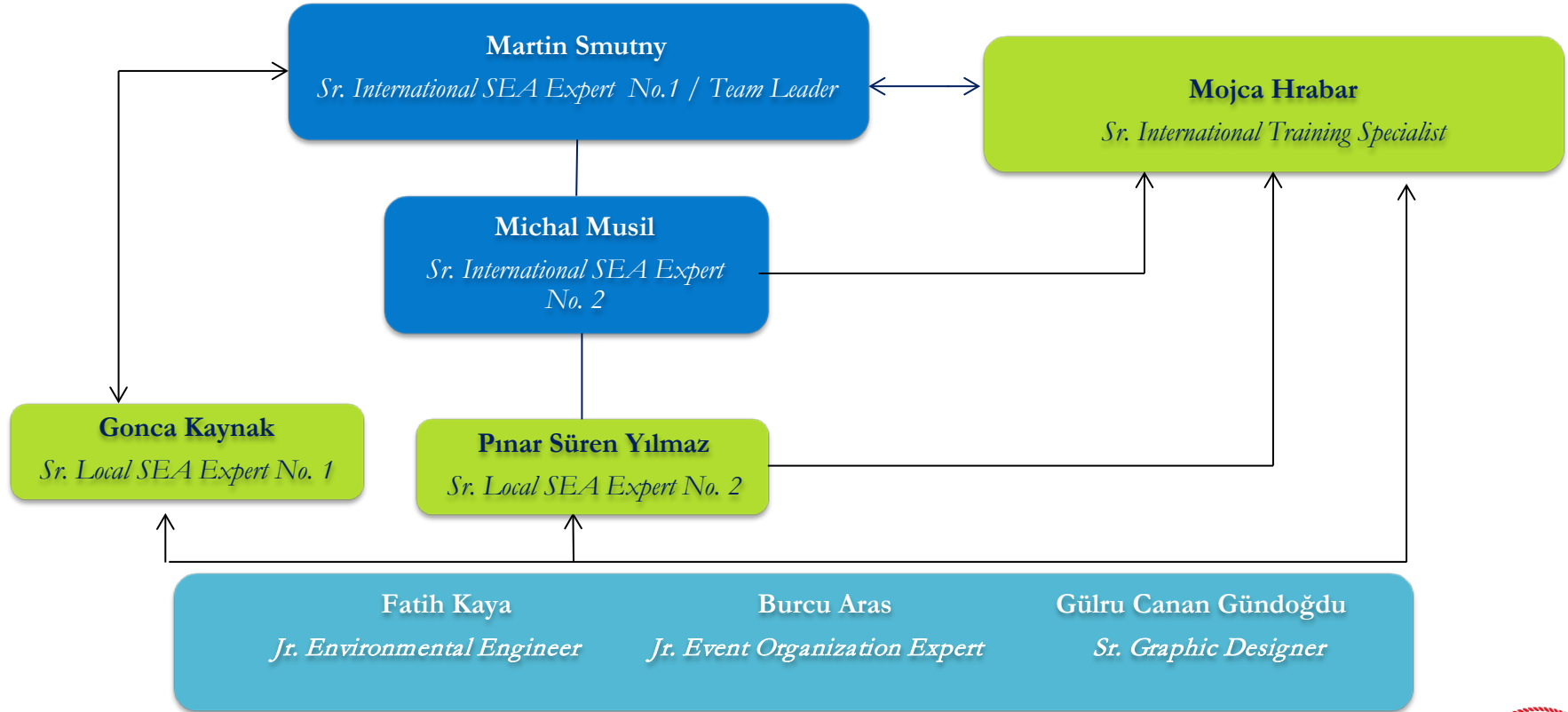
# Supporting the Implementation of By-Law on Strategic Environmental Assessment Project

SIMILARITIES BETWEEN THE ACTIVITIES OF TWO PROJECTS	
Activities of the new "SUPPORTING THE IMPLEMENTATION OF BY-LAW ON SEA" Project	Activities of previous "TECHNICAL ASSISTANCE FOR IMPLEMENTATION OF THE BY-LAW ON SEA" Project
Activity 1.1: Opening Meeting	Explanatory Meeting
Activity 1.2: Identification of Current Situation	
Activity 1.3: Selection of 2 sectors among priority sectors	Activity 1.1: Selection of four pilot project sectors
Activity 1.4: Preparation of two determined planning processes	
- Activity 1.4.1: Performing Scoping Meetings	Activity 1.7: SEA Scoping Reports (and SEA Reports)
- Activity 1.4.2: Performing Consultation Meetings	Activity 1.13: Implementation of four SEA Pilot Projects
- Activity 1.4.3: Performing Site Visits	Activity 1.15: Preparation of SEA Reports
- Activity 1.4.4: Performing an Evaluation Meeting	Activity 1.17: Preparation of 4 SEA guidelines on implementing SEA to the plans and programs on each pilot sector
Activity 2.1: Performing Training Needs Analysis	Performing Training Needs Analysis was an additional activity proposed by our Consortium in the Proposal at that time and then, it was successfully implemented
Activity 2.2: Preparation training programs	Activity 1.2: Train the Trainers
Activity 2.3: Delivery of trainings	Activity 1.12: Four training programmes on SEA and implementation of SEA will be organized
Activity 2.4: Awareness Raising Workshops for Universities, NGOs, Chambers and Public	Activity 1.3: Preparation of Booklets, Brochures and other Training Materials Activity 2.1: Organization of workshops and seminars on SEA
Activity 2.5: Performing Study Visit to EU Countries	Activity 1.4: Study visit to an EU Member Country Activity 1.9: Study visit for NGOs, universities and chambers
Activity 2.6: Updating Existing Web-Site with the project outputs	The existing website [ <a href="http://scd.cevre.gov.tr/">http://scd.cevre.gov.tr/</a> ] was established by our Consortium under TA Contract and it still exists
Activity 2.7: Closure Meeting	Activity 1.19: Project final meeting



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## Project Team

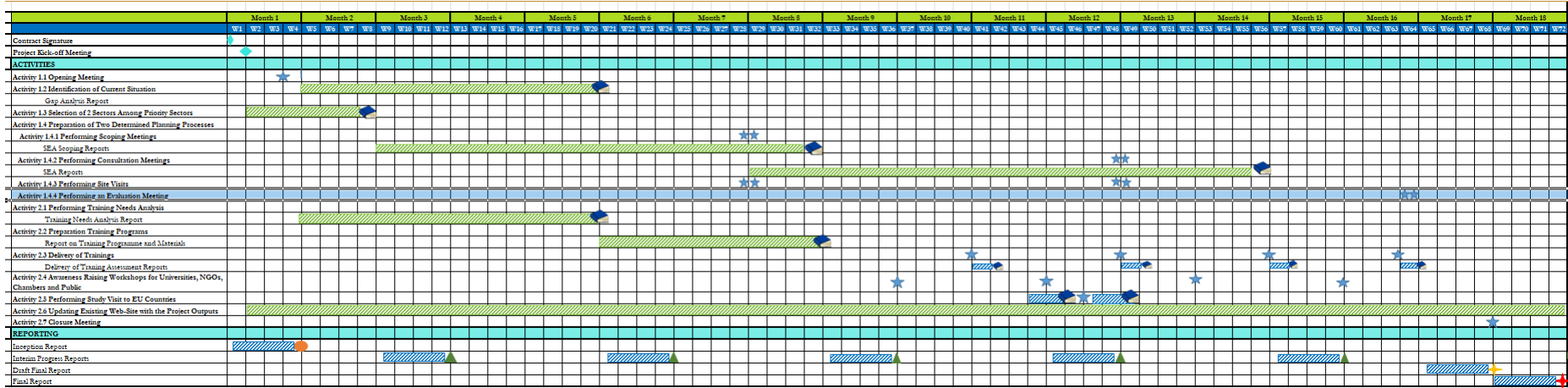




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# Project Work Plan

## -to be reviewed and updated within Inception Report-





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**Thank you for your attention !!!!**

## ANNEX-II MINUTES OF THE KICK-OFF MEETING





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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03

MINUTES OF KICK-OFF MEETING	
Contract Title:	: Supporting the Implementation of By law on Strategic Environmental Assessment (SEA)
Contract No / Type:	:
Project Ref No:	: TR2018 ESOP MI A3 12/CNP/03
Contracting Authority	: Ministry of Environment and Urbanization (MoEU)
Consultant	: Eptisa Mühendislik Ltd. Şti. (Turkey) in consortium with Integra Consulting S.r.o. (Czechia)
Subject of Meeting:	: Introduction of the all parties and their responsibilities
Date/Time:	: 24.04.2019 – 10.00 am
Venue:	: The General Directorate of EIA, Permit and Inspection
Participants	: Attendance Sheet is enclosed in Annex I
Annexes	: I- Attendance Sheet (2 pages) II- Technical Presentation (16 pages) III- Photos of the Kick-off Meeting (1 page)

**Note:** "These Minutes are record of events including actions and recommendations. Acceptance is assumed unless Consultant is informed."





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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03

No	ATTENDEES NAME	TITLE	INSTITUTION/COMPANY
1	Özge Gökçe Aktaş	Sector Manager	EU Delegation
2	C.Burak Bural	EU Affairs Expert	Ministry of Foreign Affairs, Directorate for EU Affairs-Directorate of Sectoral Policies
3	Özgür Ökmen	EU Affairs Expert	Ministry of Foreign Affairs, Directorate for EU Affairs-Directorate of Monitoring and Evaluation
4	Ismail Raci Bayer	Director	MoEU-IPA
5	Güven Seydioğlu	Task Manager	MoEU-IPA
6	Ercan Gülay	General Director	MoEU- Directorate of EIA
7	Çağatay Dikmen	Deputy General Director	MoEU- Directorate of EIA
8	Kemal Dağ	Head of Department	MoEU- Directorate of EIA
9	Nihan Şahin Hamamcı	Branch Manager	MoEU- Directorate of EIA
10	Aysun Boşça	Expert	MoEU- Directorate of EIA
11	Hakan Acar	Expert	MoEU- Directorate of EIA
12	Özge Erdem	Expert	MoEU- Directorate of EIA
13	Burcu Aras	Business Development Manager	Eptisa
14	Pınar Yılmaz	Environmental Engineer	Eptisa
15	Esra Elma	Environmental Engineer	Eptisa
16	Münevver Doğan	Environmental Engineer	Eptisa
17	Gizem Ceren Kadılar	Project Assistant	Eptisa



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Contracting Authority of this project is MoEU and Implemented by the General Directorate of EIA, Permit and Inspection of MoEU;

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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03

Agenda Item No	DESCRIPTION	ACTION BY	STATUS
1.0	<b>Introduction of the parties, their personnel and responsibilities</b>		
1.1	Attendees from all parties introduced themselves with their specific positions in the institution/project. (Annex – I: Attendance sheet of the kick-off meeting).	-	-
1.2 & 1.3	Eptisa project team provided brief information regarding the project by referring to the outcomes and activities conducted in previous TA project and project purpose and main activities have been presented (Annex II – : The technical presentation of Eptisa Project Team).	-	-
1.4	Inception Report will be submitted by the Consultant by 18 <sup>th</sup> of May, 2019.		
2.0	<b>Operational issues</b>		
2.1	<p>Representatives from the Ministry of Environment and Urbanization (MoEU) underlined the following important topics:</p> <ul style="list-style-type: none"> <li>– This project has great importance in terms of its expected results. The Consultant is expected to implement this project by taking into account the results of the previously implemented TA project in this field.</li> <li>– MoEU/General Directorate of European Union and Foreign Relations (DGoEUFR) is the Contracting Authority (CA) of the project and responsible for tendering, contracting, administration, overall project supervision, review and final approval of the reports, financial management including payments of project activities, while End-Recipient (Beneficiary) is the MoEU/ General Directorate of Environmental Impact Assessment, Permit and Inspection which is responsible for the technical implementation, coordination, supervision, assessment, execution, management and sustainability of the project.</li> <li>– Consultant shall submit their requests before the initiation of the activity in a way that there should be reasonable time for the CA to examine and to make a decision on it. Agreement of the Beneficiary shall be ensured for any request which is sent to the CA for approval. So, in order to shorten the approval process for especially NKE and incidental expenditure approval requests, a form including the approval/signature of Beneficiary may be prepared and sent to the CA for final approval.</li> </ul> <p>All necessary measures shall be taken by the Consultant to carry out the communication and visibility activities in line with the rules indicated in the Communication and Visibility Manual for EU External Actions and in close co-operation with the CA. CA shall be included in all communications between the Beneficiary and the Consultant. All letters shall be written to the attention of Mr. M. Ismail Raci Bayer, Director and all e-mails</p>	-	-

**eptisa**  
mühendislik



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Services is provided by Consortium of Eptisa Mühendislik Ltd. Şti. (Turkey) and Integra Consulting S.r.o.

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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03

Agenda Item No	DESCRIPTION	ACTION BY	STATUS
	shall be sent to Mr. Güven Seydioğlu, Task Manager.		
3.0	<b>Other Issues</b>		
3.1	<ul style="list-style-type: none"><li>Representative of Ministry of Foreign Affairs Directorate for EU Affairs underlined that NIPAC has the role of general coordination of the EU negotiations and closely following acquis harmonisation and opening/closing benchmarks of chapters. In line with NIPAC's main role and IPA Action Plan for 2014-2020 and also based on lessons learnt and experiences gained from the previous Financial Cooperation Programming Periods with EU, NIPAC will actively follow the project and join its all activities.</li><li>In this regard, invitation for the all events, list of activities to be implemented in this Project and the reports will be shared by the MoEU with NIPAC representative in a timely manner in order to give opportunity for participation and providing comments.</li><li>According to the By-Law on SEA in force, there are five sectors to apply SEA. These are: coastal management, land use planning, water management, agriculture and tourism sectors. Subsequent to importance of the sectors to be selected for the pilot SEA studies underlined by the Consultant, it has been informed by the MoEU representatives that there are plan/programmes in water management and agriculture sectors ready to apply SEA. As the water management and agriculture sectors have previously been worked under the scope of previous TA project, it has been suggested by EUD representative to select sectors different than water management and agriculture, if possible. In this regard, land use planning sector pointed out by the Consultant as an alternative sector as the Consultant is currently working with Bank of Provinces for a World Bank project. To apply an SEA on plan/programmes in land use planning sector, the Beneficiary will check during the Inception Phase and the Consultant will do his best for facilitation of the process thanks to current contacts in Bank of Provinces. The Consultant is expected to share his own views in the Inception Report regarding selection of pilot sectors among five sectors together with the progress achieved in the Inception Phase regarding this specific Activity, which is Activity 1.3 in ToR.</li><li>A website (<a href="http://www.scd.cevre.gov.tr">www.scd.cevre.gov.tr</a>) has been already created within the scope of previous SEA project, and then it changed as <a href="http://www.scd.csb.gov.tr">www.scd.csb.gov.tr</a> which is being used by the Beneficiary</li></ul>		



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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03

Agenda Item No	DESCRIPTION	ACTION BY	STATUS
	<p>to present SEA implementations of the MoEU/ General Directorate of Environmental Impact Assessment, Permit and Inspection. It has been discusses that a link will be provided in <a href="http://www.scd.csb.gov.tr">www.scd.csb.gov.tr</a> for the website to be created for this project and it will be updated during the implementation of this Project.</p> <p>– Although ToR stated that opening event will be held in the inception phase, it has decided at the meeting that this meeting will be held after Eid Holiday. However, preparation of Inception Report and preparatory works for organization of the event will be started by the Consultant in this stage, including preparation of venue proposals for the approval of the Beneficiary for the agreed date, which might be 18 June 2019.As the Inception Report will be approved till the date of event, Inception Phase activities and findings will also be presented in the Opening Event.</p>		

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Services is provided by Consortium of Eptisa Mühendislik Ltd. Şti. (Turkey) and Integra Consulting S.r.o.

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**ANNEX-III MINUTES OF THE WORKING MEETING WITH THE MOEU**



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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03

MINUTES OF WORKING MEETING NO.1		
Contract Title:	:	Supporting the Implementation of By law on Strategic Environmental Assessment (SEA)
Contract No / Type:	:	TR2018 ESOP MI A3 12/CNP/03
Project Ref No:	:	
Contracting Authority	:	Ministry of Environment and Urbanization (MoEU)
Consultant	:	Eptisa Mühendislik Ltd. Şti. (Turkey) in consortium with Integra Consulting S.r.o. (Czechia)
Subject of Meeting:	:	Introduction of the project activities
Date/Time:	:	03.05.2019 – 10.00 am
Venue:	:	The General Directorate of EIA, Permit and Inspection
Participants	:	Attendance Sheet is enclosed in Annex I
Annexes	:	I- Attendance Sheet (2 pages) II- Technical Presentation (19 pages)

*Note: "These Minutes are record of events including actions and recommendations. Acceptance is assumed unless Consultant is informed."*



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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03

No	ATTENDEES NAME	TITLE	INSTITUTION/COMPANY
1	Nihan Şahin Hamamcı	Branch Manager	MoEU- Directorate of EIA
2	Aysun Boşça	Expert	MoEU- Directorate of EIA
3	Hakan Acar	Expert	MoEU- Directorate of EIA
4	Serdar Hakkaçılmaz	Project Director	Eptisa
5	Martin Smutny	Team Leader	Integra Consulting
6	Mojca Hrabar	Key Expert	Eptisa
7	Gonca Kaynak	Environmental Engineer	Eptisa
8	Pınar Yılmaz	Environmental Engineer	Eptisa
9	Esra Elma	Environmental Engineer	Eptisa
10	Münevver Doğan	Environmental Engineer	Eptisa
11	Gizem Ceren Kadılar	Project Assistant	Eptisa





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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03

Agenda Item No	DESCRIPTION	ACTION BY	STATUS
1.0	<b>Introduction of the project activities</b>		
1.1	The Consultant opened the meeting providing that it should mainly focus on the issues related to the way of implementation of the project activities, followed by several coordination aspects. The conclusions of the meeting shall be integrated in the Inception Report.	-	-
2.0	<b>Operational issues</b>		
2.1	Ms. Nihan Hamamci, representative of the MoEU, stressed out that the project is important for SEA development in Turkey. She further explained that the SEA Bylaw was adopted in April 2017, and since then one SEA report was prepared for Gediz River Basin Management (however without proper SEA procedure as required by the SEA Bylaw). The MoEU established a new website providing information about SEA. A number of water management plans have been prepared (three flood management plans and seven river basin management plans), and the Directorate General of Water Management is in general open for cooperation on SEA (there is a specific unit dealing with environmental issues including SEA and EIA). Two screening applications were submitted to the MoEU – on the nitrate action plan and on the national rural development programme (which however was already drafted and adopted in 2006). The MoEU decided that the nitrate action plan should undergo SEA.	-	-
3.0	<b>Presentation of Consultant</b>		
3.1	Further discussion was structured along the activities both in the Inception and Implementation Phases. Main conclusions can be summarized as follows: <ul style="list-style-type: none"> <li>- Although the ToR highlights five sectors stipulated by the SEA Bylaw as of the day, wherever relevant, representatives of other sectors covered by the EU SEA Directive will also be invited to participate at the project activities;</li> <li>- Inception Phase</li> <li>- There are several issues to be discussed and agreed on during initial stage of the project – in particular selection of the plans and programmes for SEA pilot. This might require further consultations with the MoEU as well as with other relevant stakeholders. Final selection of the plans and programmes for SEA pilots will affect the overall methodological approach to SEA pilots (including its schedule), which should be reflected in the Inception Report. Considering above mentioned and also upcoming Ramadan period, it was agreed by that the Inception Report will be submitted to the MoEU by 10 June 2018. Following this agreement, the Consultant will formally request extension of the Inception Period accordingly. However, it</li> </ul>		



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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03

Agenda Item No	DESCRIPTION	ACTION BY	STATUS
	<p>needs to be pointed out that proposed extension will not affect the Work Programme for the implementation phase and the activities will be carried out in accordance with the deadlines stipulated by the ToR;</p> <ul style="list-style-type: none"><li>- The Work Programme will be reviewed as a part of preparation of the Inception Report. No major revisions are expected – in principle, May and June 2019 will be dedicated to the Inception Phase and opening meeting, the Consultant will focus on preparatory works (including gap analysis and TNA) during July- August 2019, and implementation of activities will be fully launched in September 2019. As already mentioned above, the detailed timing of SEA pilots will strongly depend on the plans or programmes to be assessed;</li><li>- The MoEU may also suggest relevant stakeholders to be consulted during the Inception Phase, in particular in relation to selection of the plans and programmes for SEA pilots (see further bellow);</li></ul> <p>Implementation phase</p> <ul style="list-style-type: none"><li>- The opening meeting (activity 1.1) will be organized as half day event on 18 June 2018 in order to present the project and to discuss in particular SEA pilots and training needs and demands, combining presentations and plenary/group discussion. A questionnaire on the knowledge and awareness on SEA (in line with TNA) will be prepared by the Consultant and attached to the invitation. Information leaflet about the project will be prepared by the Consultant and distributed to the participants at the meeting. Persons, involved in activities organized during previous SEA project, will also be invited to the opening meeting; The Consultant shall be informed if there is any specific demand of the Beneficiary about the opening meeting. On the other hand, it might be expected to increase the number of participants from 70 to 100. Details of the agenda for the opening meeting shall be clarified however, it is planned as a half day activity. The consultant will arrange the meeting venue including two coffee breaks and lunch. An introductory leaflet shall be prepared by the Consultant.</li><li>- Identification of Current Situation (activity 1.2) will attempt to (i) analyse existing capacities of the MoEU and planning authorities to coordinate and manage SEA processes, and (ii) analyse relevant planning schemes in order to estimate a number of SEAs, which can be expected to be conducted in coming years. The analysis will address all sectors, and relevant authorities at the national and provincial levels, as well as in Metropolitan Municipalities will be approached. The analysis will mainly employ questionnaire survey, supported by direct interviews with the most relevant stakeholders, as well as</li></ul>		



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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03

Agenda Item No	DESCRIPTION	ACTION BY	STATUS
	<p>it will take into account discussions at the opening meeting;</p> <ul style="list-style-type: none"> <li>- Selection of sectors for SEA pilots (activity 1.3) will primarily focus on five sectors covered by the SEA Bylaw, however plans and programmes from other sectors stipulated by the EU SEA Directive is also possible (in such case, the EUD has to be consulted though). The MoEU informed the Consultant about recent communication with sectors providing that there is a high interest in SEA in the water sector, while there has been no reaction from the tourism sector. There is one possible option in the agriculture sector – nitrate action plan – the Consultant will check applicability of SEA to this type of plan during Inception Phase. The MoEU is in communication with Bursa Metropolitan Municipality, which launched amendments of the municipal spatial plan in 2018 – the MoEU should receive more details from Bursa Metropolitan Municipality until 10 May 2019, and will share the information with the Consultant then. In addition, Istanbul Metropolitan Municipality recently approached the MoEU by the formal letter informing the MoEU that preparation of the municipal waste management plan for Istanbul was initiated recently. The MoEU will ask Istanbul Metropolitan Municipality about further details regarding expected planning procedure and its willingness to apply SEA for the waste management plan. The municipalities involved in the World Bank funded project on sustainable cities (e.g. Kayseri Metropolitan Municipality) can also be considered as potential candidates for SEA pilots;</li> <li>- The design and approach to SEA pilots (activity 1.4) will be developed after the selection of the plans or programmes, considering specific features of selected strategic documents and related planning procedures;</li> <li>- The Training Needs Analysis (activity 2.1) will follow approach employed in the previous SEA project. Representatives of all relevant sectors will be approached, the planning authorities and practitioners represent the main target groups. The opening meeting will be also used to get initial feedback on the training needs, followed by questionnaire survey and interviews with the most relevant stakeholders. The TNA and gap analysis (activity 1.2) will be carried out jointly. The Consultant will revise the list of contacts compiled during previous SEA project, as well as the MoEU will provide updated contacts available;</li> <li>- Preparation of the Training Programme (activity 2.2) will be initiated during summer period 2019 with aim to submit a report on training programme together with training materials earlier than required by the ToR (which stipulated the deadline for this activity by the end of month 8). The training design will consider different needs of the main target groups, in particular it will</li> </ul>		





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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03

Agenda Item No	DESCRIPTION	ACTION BY	STATUS
	<p>specifically address procedural aspects (for the planning agencies), and the methods and tools to be used in SEA (for practitioners);</p> <ul style="list-style-type: none"> <li>- The Delivery of the Training Programme (activity 2.3) will start in November – December 2019 (one training module), and continue in the period January – June 2020 with three training modules. The timing of the training modules will be further specified in order to link it to SEA pilots (and use experience from the SEA pilots in the later training modules). The MoEU team will be extensively involved in the training as co-trainers, the Consultant will also check availability of the other trainers trained within the previous SEA project during Inception Phase. It was agreed that the training programme should be structured along the key target groups rather than on sectoral basis (as stipulated by the ToR), while keeping quantitative target i.e. four training modules and eight training days. Each target group has different needs and demands regarding SEA. Therefore, it was proposed and agreed that following training modules will be organized:</li> <li>- Module 1: Training for the land-use planning sector (mainly for representatives of provinces and municipalities);</li> <li>- Module 2: Training on SEA procedure for central planning authorities;</li> <li>- Module 3: Training on SEA for practitioners;</li> <li>- Module 4: Training on quality control in SEA for the representatives of the MoEU and other relevant authorities (e.g. environmental department in the Directorate General of Water Management).</li> </ul> <p>As the above proposed structure of trainings differs from the ToR, the Consultant will formally request approval for modification.</p> <ul style="list-style-type: none"> <li>- The first Awareness raising workshop (activity 2.4) will be organized in the period October – November 2019, other three workshops between January – June 2020. Similar to the training workshops, the timing of the awareness raising workshops will be further specific in order to possibly link it to SEA pilots (and use experience from the SEA pilots in the later workshops). The workshops will be designed for 'mixed' target groups, the participants for each workshop will be invited based on the 'territorial' approach i.e. representatives of all relevant target groups from certain part of the Turkish territory;</li> <li>- Two options regarding the Study visit (activity 2.5) were introduced by the Consultant – Spain and joint visit to Slovenia and Croatia. Both options would provide opportunity to meeting with SEA competent authorities, planning agencies, and practitioners. The MoEU will inform the Consultant about</li> </ul>		



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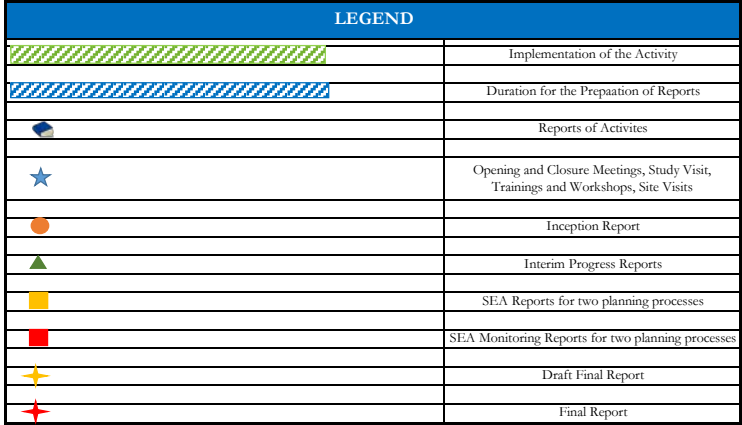
## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03

Agenda Item No	DESCRIPTION	ACTION BY	STATUS
	<p>preferred option during the Inception Phase. The study visit shall be organized in April – May 2020;</p> <ul style="list-style-type: none"><li>- The Consultant will provide on a timely manner all relevant information and documents to be uploaded by the MoEU on the website (activity 2.6);</li><li>- The Closure Meeting (activity 2.7) will be organized as 1-day event, in order to present and discuss outputs and results and the way forward;</li></ul>		
4.0	Other Issues		
4.1	The MoEU informed the Consultant that the PSC will meet on the quarterly bases i.e. linked to the interim reports. The Consultant will coordinate preparation of the PSC meetings with the MoEU and the EUD.	-	-

## ANNEX-IV WORK PLAN

## Work Plan



**ANNEX-V LETTER OF THE CONTRACTOR TO THE MOEU**

REPUBLIC OF TURKEY  
MINISTRY OF ENVIRONMENT AND URBANISATION  
DEPARTMENT OF EU AND FOREIGN RELATIONS  
Mustafa Kemal Mahallesi Eskişehir  
Devlet Yolu (Dumlupınar Bulvarı) 9. km.  
No: 278 Çankaya / ANKARA  
Tel: 0 (312) 474 03 50-51  
Fax: 0 (312) 474 03 52-53

Date : 16.05.2019  
Ref : EPB-009

**Project** : Supporting the Implementation of By-Law on Strategic Environmental Assessment  
No TR2018 ESOP MIA3 12/CNP/03  
**Subject** : Inception Report  
**Your Ref No** : -  
**Our Prev. Ref No** : EPB-007

Dear Mr. İsmail Raci BAYER,

The reference is made to the revised final version of the Minutes of Working Meeting between the Ministry of Environment and Urbanisation and the Consultant (held on 3 May 2019), sent by our letter with reference no EPB-007 on 15 May 2019.

As it is mentioned in the Minutes, the decision on the approach to certain project activities – in particular selection of the plans and programmes for SEA pilot – requires further consultations with the MoEU as well as with other relevant stakeholders during initial stage of the project. The final selection of the plans and programmes for SEA pilots may affect the overall methodology for SEA pilots (including its schedule), and therefore it should be reflected in the Inception Report. Considering above mentioned and also Ramadan period, the Beneficiary and the Consultant initially agreed at the working meeting that a sufficient time is needed for preparation of the Inception Report.

Following above described, we would hereby like to request your approval of the extension of the deadline for submitting the Inception Report by 10 June 2020 noting that the ToR stipulates the Inception Report *to be produced after one month from the start of implementation*.

Please note that this deadline will not affect the Work Programme of the implementation phase and the project activities will be carried out in accordance with the deadlines stipulated by the ToR.

Sincerely yours,



Serdar Hakkaçılmaz  
Head of Project Management Department

## ANNEX-VI AGENDA FOR THE OPENING MEETING



This project is funded by the European Union.  
Bu proje Avrupa Birliği tarafından finanse edilmektedir.



## OPENING MEETING - AGENDA

DATE	: 18/06/2019
TIME	: 09.30 – 14.00
PLACE	: Holiday Inn Çukurambar Hotel
ADDRESS	: İşçi Blokları Mahallesi, 1484. Sk. No. 3, 06330 Çankaya/Ankara

Time		Agenda	Speakers
09:30	10:00	Registration of participants and welcome coffee / tea	
		Moment of Silence and Turkish National Anthem	
10:00	11:00	OPENING REMARKS	<b>-Mr. Yahya KESİMAL</b> Rep. Of Deputy General Director , General Directorate of EIA Permit and Inspection , Ministry of Environment and Urbanization <b>-Mr. Bülent ÖZCAN</b> Rep. Of General Director , Ministry of Foreign Affairs, Directorate of EU Affairs <b>-Mr. Mehrali Ecer</b> Rep. Of Deputy Minister, General Directorate of EU and Foreign Affairs, , Ministry of Environment and Urbanization
11:00	11:15	Coffee break	
11:15	11:45	Introduction to the project, Objectives, Overview of activities, Project Team	<b>Mr. Martin SMUTNY</b> Team Leader
11:45	12:15	SEA pilot applications and Capacity building activities and within the scope of the project	<b>Mr. Michal Musil</b> Senior International SEA Expert <b>Ms. Mojca HRABAR</b> Senior International Training Specialist
12.15	12.45	Stratejik Çevresel Değerlendirme Yönetmeliği ve Projeden Beklentiler	<b>Sn. Nihan ŞAHİN HAMAMCI</b> Branch Manager, General Directorate of EIA Permit and Inspection, Ministry of Environment and Urbanization
12:45	14:00	Lunch	



Çevre ve Şehircilik Bakanlığı  
Avrupa Birliği ve Dış İlişkiler  
Genel Müdürlüğü



Çevre ve Şehircilik Bakanlığı  
Çevresel Etki Değerlendirmesi,  
İzin ve Denetim Genel Müdürlüğü

eptisa  
mühendislik



**ANNEX-VII QUESTIONNAIRE ON SEA KNOWLEDGE AND AWARENESS FOR THE  
OPENING MEETING**



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## Questionnaire on current capacities regarding **Strategic Environmental Assessment (SEA)** in Turkey

The questionnaire is intended for collection of information on the current capacities and knowledge about SEA in Turkey.

**1) To what extent are the environmental issues considered in the planning process in Turkey? Please think about the preparation and implementation of plans and programmes, not the design or implementation of concrete projects.**

- a) Not at all
- b) At minimum level – some environmental issues are mentioned in the documentation,
- c) To a certain extent – only certain/the most important environmental issues are considered,
- d) Environmental issues are analysed, but not taken into account when decisions are made,
- e) Environmental issues are analysed and the findings are used in the decision-making.

**2) In your opinion, which sectors in Turkey are implementing plans or programmes with the largest environmental impact? (select up to 2 sectors)**

- a) Water management
- b) Transport
- c) Energy
- d) Agriculture
- e) Fisheries
- f) Forestry
- g) Industry
- h) Regional development planning
- i) Urban, rural and land-use planning
- j) Waste Management
- k) Telecommunications
- l) Tourism
- m) Other:.....

**3) What is your experience with Strategic Environmental Assessment (SEA) so far (select only one – the one that fits best)?**

- a) I have no previous experience.
- b) I have heard of SEA, but I am not familiar very well with the concept.
- c) I have attended seminars/workshops on SEA and I understand the process quite well, but do not use it at my work,
- d) I work on SEA in a public authority,
- e) I am introducing SEA concept in plans and/or programmes I work on,
- f) I have studied some literature and cases on SEA from other countries out of my own interest,
- g) I am doing research in the field of SEA,
- h) I participated in pilot activities on SEA of past capacity building projects
- i) Other:.....





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## Questionnaire on current capacities regarding **Strategic Environmental Assessment (SEA)** in Turkey

4) If you are already familiar with SEA (answers c-i above), please rank the statements according to what extent you agree with them (how true you think they are).

STATEMENT	Strongly Disagree	Disagree	Agree	Strongly Agree	Not Sure/not applicable
SEA is a useful tool for decreasing the environmental impacts of planning.					
SEA will contribute to improvement of EIAs.					
The precision of SEA methods and assessments is low.					
The quality of SEA depends entirely on amounts of data available and their quality.					
Public consultation improves the quality of results of SEA and therefore the plan/programme.					
SEA is expensive.					
SEA is time consuming.					
SEA can be used as consensus-building tool.					



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## Questionnaire on current capacities regarding **Strategic Environmental Assessment (SEA)** in Turkey

- 5) The list below shows the activities to be carried out in the SEA process. Which steps of the SEA are likely to be the difficult ones? Please rank them according to your opinion about their difficulty – with 1 being the easiest and 9 the most difficult.

STEP	Comment	Ranking (1 to 9)
<b>Screening</b>	Decision on whether the plan/programme is likely to have significant environmental effects	
<b>Baseline analysis</b>	Data collection, review of current state of the environment and its likely future evolution	
<b>Scoping</b>	Identification what environmental (including health) issues should be addressed in SEA	
<b>Selection of assessment methods</b>	How can the environmental impacts of the implementation of plan/programme be estimated?	
<b>Assessment of impacts of plan/programme on the environment</b>	What are the likely impacts associated with the plan or programme on the environment	
<b>Analysis of alternatives</b>	Are there different ways to achieve the objective of the plan/programme, with smaller environmental impact?	
<b>Formulation of SEA recommendations (mitigation measures) for the plan/programme</b>	What can be done to avoid and/or decrease environmental impacts of the plan/programme implementation?	
<b>Integration of SEA recommendations into the plan/programme</b>	How to consider SEA recommendations in the plan or programme and its adoption	
<b>Monitoring plan</b>	Monitoring of the environmental effects of implementation of plan/programme including follow-up measures	





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## Questionnaire on current capacities regarding **Strategic Environmental Assessment (SEA)** in Turkey

- 6) Below is a list of issues that are necessary for successful implementation of SEA in Turkey.  
Please rank these issues according to your opinion on their importance.

ISSUE	Not important at all	Somewhat important	Important	Very important	Not Sure/not applicable
Access to data (databases)					
Support of environmental authorities with assessment of the quality of data					
Coordination between institutions					
Public participation					
Transparency of the process, e.g. publishing the SEA report					
Clear deadlines for institutional action in different steps in the process					
Clear instructions for assessment of quality of SEA report					
Sharing of information and good practice on methods of assessment					





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## Questionnaire on current capacities regarding **Strategic Environmental Assessment (SEA)** in Turkey

### 7) Is there any consideration of possible alternatives when dealing with environmental issues in Turkey?

- a) Yes.
- b) No.

#### 7.1) If yes, what is the practice of formulating and assessing the alternatives (select only one)?

- a) Mostly several alternatives are defined and assessed in the planning process, the selected one being the best according to a set of criteria,
- b) Mostly the proposed actions are compared only to "zero" alternative (situation without plan/programme implementation),
- c) alternatives are rarely defined and assessed – it all depends on the responsible authority and the team,
- d) alternatives are rarely defined and assessed – it all depends on who is funding the plan/programme,
- e) alternatives are never defined.

### 8) Have you worked on EIA?

- a) Yes.
- b) No.

If yes, what are the lessons learned by EIA implementation that could be used for introducing SEA?

.....

.....

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### 9) Do you have any suggestions and/or recommendations for the project team regarding participation in the project, capacity building and SEA implementation in Turkey?

.....

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## ANNEX-VIII INFORMATION LEAFLET

MINUTES OF STEERING COMMITTEE MEETING	
Contract Title:	: Supporting the Implementation of By law on Strategic Environmental Assessment (SEA)
Contract No / Type:	: TR2018 ESOP MI A3 12/CNP/03
Project Ref No:	:
Contracting Authority	: Ministry of Environment and Urbanization (MoEU) General Directorate of European Union and Foreign Relations
Consultant	: Eptisa Mühendislik Ltd. Şti. (Turkey) in consortium with Integra Consulting S.r.o. (Czechia)
Subject of Meeting:	: Steering Committee Meeting
Date/Time:	: 11.07.2019 – 14.00
Venue:	: Grand Venue of General Directorate of European Union and Foreign Relations
Participants	: Attendance Sheet is enclosed in Annex I
Annexes	: I- Attendance Sheet (2 pages) II- Technical Presentation (14 pages) III- Photos of the Kick-off Meeting (1 page)

*Note: "These Minutes are record of events including actions and recommendations. Acceptance is assumed unless Contractor is informed."*





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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03

No	ATTENDEES NAME	TITLE	INSTITUTION/COMPANY
1	Özge Gökçe Aktaş	Sector Manager	EU Delegation
2	C.Burak Bural	EU Affairs Expert	Ministry of Foreign Affairs, Directorate of EU Affairs-Directorate of Sectoral Policies
3	Ismail Raci Bayer	Director	MoEU-IPA
4	Güven Seydioğlu	Task Manager	MoEU-IPA
5	Kemal Dağ	Deputy Chairman	MoEU- Directorate of EIA
6	Nihan Şahin Hamamcı	Branch Manager	MoEU- Directorate of EIA
7	Aysun Boşça	Expert	MoEU- Directorate of EIA
8	Serdar Hakkaçılmaz	Project Director	Eptisa
9	Pınar Yılmaz	Environmental Engineer	Eptisa
10	Münevver Doğan	Environmental Engineer	Eptisa
11	Gizem Ceren Kadılar	Project Assistant	Eptisa



Agenda Item No	DESCRIPTION	ACTION BY	STATUS
1.0	<b>Introduction to the meeting</b>		
	MoEU-IPA welcomed the participants and briefly referring to the progress achieved so far, he mentioned about, noted that almost three month was spent so far for the Project with close coordination and co-operation of the concerned parties.	-	-
2.0	<b>Presentation of the Inception Report</b>		
	<p>Consultant briefly summarized aim, scope, submission and commenting schedule of the Inception Report submitted on duly time last 11<sup>th</sup> of June 2019, highlighting that only minor changes to Project ToR and Methodology Offer have been requested/proposed for the further implementation of the Project. Namely;</p> <ul style="list-style-type: none"> <li>– It summarizes the activities carried out in the Inception Phase and initial findings and conclusions</li> <li>– 1<sup>st</sup> draft of the Inception Report submitted on 11 June 2019</li> <li>– Comments provided by the MoEU and CA (both on the 1<sup>st</sup> draft and revised document)</li> <li>– It will be finalized after the 1<sup>st</sup> SCM (proposed modification of indicators will be removed from the IR)</li> <li>– Minor changes to Project ToR: <ul style="list-style-type: none"> <li>i)Additional training on quality control for the MoEU (Activity 2.2&amp;2.3);</li> <li>ii)Uploading documents to the project website by the Contractor (activity 2.6)</li> </ul> </li> </ul> <p>It was proposed by EUD that it would be better if the existing web-site is used instead a new one linked to the existing web-site in order to prevent any confusion and gather both project documents in one place. Also it was proposed that it would be better if the web-site is managed and uploaded by the MoEU in order to ensure sustainability of the web-site after project completion. It was decided that MoEU and the Consultant will discuss this issue in the light of the EUD recommendations and will proceed accordingly.</p>	-	-
3.0	<b>Completed and ongoing works in 1<sup>st</sup> quarter: Opening event, Training Needs Assessment (TNA) and GAP Analyses</b>		
	<p><b>Opening Meeting:</b> Consultant provided information on successfully completed Opening Meeting organized on 18 June 2019, with attendance of 114 participants (i.e. more than required by the ToR). It was mentioned that the meeting was designed as two sessions; Morning (formal) session to introduce the project and to carry out quick survey on SEA awareness (using mobile application) and afternoon session to discuss details about potential SEA pilots Minutes prepared and submitted.</p>		

Agenda Item No	DESCRIPTION	ACTION BY	STATUS
	<p><b>TNA and GAP Analysis:</b> Consultant informed that GAP analysis will be carried out together with Training Needs Analysis. Approach to GAP and TNA analyses designed and discussed with the MoEU, which will include internet survey combined with face-to-face interviews.</p> <p><b>SEA Pilots:</b> Potential candidates;</p> <ul style="list-style-type: none"> <li>– Nitrate Action Plan of DG Agricultural Reform within the Ministry of Agriculture and Forestry (MoAF)</li> <li>– Integrated Coastal Zone Management Plan of DG Spatial Planning within the Ministry of Environment and Urbanization (MoEU)</li> </ul> <p>It was informed by MoEU that DG Fisheries and Aquaculture within MoAF is also highly interested to apply SEA for the Aquaculture Areas Plan within the scope of the project as one of pilot. It was discussed and agreed at the meeting that the project cannot cover more than 2 SEA pilots, however representatives of DG Fishery and Aquaculture can invited to the trainings, can also join meetings within the SEA pilots (as observers), and separate dedicated meeting with DG Fishery and Aquaculture can be organized to discuss how to apply SEA for their planning process.</p> <p>It was informed by the Consultant that initial meetings with the pilot sector's institutions and face-to-face interviews for TNA and Gap analysis will be implemented during the next week (15-19 July).</p> <p>It was mentioned by Mrs. Hamamcı that throughout the project implementation there should be close coordination and communication between the team leader, the Beneficiary and the project team.</p>		
4.0	<b>Planned activities in 2<sup>nd</sup> quarter</b>		
	<p>Activity 1.2: GAP analysis – report will be submitted by end of month 5</p> <p>Activity 1.3: Selection of SEA pilots – to be confirmed by the end of month 3</p> <p>Activity 1.4: SEA pilots will launch in August – September 2019</p> <p>Activity 2.1: TNA – report will be submitted by end of month 5</p> <p>Activity 2.2: Preparation of training schedule – shall be initiated in September 2019 with aim to have training materials ready by November 2019.</p>		
5.0	<b>2nd Steering Committee Meeting</b>		
	Parties initially agreed to hold the 2 <sup>nd</sup> Steering Committee Meeting in the week commenced with 14 October.2019		
6.0	<b>Other Issues</b>		
	After the final approval of the MoEU for the revisions made by the		



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Agenda Item No	DESCRIPTION	ACTION BY	STATUS
	Consultant in visibility and promotional materials will be reprinted and made ready for the project.		





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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)










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### ANNEX – I: Attendance Sheet





ATTENDANCE SHEET

Name of Meeting: STEERING COMMITTEE MEETING No.1					Date: 11.07.2019	Page: 1
No	NAME & SURNAME	TITLE	COMPANY / INSTITUTION	Telephone / Fax	E-Mail	Signature
1	Münevver DOĞAN	Genel Müh.	EPTISA	506 713 39 36	mdogan@eptisa.com	
2	Ceren Kadılar	Proj. Asistanı	EPTISA	439 38 62	gkadilar@eptisa.com	
3	Serdar HAKKARİMAZ	Proje Direktörü	EPTISA	//	shakkarimaz@eptisa.com	
4	Pınar Yılmaz	Env. Eng	Eptisa	5302275851	pyouren@eptisa.com	
5	Kemal Dağ	Bağ. Bşk. V.	ÇED İzin ve Denetim Genel Md.	543 525 3858	kemal.dag@csb.gov.tr	
6	Nihan S.HAMAMCI	Şube Md.V.	//	505 255 1454	nihan.hamamci@csb.gov.tr	
7	C. Burak BURAL	ABİleri Uzm.	Disiplin Bşk. - AB Bask. Uzm. Sektör Politika ve Danışmanlık	2 181 710	bbural@cbg.gov.tr	
8	Aysun BOŞGA	Geni. Şeh. Uzmanı	ÇED, İzin ve Denetim Genel Müdürlüğü	410 1738	aysun.bosga@csb.gov.tr	
9	Döğre Güne Altınöz	Sektör Uzmanı	EU Delegasyonu	459 8700	dogre.gunaltepe@ec.europa.eu	



10	Güven SEYDİOĞLU	Contract Expert	MoEU	586 8312	gven.seydioglu @csb.gov.tr	
ATTENDANCE SHEET						
Name of Meeting: Kick-off Meeting					Date: 28.01.2019	Page: 2
No	NAME & SURNAME	TITLE	COMPANY / INSTITUTION	Telephone / Fax	E-Mail	Signature
11	İ. Raci BAYER	Director	MoEU	05426381414	iraci.bayer@csb.gov.tr	
12						
13						
14						
15						
16						
17						
18						





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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

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### ANNEX – II: Technical Presentation






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## Supporting the Implementation of By-Law on Strategic Environment Assessment

TR2018 ESOP MI A3 12/CNP/03

### 1<sup>st</sup> Steering Committee Meeting Ankara, 11 July 2019


STRATEJİK ÇEVRESEL DEĞERLENDİRME YÖNETMELİĞİ'NİN UYGULANMASININ  
DESTEKLENMESİ PROJESİ  
1.Yönlendirme Komitesi Toplantısı  
Ankara, 11 Temmuz 2019





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## INCEPTION REPORT/ BAŞLANGIÇ RAPORU

- It summarizes the activities carried out in the Inception Phase and initial findings and conclusions / Projenin Başlangıç aşamasında düzenlenen faaliyetleri, ilk bulguları ve sonuçları özetlemektedir.
- It also updates the way of the project implementation, including the methodological approach to selected activities and the workplan. / Buna ilave olarak, faaliyetlerin gerçekleştirilmesine ilişkin metodolojik yaklaşımın ve iş planının güncel halini içermektedir.










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## INCEPTION REPORT/ BAŞLANGIÇ RAPORU

- **1<sup>st</sup> draft submitted on 11 June 2019 / 1. Taslak, 11 Haziran 2019'da sunuldu.**
- **Comments provided by the MoEU and CA (both on the 1<sup>st</sup> draft and revised document) / ÇŞB ve Sözleşme Makamı tarafından hem 1. taslak hem de revize dökümana görüş verildi.**
- **It will be finalized after the 1<sup>st</sup> SCM (proposed modification of indicators will be removed from the IR) / 1. Yönlendirme Komitesi Toplantısı sonrası (önerilen gösterge değişiklikleri BR'dan silinerek) rapor nihai hale getirilecektir.**












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## MODIFICATION OF THE SCOPE OF THE PROJECT / AKTİVİTE KAPSAMININ DEĞİŞTİRİLMESİ

- **Additional training on quality control for the MoEU (activity 2.2 and 2.3) / ÇŞB için düzenlenecek Kalite Kontrolü üzerine Ek Eğitim (Aktivite 2.2 ve 2.3)**
- **Uploading documents to the project website (activity 2.6) / Dökümanların proje web sitesine yüklenmesi (Aktivite 2.6)**



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## Completed and ongoing works in 1<sup>st</sup> quarter / 1. Çeyrekte tamamlanmış ve devam eden çalışmalar




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## ACTIVITY 1.1: OPENING MEETING/AKTIVITE 1.1: AÇILIŞ TOPLANTISI


**Successfully organized on 18 June 2019, altogether 114 participants (i.e. more than required by the ToR) / 18 Haziran 2019 tarihinde (İş Tanımı'nın gerektirdiğinden fazla) 114 katılımcıyla birlikte başarıyla gerçekleştirildi.**

**Two sessions / İki Oturum;**

- **Morning (formal) session to introduce the project and to carry out quick survey on SEA awareness (using mobile application) / Projenin tanıtıldığı ve (mobil uygulama ile) kısa bir SÇD farkındalık anketinin yapıldığı sabah (resmi) oturumu.**
- **Afternoon session to discuss details about potential SEA pilots / Olası SÇD pilot sektörleri ile ilgili ayrıntıların tartışıldığı öğleden sonra oturumu**

**Minutes prepared and submitted / Tutanaklar hazırlanıp sunuldu.**





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## ACTIVITY 1.2: IDENTIFICATION OF CURRENT SITUATION/ AKTIVITE 1.2: MEVCUT DURUMUN BELIRLENMESİ

**Approach to GAP analyses designed and discussed with the MoEU / ÇŞB ile tartışılıp**  
kararlaştırılan Boşluk Analizi yaklaşımı şunlardan oluşur;

- **Internet survey combined with face-to-face interviews / Karşılıklı görüşmelerle**  
birlikte online anket
- **GAP analysis to be carried out together with Training Needs Analysis / Boşluk**  
Analizi Eğitim İhtiyaç analizi ile birlikte yürütülecektir

**Draft TNA and Gap Analysis Questionnaire prepared as well as the list of contacts to**  
**be approached/ İletişim kurulacak kişiler ve anket taslağı de hazırlanmıştır.**

**The first interviews will be carried out June 16 – 19, further meetings and the**  
**internet survey will be conducted in July – August 2019/ İlk görüşmeler 16-19 Haziran**  
tarihleri arası gerçekleştirilecek, sonraki toplantılar ve internet anketi Temmuz-Ağustos 2019  
tarihlerinde yapılacaktır.



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## ACTIVITY 1.3: SELECTION OF PRIORITY SECTORS/ AKTIVITE 1.3: ÖNCELİKLİ SEKTÖRLERİN SEÇİMİ


**Communication with the MoEU and relevant sectors prior/at/after the Opening**  
**Meeting / ÇŞB ve ilgili sektörler ile Açılış Toplantısı öncesi/sırasında/sonrasında** iletişim  
kurulmuştur.

**Potential candidates outlined in the Inception Report and the list revised after the**  
**Opening Meeting / Olası adaylar Başlangıç Raporunda belirtilmiş ve Açılış toplantısı sonrasında**  
revize edilmiştir.

**Two clear candidates / İki belirgin aday**

- **Nitrate Action Plan (Ministry of Agriculture and Forestry) / Nitrat Eylem Planı (Tarım**  
ve Orman Bakanlığı- Tarım Reformu GM)
- **Integrated Coastal Zone Management Plan (DG Spatial Planning)/ Bütünleşik**  
Kıyı Alanı Yönetim Planı (ÇŞB- Mekansal Planlama GM)








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### ACTIVITY 1.3: SELECTION OF PRIORITY SECTORS / AKTIVITE 1.3: ÖNCELİKLİ SEKTÖRLERİN SEÇİMİ

**High interested in SEA from DG Fisheries to apply it for the Aquaculture Areas Plan / Tarım ve Orman Bakanlığı - Balıkçılık ve Su Ürünleri GM'nün de «Su Ürünleri Yetiştiriliciliği Alan Planları»na SÇD uygulamak için istekli olduğu bilinmektedir.**

**The project cannot cover more than 2 SEA pilots, however / Proje sadece iki SÇD pilot sektörünü kapsamaktadır, ancak**

- **Representatives of DG Fishery will be invited to the trainings / Balıkçılık ve Su Ürünleri GM eğitimlere davet edilecektir.**
- **Can also join some meetings within the SEA pilots (as observes)/SÇD pilot sektörleriyle olan toplantılara katılabilirler (gözlemci olarak)**
- **Separate dedicated meeting with DG Fishery can be organized to discuss how to apply SEA for their planning process/ Balıkçılık ve Su Ürünleri GM'ne SÇD'yi planlama süreçlerine nasıl dahil etmeleri gerektiğini konusunda özel ayrı bir toplantı düzenlenebilir.**




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### ACTIVITY 1.4: SEA PILOTS/ AKTIVITE 1.4: SÇD PILOTLARI

**Initial meetings with the MoAF and DG Spatial Planning will be organized in mid-July/ Tarım ve Orman Bakanlığı/ Tarım Reformu GM ve ÇŞB/Mekansal Planlama GM ile yapılacak ilk toplantılar Temmuz ayı ortasında (önümüzdeki hafta) düzenlenecektir.**

**Work on SEA pilots launched in August – September 2019 / SÇD Pilotları üzerinde yapılan çalışmalar Ağustos-Eylül 2019 tarihlerinde başlayacaktır.**





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## ACTIVITY 2.1 TRAINING NEEDS ANALYSIS/ AKTIVITE 2.1 EĞİTİM İHTİYAÇ ANALİZİ

**Approach to TNA analyses designed and discussed with the MoEU / ÇŞB ile tartışılıp kararlaştırılan Eğitim İhtiyaç Analizi yaklaşımı şunlardan oluşur;**

- **Internet survey combined with face-to-face interviews/Karşılıklı görüşmelerle birlikte online internet anketi.**
- **TNA to be carried out together with GAP analysis / Eğitim İhtiyaç Analizi Boşluk Analizi ile birlikte yürütülecektir**

**Questionnaire prepared as well as the list of contacts to be approached / İletişim kurulacak kişiler ve anket taslağı de hazırlanmıştır.**

**The first interviews will be carried out June 16 – 19, further meetings and the internet survey will be conducted in July – August 2019/ İlk görüşmeler 16-19 Haziran tarihleri arası gerçekleştirilecek olup, sonraki toplantılar ve internet anketi Temmuz-Ağustos 2019 tarihlerinde yapılacaktır.**




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## Planned activities in the 2<sup>nd</sup> quarter/ 2. Çeyrek için Planlanmış Aktiviteler







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**Activity 1.2: GAP analysis – report will be submitted by end of month 5/**  
Aktivite 1.2: Boşluk Analizi Raporu 5. ayın sonunda (Eylül 2019) sunulacaktır.

**Activity 1.3: Selection of SEA pilots – to be confirmed by the end of month 3/**  
Aktivite 1.3: SÇD pilot sektörlerinin seçimi 3.ayın sonunda (Temmuz 2019) kesinleşecektir.

**Activity 1.4: SEA pilots launched in August – September 2019 (initial baseline analysis, scoping)/** Aktivite 1.4: SÇD pilotları Ağustos-Eylül 2019 tarihlerinde (ilk temel analiz, kapsam belirleme) başlayacaktır.

**Activity 2.1: TNA – report will be submitted by end of month 5/** Aktivite 2.1: Eğitim İhtiyaç Analizi Raporu 5.ayın (Eylül 2019) sonunda sunulacaktır.

**Activity 2.2: Preparation of training programme – shall be initiated in Sept 2019 with aim to have training materials ready by November 2019/** Aktivite 2.2: Eğitim programının hazırlıkları Kasım 2019’da eğitim materyallerinin hazır olması amacı ile Eylül 2019’da başlatılacaktır.




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**Thank you for your attention!**  
**İlginiz için Teşekkürler!**





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### ANNEX –III: Photos of the Steering Committee Meeting





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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

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TÜRKİYE CUMHURİYETİ  
ÇEVRE VE ŞEHİRCİLİK  
BAKANLIĞI



Çevre ve İklim  
Eylemi Sektör  
Operasyonel Programı



eptisa  
mühendislik



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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03



TÜRKİYE CUMHURİYETİ  
ÇEVRE VE ŞEHİRCİLİK  
BAKANLIĞI



Çevre ve İklim  
Eylemi Sektör  
Operasyonel Programı



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mühendislik

## ANNEX-IX MINUTES OF OPENING MEETING



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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03

MINUTES OF OPENING MEETING		
Contract Title:	:	Supporting the Implementation of By law on Strategic Environmental Assessment (SEA)
Contract No / Type:	:	TR2018 ESOP MI A3 12/CNP/03
Project Ref No:	:	
Contracting Authority	:	Ministry of Environment and Urbanization (MoEU)
Consultant	:	Eptisa Mühendislik Ltd. Şti. (Turkey) in consortium with Integra Consulting S.r.o. (Czechia)
Subject of Meeting:	:	To inform relevant stakeholders about the project and its scope
Date/Time:	:	18.06.2019, 09.30 am – 04.00pm
Venue:	:	Holiday Inn Çukurambar Hotel, Ankara
Participants	:	Attendance Sheet is enclosed in Annex II
Annexes	:	I- Agenda II- Attendance Sheet (19 pages) III- Presentations of the Consultant (43 pages) IV- Questions for survey on capacities for SEA and training needs V- Detailed results from the survey VI- Attendance Sheet for the Afternoon Session on SEA Pilots

*Note: "These Minutes are record of events including actions and recommendations. Acceptance is assumed unless Consultant is informed."*





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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

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Agenda Item No	DESCRIPTION	ACTION BY	STATUS
1.0	<b>Opening Remarks</b>		
1.1	<p>Mr. Yahya KESİMAL, on behalf of MoEU, summarized current status of SEA application and its scope in Turkey. He mentioned also missing interest of public administrations in SEA, however expressed a hope that this will be changed soon as the SEA by-law has already entered into force.</p> <p>Mr. Bülent ÖZCAN, on behalf of Directorate of EU Affairs, referred to the status of environment in Turkey, and the process of approximation of the national environmental legislation to the legal framework of the European Union.</p> <p>Mr. Mehrali ECER, on behalf of MoEU, underlined the importance of the SEA Project, which – despite its relatively limited budget – can contribute to enhanced environmental protection through support of the efficient application of SEA for a wide range of plans and programmes.</p>	-	-
2.0	<b>Introduction to the project</b>		
2.1	Mr. Martin Smutny, Team Leader, introduced the project. He started with a short explanation of what is strategic environmental assessment (SEA), what benefits SEA application can bring, and what is its status in the EU. He provided that the main purpose of the project is to enhance the institutional capacity and implement, disseminate the by-law on SEA throughout the country in line with EU SEA Directive 2001/42/EC. He introduced the project team members as well as the backstopping team. He further described in detail the activities to be implemented within the project and the workplan.	-	-
3.0	<b>SEA pilot applications and Capacity building activities</b>		
3.1	Mr. Michal Musil, International Senior SEA Expert, presented an overview of SEA Pilots carried out within the previous SEA TA Project, and explained current requirements of the by-law on SEA i.e. the scope of SEA application. He mentioned the benefits SEA pilots can bring to the planning authorities – in particular that the project can assist to meet legislative requirements.		
3.2	<p>Ms. Mojca Hrabar, Senior International Training Specialist introduced the approach to capacity building activities and survey regarding the existing capacities for SEA and training needs. A survey was carried out through mobile application – the participants answered altogether five questions. Based on the results, following can be concluded (see details in Annex V):</p> <ul style="list-style-type: none"> <li>One third of participants (32 %) have only heard of SEA so far and</li> </ul>		





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	<p>almost two thirds (63 %) have not participated in any of the activities of the past TA project, while 15 % have already attended some trainings on SEA.</p> <ul style="list-style-type: none"> <li>• Almost half (46 %) of the participants think that only some environmental issues are considered during planning processes in Turkey, while almost a quarter (24 %) are of the opinion that environmental issues are both analyzed and the findings actually used in the decision-making.</li> <li>• Most participants identified energy sector and water management as the two sectors where planning has the strongest environmental impacts (59 % and 52 % of participants respectively) with industry on third place (44 %).</li> <li>• By far largest number - almost half (49 %) of participants are of the opinion that coordination between institutions is the most important factor of successful SEA implementation; other important factors are access to data (16 % of participants) and sharing of information and good practice (10 %).</li> </ul>		
4.0	<b>Strategic Environmental Assessment Practices and Project Expectations</b>		
4.1	Ms. Nihan Şahin Hamamcı, Branch Manager, Directorate of EIA, Ministry of Environment and Urbanisation, informed the participants about current status of SEA in Turkey. She introduced the legal requirements stipulated by the by-law on SEA, and summarized the benefits efficient SEA application can bring.	-	-
5.0	<b>Afternoon Session on SEA pilots</b>		
5.1	<p>A specific session was organized after the lunch break with representatives of selected planning authorities and other relevant organizations in order to identify options for plans and programmes to be a subject of SEA Pilots. The session was opened by Mr. Kemal DAĞ, MoEU, who introduced the purpose of the meeting. Mr. Michal Musil then briefly presented the scope of SEA Pilots activity within the project and criteria to be considered when selecting plan or programme to be a subject of SEA Pilot. Following points can be concluded from further discussion, facilitated by the MoEU:</p> <p>Ministry of Agriculture and Forestry:</p> <ul style="list-style-type: none"> <li>– The preparation of the Nitrate Action Plan was initiated by the MoAF, and the screening application was submitted to the MoEU in 2019. The MoEU decided that the NAP should undergo SEA in accordance with the Bylaw on SEA;</li> <li>– Gediz NAP, which was identified for SEA Pilot, will be completed in in September 2019;</li> </ul>		



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	<ul style="list-style-type: none"> <li>For 25 river basins NAPs should be prepared until 2023, CBA to be used to prioritise</li> <li>End of Sept 2019: preparation of another 6 NAPs will be started (for pilot basin to be identified, including Buyuk Menderes)</li> <li>NAPs preparation will run until 1Q/1st half of 2020</li> </ul> <p><b>Istanbul Metropolitan Municipality (ISKI)</b></p> <ul style="list-style-type: none"> <li>Preparation of the Water sewage system master plan, which is supported by the Government of the Netherlands, started in 2018 and is going to be completed by 2023;</li> <li>So far only data collection, population projection and identification of the project locations are ongoing, not actual planning will start until approx. 2021, and SEA is planned to start only after 2021.</li> </ul> <p><b>Ankara Metropolitan Municipality</b></p> <ul style="list-style-type: none"> <li>Revisions of Metropolitan Plan in 2020, previous adopted in 2017, in 5 years the plan has to be updated, actually planning will start in 2021 – 2022</li> </ul> <p><b>Water Management Directorate General</b></p> <ul style="list-style-type: none"> <li>Flood management plans for specific basins ongoing;</li> <li>Analytical works: field surveys, calculations, modelling of flood models, risk and hazard maps, and possible damages;</li> <li>Measures will be proposed based on the identified reasons of the flood risk and the responsible institutions for implementation of the relevant measure will be informed on the measure needs to be implemented by them;</li> <li>SEA was included in the last tenders for flood management plans (Konya, East Black Sea, Van Gölü- Asi- Seyhan-Çoruh etc.), contractors have SEA included in the ToR – i.e. SEA will be conducted by private consultants (Turkish consulting companies).</li> <li>For 6 basins work initiated on the river basin management plans;</li> <li>Contracting companies already have prepared scoping report (SEA included in the ToR) -- i.e. SEA will be conducted by private consultants.</li> </ul> <p><b>IIIBank</b></p> <ul style="list-style-type: none"> <li>Project on preparation of urban development planning, selected municipalities with the World Bank support;</li> <li>Consultants will be selected by the bank then (to prepare master plans).</li> </ul> <p><b>UNDP Turkey</b></p> <ul style="list-style-type: none"> <li>Project within Syrian programme to help refugees (response to the crisis), part of UNDP's climate change and environment portfolio;</li> </ul>		



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	<ul style="list-style-type: none"><li>– Municipal services component (EUTF funds) provides infrastructure support (mainly waste management) to establish waste management facilities (mechanical and biological facilities, solar sludge dryers);</li><li>– Integrated waste management plans to be prepared for several regions;</li><li>– Workplan from 2018 till Sept 2019.</li></ul> <p>Spatial Planning Directorate General, Department of Spatial Strategies</p> <ul style="list-style-type: none"><li>– Integrated coastal area management plans for Trabzon- Giresun – Ordu and Tekirdağ –Kırklareli to be prepared from September 2019 till October 2020;</li><li>– SEAs included in the ToR-- i.e. SEA will be conducted by private consultants.</li></ul>		



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AÇILIŞ TOPLANTISI İMZA ÇİZELGESİ

Sıra no	Adı-Soyadı	Kurumu	Ünvanı	İmza
1	Ali ALBAYRAK	Çevre ve Şehircilik Bakanlığı, Çevre Yönetimi Genel Müdürlüğü	Maden Mühendisi	ali.albayrak@csb.gov.tr
2	A. Bilge BAYAZIT	ÇED İzin ve Denetim Genel Müdürlüğü	Ağaç İşleri Endüstri Mühendisi	
3	Abdullah Cenk PEKER	Devlet Demiryolları İşletmesi Genel Müdürlüğü, Demiryolu Modernizasyon Dairesi Başkanlığı, Dış Kaynaklı Proje Koordinasyon Şube Müdürlüğü	Mühendis	
4	Abdulmenaf BAL	Sanayi ve Teknoloji Bakanlığı, Avrupa Birliği Dış İlişkiler Genel Müdürlüğü, Avrupa Birliği Mali Programları Dairesi Başkanlığı	Avrupa Birliği Uzmanı	
5	Ahmet CERAN	Sağlık Bakanlığı	Birim Sorumlusu	
6	Ahmet Talha TÜRKOĞLU	ÇED İzin ve Denetim Genel Müdürlüğü	Genel Müdür Yrd. V.	
7	Ali DURAK	ÇED İzin ve Denetim Genel Müdürlüğü	Daire Başkan V.	



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Sıra no	Adı-Soyadı	Kurumu	Ünvanı	İmza
8	Anıl YILMAZ	İSKİ Genel Müdürlüğü	Mühendis	
9	Asuman GÖKÇE	Ankara Büyükşehir Belediyesi	Çevre Müh	
10	Aylin KONCA	ÇED İzin ve Denetim Genel Müdürlüğü	Şehir Plancısı	
11	Aysun BOŞÇA	ÇED İzin ve Denetim Genel Müdürlüğü	Çevre ve Şehircilik Uzmanı	
12	Banu Işıl IŞIK	Çevre ve Şehircilik Bakanlığı, Mekansal Planlama Genel Müdürlüğü, Kıyı Alanları Dairesi Başkanlığı/Akdeniz Kıyı Alanları Şube Müdürlüğü	Yüksek Şehir Plancısı	
13	Betül SEYREK	Ankara Sanayi Odası	Uzman Yardımcısı	
14	Burak UZMAN	Ankara Büyükşehir Belediyesi	Çevre Müh.	
15	Bülent ÖZCAN	Dışişleri Bakanlığı, Avrupa Birliği Genel Müdürlüğü	Genel Müdür V.	



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Sıra no	Adı-Soyadı	Kurumu	Ünvanı	İmza
16	Cemre KOCABAŞ YOLOĞLU	Çevre ve Şehircilik Bakanlığı, Avrupa Birliği ve Dış İlişkiler Genel Müdürlüğü	AB ve Projeler Şb. Müd V.	
17	Coşkun KOÇ	Türkiye Elektrik İletim A.Ş. Genel Müdürlüğü Çevre ve Kamulaştırma Dairesi Başkanlığı Çevre Müdürlüğü	Şube Müdürü	
18	Dr.Coşkun ŞEREFÖĞLU	Ankara Kalkınma Ajansı	İş Geliştirme ve Strateji Birimi Başkanı	
19	Çağla ATEŞ	Tarım ve Orman Bakanlığı, Tarımsal Araştırmalar Genel Müdürlüğü	Mühendis	
20	Dursun KARAKUŞ	Sanayi ve Teknoloji Bakanlığı Sanayi Bölgeleri Genel Müdürlüğünü	Çevre Mühendisi	
21	E. Sevil Saraçoğlu	Karayolları Genel Müdürlüğü, Etüt Proje ve Çevre Dairesi Başkanlığı, Çevre Şubesi Müdürlüğü	Proje Şefi	
22	Ebru ATA	Elektrik Üretim A.Ş.	Daire Başkanı	
23	Ebru TAŞÇI	ÇED İzin ve Denetim Genel Müdürlüğü	Mühendis	



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Sıra no	Adı-Soyadı	Kurumu	Ünvanı	İmza
24	Efe PARLAK	Çevre ve Şehircilik Bakanlığı, Avrupa Birliği ve Dış İlişkiler Genel Müdürlüğü	Teknik Uygulama ŞB. Müd.V	
25	Elif KILIÇ	ÇED İzin ve Denetim Genel Müdürlüğü	Çevre ve Şehircilik Uzmanı	
26	Elif TEZCAN	İSKİ Genel Müdürlüğü	Mühendis	
27	Emel ERGİNÖZ	Çevre Yönetimi Genel Müdürlüğü	Çevre Mühendisi	
28	Emin ÖZKAN	Kültür ve Turizm Bakanlığı Yatırım ve İşletmeler Genel Müdürlüğü	Daire Başkanı	
29	Emre GÜRÇAY	Tarım ve Orman Bakanlığı, Hayvancılık Genel Müdürlüğü	Daire Başkanı	
30	Emre HAKYEMEZ	Birleşmiş Milletler Kalkınma Programı (UNDP)	Mühendis	
31	Engin DEMİRCİ	ÇED İzin ve Denetim Genel Müdürlüğü	Şube Müdür V.	



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Sıra no	Adı-Soyadı	Kurumu	Ünvanı	İmza
32	Ercan AŞUR	ÇED İzin ve Denetim Genel Müdürlüğü	Bilgisayar İşletmeni	
33	Ercan GÜLAY	ÇED İzin ve Denetim Genel Müdürlüğü	Genel Müdür V.	
34	Erhan SARIOĞLU	ÇED İzin ve Denetim Genel Müdürlüğü	Şube Müdür V.	
35	Erinç EBİNÇ KOCAL	Çevre ve Şehircilik Bakanlığı, Avrupa Birliği ve Dış İlişkiler Genel Müdürlüğü	Uzman	
36	Esra ÇALIŞKAN	Çevre ve Şehircilik Bakanlığı, Yerel Yönetimler Genel Müdürlüğü	Şehir Plancısı	
37	Fatih SELİMOĞLU	ÇED İzin ve Denetim Genel Müdürlüğü	Çevre Mühendisi	
38	Gökçe YALIN	ÇED İzin ve Denetim Genel Müdürlüğü	Stajyer	
39	Gökçen KASAPOĞLU YARAMIŞ	Enerji ve Tabii Kaynaklar Bakanlığı, Dış İlişkiler Genel Müdürlüğü	ETK Uzmanı	



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40	Gökhan CÜCELOĞLU	İTÜNOVA Teknoloji A.Ş.	Mühendis	
41	Doç. Dr. Gökşen ÇAPAR	Ankara Üniversitesi (Su Yönetimi Enstitüsü)	Enstitü Müdürü	
42	Gürkan ÖZBEK	Royal Haskoning DHV	Müdür	
43	Güven SEYDİOĞLU	Çevre ve Şehircilik Bakanlığı, Avrupa Birliği ve Dış İlişkiler Genel Müdürlüğü	Çevre ve Şehircilik Uzmanı	
44	Hakan ACAR	ÇED İzin ve Denetim Genel Müdürlüğü	Uzman	
45	Hakan KILIÇ	Coğrafi Bilgi Sistemleri Genel Müdürlüğü	Şube Müdür V.	
46	Hakkı GEDİK	Tarım ve Orman Bakanlığı, Orman Genel Müdürlüğü, İzin ve İrtifak Dairesi	Daire Başkanı	
47	Hamide BEYAZ	Sağlık Bakanlığı	Çev Sağ Tek.	



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**AÇILIŞ TOPLANTISI İMZA ÇİZELGESİ**

Sıra no	Adı-Soyadı	Kurumu	Ünvanı	İmza
48	Hande MERTYÜREK	Türkiye Odalar ve Borsalar Birliği (TOBB), Avrupa Birliği Daire Başkanlığı, Çevre Müdürlüğü		
49	İlhan ÖZCAN	Tarım ve Orman Bakanlığı-BÜGEM	Birim Koordinatörü	
50	İslam EROĞLU	Çevre ve Şehircilik Bakanlığı, Strateji Geliştirme Başkanlığı	Mali Hizmetler Uzm. Yrd	
51	İsmail Raci BAYER	Çevre ve Şehircilik Bakanlığı, Avrupa Birliği ve Dış İlişkiler Genel Müdürlüğü	Daire Başkan V.	
52	Dr. Kamile TÜRKOĞLU ÜS-TÜN	Ankara Hacı Bayram Veli Üniversitesi, Hukuk Fakültesi, Kamu Hukuku Bölümü	Araştırma Görevlisi	
53	Kemal DAĞ	ÇED İzin ve Denetim Genel Müdürlüğü	Daire Başkanı V.	
54	Kerime SARIOĞLU	ÇED İzin ve Denetim Genel Müdürlüğü	Mühendis	
55	Mahmut OSMANBAŞOĞLU	UNDP Birleşmiş Milletler Kalkınma Programı	Kimyasallar ve Atık Grup Lideri	





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56	Prof. Dr. Mehmet Emin BİRPI-NAR	Çevre ve Şehircilik Bakanlığı	Bakan Yrd.	
57	Mehmet ERGÜN	Tarım ve Orman Bakanlığı- Doğa Koruma ve Milli Parklar Genel Müdürlüğü	Sektörel İlişkiler ve ÇED Şube Müdürü	
58	Mehrali ECER	Çevre ve Şehircilik Bakanlığı, Avrupa Birliği ve Dış İlişkiler Genel Müdürlüğü	Genel Müdür V.	
59	Merve UZUNÇAKMAK	Ulaştırma ve Altyapı Bakanlığı, Altyapı Yatırımları Genel Müdürlüğü	Şube Müdürü	
60	Mesut ALPARSLAN	Dışişleri Bakanlığı, Çevre, İklim Değişikliği ve Sınırşan Sular Genel Müdür Yardımcılığı	İkinci Katip	
61	Muhammet DARICI	Ulaştırma ve Altyapı Bakanlığı, Haberleşme Genel Müdürlüğü, Elektronik Haberleşme Daire Başkanlığı	Ulaştırma ve Haberleşme Uzman Yardımcısı	
62	Mukaddes ERDOĞAN	Tarım ve Orman Bakanlığı, Devlet Su İşleri Genel Müdürlüğü	Endüstri Mühendisi	
63	Nihal BAŞÇI	ÇED İzin ve Denetim Genel Müdürlüğü	Çevre Mühendisi	



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Sıra no	Adı-Soyadı	Kurumu	Ünvanı	İmza
64	Nihan ŞAHİN HAMAMCI	ÇED İzin ve Denetim Genel Müdürlüğü	Şube Müdürü V.	
65	Nil ÖZSANCAK	Türkiye Jeotermal Derneği	Mühendis	
66	Nilgün ŞEKERCAN	Tarım ve Orman Bakanlığı, Meteoroloji Genel Müdürlüğü, Arastırma Dairesi Başkanlığı	Mühendis	
67	Nuray TOPRAKKARIŞTIRAN	ÇED İzin ve Denetim Genel Müdürlüğü	Şube Müdür V.	
68	Onur ÖRMECİ	Karayolları Genel Müdürlüğü, Etüt Proje ve Çevre Dairesi Başkanlığı, Çevre Şubesi Müdürlüğü	Proje Şefi	
69	Orhan DOKUMACI	ÇED İzin ve Denetim Genel Müdürlüğü	Şube Müdür V.	
70	Ömer ERSOY	Sanayi ve Teknoloji Bakanlığı Sanayi Bölgeleri Genel Müdürlüğünü	Çevre Mühendisi	
71	Özge ERDEM	ÇED İzin ve Denetim Genel Müdürlüğü	Çevre ve Şehircilik Uzmanı	



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Çevre ve Şehircilik Bakanlığı  
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## Stratejik Çevresel Değerlendirme Yönetmeliği'nin Uygulanmasının Desteklenmesi Projesi TR2018 ESOP MI A3 12/CNP/03



### AÇILIŞ TOPLANTISI İMZA ÇİZELGESİ

Sıra no	Adı-Soyadı	Kurumu	Ünvanı	İmza
72	Özge Gökçe AKTAŞ	AB Türkiye Delegasyonu	Sektör Yöneticisi	
73	Özgür Ökmen	Dışişleri Bakanlığı, AB Başkanlığı, Mali İşbirliği ve Proje Uygulama Genel Müdürlüğü, İzleme ve Değerlendirme Daire Başkanlığı	AB İşleri Uzmanı	
74	Özlem BARAN	Sanayi ve Teknoloji Bakanlığı, Kalkınma Ajansları Genel Müdürlüğü	Sanayi ve Teknoloji Uzman Yard.	
75	Pelin BAŞARISOY	ÇED İzin ve Denetim Genel Müdürlüğü	Çev ve Şeh Uzmanı	
76	Pınar Aşan	Dışişleri Bakanlığı, AB Başkanlığı, Avrupa Birliği ile İlişkiler Genel Müdürlüğü, Sektörel Politikalar Daire Başkanlığı	AB İşleri Uzmanı	
77	Pınar HIŞIR	Tarım Reformu Genel Müdürlüğü	Çevre Y. Mühendisi	
78	Dr. Pınar SEVİM	Tarım ve Orman Bakanlığı, Balıkçılık ve Su Ürünleri Genel Müdürlüğü	Mühendis	
79	Reyhan BULUT	ÇED İzin ve Denetim Genel Müdürlüğü	Mühendis	



Çevre ve Şehircilik Bakanlığı  
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TR2018 ESOP MI A3 12/CNP/03



AÇILIŞ TOPLANTISI İMZA ÇİZELGESİ

Sıra no	Adı-Soyadı	Kurumu	Ünvanı	İmza
80	Seçil ÖZGÖÇMEN	İller Bankası Anonim Şirketi Planlama Ve Koordinasyon Dairesi Başkanlığı	Müdür	
81	Seda UYSAL (BAKIRHAN)	Enerji İşleri Genel Müdürlüğü- Yenilenebilir Enerji Kaynakları Proje Geliştirme ve Takip Dairesi Başkanlığı	Mühendis	
82	Selçuk COŞKUN	Tarım ve Orman Bakanlığı - Su Yönetimi Genel Müdürlüğü- Araştırma ve Değerlendirme Daire Başkanlığı - Etki Değerlendirme Şb.	Çalışma Grup Sorumlusu	
83	Selim Latif SANİN	Hacettepe Üniversitesi	Doç.Dr.	
84	Selin BABAOĞLU	Elektrik Üretim A.Ş.	Müdür Yardımcısı	
85	Sema ÇEVİK	ÇED İzin ve Denetim Genel Müdürlüğü	Biyolog	
86	Sevcan COŞKUN	Ankara Çevre ve Şehircilik İl Müdürlüğü	Harita Müh.	
87	Sevil UYSAL	İller Bankası Anonim Şirketi Uluslararası İlişkiler Dairesi Başkanlığı	Teknik Uzman	



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**TR2018 ESOP MI A3 12/CNP/03**



**AÇILIŞ TOPLANTISI İMZA ÇİZELGESİ**

Sıra no	Adı-Soyadı	Kurumu	Ünvanı	İmza
88	Sezin ÇALIK ÇEPE	Çevre ve Şehircilik Bakanlığı, Çevre Yönetimi Genel Müdürlüğü, Hava Yönetimi Dairesi Başkanlığı	Çevre ve Şehircilik Uzmanı	
89	Sezin SÖNMEZ ERBAŞ	Çevre Yönetimi Genel Müdürlüğü	Çev ve Şeh Uzmanı	
90	Sibel KILIÇ	Çevre ve Şehircilik Bakanlığı, Avrupa Birliği ve Dış İlişkiler Genel Müdürlüğü	Mühendis	
91	Sibel YILDIZ	ÇED İzin ve Denetim Genel Müdürlüğü	Şube Müdür V.	
92	Soner OLGUN	ÇED İzin ve Denetim Genel Müdürlüğü	Daire Başkanı	
93	Şevin BİNGÖL	ÇED İzin ve Denetim Genel Müdürlüğü	Mühendis	
94	Suda Çelik	Tabiat Varlıkları Genel Müdürlüğü	Çevre Mühendisi	
95	Tamer BAYTIN	Tarım ve Orman Bakanlığı, Hayvancılık Genel Müdürlüğü	Ziraat Yüksek Mühendis	



Çevre ve Şehircilik Bakanlığı  
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TR2018 ESOP MI A3 12/CNP/03



AÇILIŞ TOPLANTISI İMZA ÇİZELGESİ

Sıra no	Adı-Soyadı	Kurumu	Ünvanı	İmza
96	Tuğba DENİZ	Sanayi ve Teknoloji Bakanlığı, Kalkınma Ajansları Genel Müdürlüğü	Sanayi ve Teknoloji Uzmanı	
97	Tuğba UÇANKUŞ	ÇMO	Çevre Mühendisi	
98	Tutku GÖKALP	Çevre ve Şehircilik Bakanlığı, Mekansal Planlama Genel Müdürlüğü, Mekansal Stratejiler ve Çevre Düzeni Planları Dairesi Başkanlığı / Karadeniz Havzaları ve Bütünleşik Kıyı Alanları Planlama Şube Müdürlüğü	Şehir Plancısı	
99	Tülay KILIÇ	Devlet Demiryolları İşletmesi Genel Müdürlüğü, Demiryolu Modernizasyon Dairesi Başkanlığı, Dış Kaynaklı Proje Koordinasyon Şube Müdürlüğü	Mühendis	
100	Uğur KALE	ÇED İzin ve Denetim Genel Müdürlüğü	Şube Müdür V.	
101	Ü. Güven ULUSOY	ASKİ Genel Müdürlüğü- Çevre Koruma ve Su Havzaları Daire Başkanlığı	Daire Başkanı	
102	Ümit ÇALIKOĞLU	Enerji Ve Tabii Kaynaklar Bakanlığı, Enerji Verimliliği ve Çevre Dairesi Başkanlığı	Grup Koordinatörü	



Çevre ve Şehircilik Bakanlığı  
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AÇILIŞ TOPLANTISI İMZA ÇİZELGESİ

Sıra no	Adı-Soyadı	Kurumu	Ünvanı	İmza
103	Volkan İdris SARI	Sanayi ve Teknoloji Bakanlığı, Kalkınma Ajansları Genel Müdürlüğü	Sanayi ve Teknoloji Uzmanı	
104	Yahya KESİMAL	ÇED İzin ve Denetim Genel Müdürlüğü	Mühendis	
105	Yasemin BAYINDIR	ÇED İzin ve Denetim Genel Müdürlüğü	Çevre Mühendisi	
106	Yusuf GÜRBÜZ	Tarım Reformu Genel Müdürlüğü	Çalışma Grup Sorumlusu	
107	Yücel NAR	ÇED İzin ve Denetim Genel Müdürlüğü	Biyolog	
108	Zafer ALTUNBAŞ	Çevre ve Şehircilik Bakanlığı, Basın ve Halkla İlişkiler Müşavirliği	Şube Müdürü V.	
109	Zeliha ÜNSER DURSUN	ÇED İzin ve Denetim Genel Müdürlüğü	Çevre Mühendisi	
110	Didar Ergene Pentürk	Avrupa Birliği ve Dış İlişkiler GM	Uzman	



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AÇILIŞ TOPLANTISI İMZA ÇİZELGESİ

Sıra no	Adı-Soyadı	Kurumu	Ünvanı	İmza
111	Danış BAYKAL	Çevre Şehircilik Bk.	K. Uzman	[Signature]
112	A. Yavuz Yöcelen	SSB	Şb. Md	[Signature]
113	Merve KOCAGÜL	Çevre Şehircilik Bk.	Mh.	[Signature]
114	Nurhan ŞEN	Ç	"	[Signature]
115	Kamile T. ÜSTÜN	AHBVÜ Mükur Fak.	Dr. Öğr Gör	[Signature]
116	Sümeyra SARITARLA	Ankara Büyükşehir Belediyesi İmar Dairesi	Şehir Plancısı	[Signature]
117	Kadir S. ÖZKAN	Aski Genel Müd. Çevre Kuruma ve Su Hk. Daire Bşk.	Jeof. Muh.	[Signature]
118	Green Green Kodilo	Eptasa Mühendislik	Project Asist.	[Signature]



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Avrupa Birliği ve Dış İlişkiler  
Genel Müdürlüğü



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AÇILIŞ TOPLANTISI İMZA ÇİZELGESİ

Sıra no	Adı-Soyadı	Kurumu	Ünvanı	İmza
119	C. Sertar HATTAOĞLU	EPTİSA	Proje Direktörü	
120	Gonca KAYNAK	EPTİSA	Genel Y. Müh.	
121	Esra ELMA	EPTİSA	Genel Müh.	
122	Yigitan GÖKGÖZ	EPTİSA	Tercüman	
123	Adnan GÖKME	EPTİSA	Mak. Müh.	
124	Zeynep ÖZAY	EPTİSA	İş Geliştirme Asistanı	
125	Büşra BURDAK	EPTİSA	Dokümantasyon Sorumlusu	
126	Münevver DOĞAN	EPTİSA	Genel Müh.	



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AÇILIŞ TOPLANTISI İMZA ÇİZELGESİ

Sıra no	Adı-Soyadı	Kurumu	Ünvanı	İmza
127	Pinar Yılmaz	Eptisa	Çev. Moh	
128	Mojca Tratar	Eptisa	envir. expert	
129	MICHAL MURK	Eptisa	S&D expert	
130	MARTIN SMUTAN	IKTSGDA CONSULTING	TC/SSA EXPERT	
131	Elif Merve ERKANMAN	SYGEM	Müh	
132	Burcu Aras	EPTISA	BDM	
133	Conu Silvest	EPTISA	smmm	
134	Naz Zeynep Simsek	EPTISA	BDA	



Çevre ve Şehircilik Bakanlığı  
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Genel Müdürlüğü



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Sıra no	Adı-Soyadı	Kurumu	Ünvanı	İmza
135	Fırat İZGÖ	Eptisa	Yönetim	
136	Fatih Kaya	Eptisa	Çevre Müh.	
137	Anne Martin	Eptisa	Consultant	
138	M. Sami Sarı	2/Hastırma Bakanlığı	Harman	
139	Nilgün Soğengör	// //	Müdür	
140	Orhan İZGÖ	TOB./TREM	Mühendis	
141	Sevinç Demir	A.S.B	Mühendis	
142	Mustafa DAL	SYGM	Mühendis	



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Avrupa Birliği ve Dış İlişkiler  
Genel Müdürlüğü


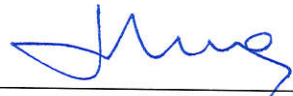



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Sıra no	Adı-Soyadı	Kurumu	Ünvanı	İmza
143	Egemen FIRAT	SYGM	uzman	
144	Nevzat Ozer	TEMA Vakfı	Ank. Tem	
145	Ali Sahin	Eptisa		
146				
147				
148				
149				
150				



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# Supporting the Implementation of By-Law on Strategic Environment Assessment

TR2018 ESOP MI A3 12/CNP/03

Opening meeting

Ankara, 18 June 2019



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## PURPOSE OF THE OPENING MEETING

- To introduce a new SEA Project – its objectives, project team, activities, workplan
- To discuss implementation of activities – in particular SEA pilots and trainings/awareness raising activities
- To get a feedback from relevant governmental authorities and other stakeholders regarding their needs on SEA capacity building



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## AGENDA

**10.00 – 11.00: Opening remarks**

**11.15 – 11.45: Introduction to the project**

**11.45 – 12.15: SEA pilot application and capacity building activities**

**12.15 – 12.45: SEA practice in Turkey and expectations from the project**

**12.45 – 14.00: Lunch**



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## WHAT IS SEA

**Strategic Environmental Assessment (SEA)** is an efficient procedural tool to integrate environmental and health considerations into plans, programmes as well as to policies and legislation alongside the economic and social considerations

Supporting the Implementation of By-Law on Strategic Environment Assessment  
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Stratejik Çevresel Değerlendirme Yönetmeliği'nin Uygulanmasının Desteklenmesi Projesi







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## BENEFITS OF SEA

- Provides for a high level of environmental and health protection – ensures that environmental and health implications of strategic decisions **are considered and addressed before decisions are taken**
- **Streamlines economic development** – reduces risks (provides early warning) and helps to prevent costly mistakes
- Improves planning
- Increases the **efficiency of decision-making** and strengthens governance (transparency, participation, ownership)
- **Enhances cross-sectoral** and transboundary cooperation



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## SEA IN EUROPEAN UNION

- Directive 2001/42/EC on the assessment of the effects of certain plans and programmes on the environment (SEA Directive)
- SEA applied as a standard tool in all EU Member States
- SEA is to be carried out for a wide range of plans and programmes:
  1. prepared for agriculture, forestry, fisheries, energy, industry, transport, waste/ water management, telecommunications, tourism, town & country planning or land use and **which set the framework for future development consent of projects listed in the EIA Directive**
  2. require an **assessment under the Habitats Directive**





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# Introduction to the project

Martin Smutny, Team Leader

Opening meeting, Ankara, 18 June 2019

Supporting the Implementation of By-Law on Strategic Environment Assessment

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## SUPPORTING THE IMPLEMENTATION OF BY-LAW ON SEA

- Follow-up to 'TECHNICAL ASSISTANCE FOR IMPLEMENTATION OF THE BY-LAW ON SEA' (2014 – 2016)
- Implementing period from April 2019 until October 2020 (18 months)
- Implemented by consortium Eptisa Mühendislik (Turkey, Lead Partner) and Integra Consulting (Czech Republic)



Supporting the Implementation of By-Law on Strategic Environment Assessment  
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Stratejik Çevresel Değerlendirme Yönetmeliği'nin Uygulanmasının Desteklenmesi Projesi





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## OBJECTIVE AND PURPOSE

**Overall objective:** To contribute to the *high level of environmental protection* with the *integration of environmental considerations into the preparation and adoption of plans and programs* which are likely to have significant effects on the environment in EU harmonization process.

**Purpose:** To *enhance the institutional capacity* and implement, disseminate the by-law on SEA throughout the country *in line with SEA Directive 2001/42/EC*



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## EXPECTED RESULTS

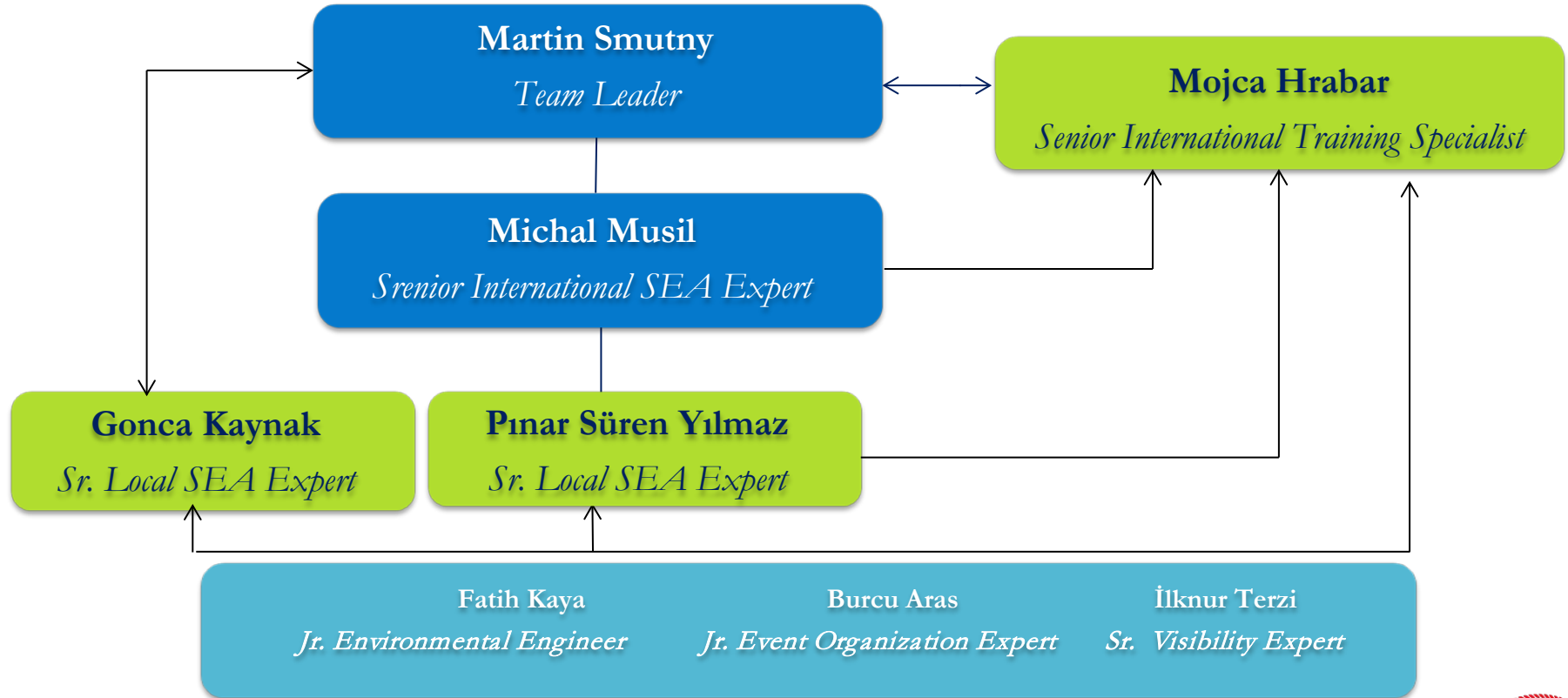
**Result-1:** Enhanced institutional capacity and expertise of the Ministry of Environment and Urbanization, and the relevant authorities on the first implementations of by-law on Strategic Environmental Assessment.

**Result-2:** Disseminated knowledge on the fundamentals of by-law on SEA to the national and local stakeholders (MoEU, competent authorities, universities, NGOs, chambers and public)



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## Project Team





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## Backstopping Team (Eptisa Turkey)

- **Mr. Serdar Hakkaçılmaz**, Project Director
- **Ms. Burcu Aras**, Business Development Manager
- **Ms. Cansu Şimşek**, Head of Finance
- **Mrs. Gizem Ceren Kadılar**, Project Assistant
- **Ms. Büşra Burulday**, Document Controller
- Other support staff





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## OVERVIEW OF ACTIVITIES – INCEPTION PHASE

### 1. Project initiation

- Start-up and mobilisation of the project team
- Establishing the project management structure
- Internal training
- Review of the ToR and procedural issues

### 2. Kick-off meeting (Ankara, 24 April 2019)

### 3. Consultations with the MoEU

- Meeting on 3 May 2019
- Further communication regarding SEA pilots, training needs assessment, etc.



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## OVERVIEW OF ACTIVITIES – INCEPTION PHASE

### 4. Preparation of Inception Report – 10.06.2019

- Review of the workplan
- Drafting report
- Submitting report for approval



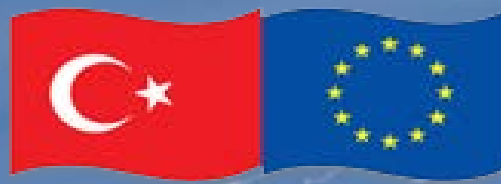
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## OVERVIEW OF ACTIVITIES – IMPLEMENTATION PHASE

### 1.1 Opening meeting

### 1.2 Identification of current situation (Gap Analysis)

- To get information about current institutional capacity for SEA in Turkey
- Identification of relevant expertise and knowledge of the MoEU and the other authorities at local, regional and national level regarding coordination of SEA process in accordance with the Bylaw on SEA
- Initial analyses of relevant planning schemes in order to estimate a number of SEAs



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## OVERVIEW OF ACTIVITIES – IMPLEMENTATION PHASE

### 1.3 Selection of sectors for SEA pilots

- Priority sectors: Water management, agriculture, tourism, coastal management and spatial planning
- SEA pilots for plans and programmes in other sectors also possible (e.g. energy or transport)
- Preliminary identification of possible candidates

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Stratejik Çevresel Değerlendirme Yönetmeliği'nin Uygulanmasının Desteklenmesi Projesi

**TECHNICAL ASSISTANCE FOR IMPLEMENTATION OF THE  
BY-LAW ON STRATEGIC ENVIRONMENTAL ASSESSMENT**  
**EuropeAid/133447/D/SER/TR**

**SEA Pilot Project for  
Gökçeada and Bozcaada  
Agricultural Master Plan**

**Scoping Report  
FINAL**

**JUNE, 2015**





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## OVERVIEW OF ACTIVITIES – IMPLEMENTATION PHASE

### 1.4 Implementation of SEA pilots

- SEA process in accordance with the Bylaw on SEA
- Scoping – scoping report, scoping consultations
- SEA report – baseline analysis, assessment of likely impacts, formulation of mitigation measures, monitoring
- Site visits
- Consultations on the draft plan/programme and SEA report
- Evaluation meetings



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## OVERVIEW OF ACTIVITIES – IMPLEMENTATION PHASE

### 2.1 Training Needs Analysis (TNA)

- To estimate level of awareness on SEA in Turkey among relevant target groups
- Basis for designing the training programme
- Questionnaire survey, interviews + discussion at the opening meeting





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## OVERVIEW OF ACTIVITIES – IMPLEMENTATION PHASE

### 2.2 Preparation of training programme

Module 1: Introduction to by-law on SEA and specific implementation on **spatial planning and coastal management sectors**

Module 2: Introduction to by-law on SEA and specific implementation on **water management sector including flood and drought management**

Module 3: Introduction to by-law on SEA and specific implementation on **agriculture sector**

Module 4: Introduction to by-law on SEA and specific implementation on **tourism sector**

*Certain modifications discussed during Inception Phase, modules can be further adjusted based on the TNA results*

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TR2018 ESOP MI A3 12/CNP/03

Stratejik Çevresel Değerlendirme Yönetmeliği'nin Uygulanmasının Desteklenmesi Projesi

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## OVERVIEW OF ACTIVITIES – IMPLEMENTATION PHASE

### 2.3 Delivery of training programme

- Trainers: Project Team and the MoEU Language: Turkish and English (with interpreting)
- Linking training and SEA pilots
- Training evaluation and training assessment reports
- Certificate of Participation



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## OVERVIEW OF ACTIVITIES – IMPLEMENTATION PHASE

### 2.4 Awareness raising workshops

- For universities, NGOs, chambers, and public
- Trainers: Project Team and the MoEU (and trainers trained in the previous SEA projects)
- Language: Turkish and English (with interpreting)
- Each workshop for 'mixed' target groups



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## OVERVIEW OF ACTIVITIES – IMPLEMENTATION PHASE

### 2.5 Study visit to the EU country

- To get acquainted with principles of SEA application in the EU, with a focus on benefits of SEA as well as on the challenges related to SEA practice
- For the MoEU and competent planning authorities (SEA pilots)



### Options

- Slovenia + Croatia
- Spain

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## OVERVIEW OF ACTIVITIES – IMPLEMENTATION PHASE

### 2.6 Updating existing web

<http://scd.cevre.gov.tr/>

### 2.7 Closure meeting (Ankara, September 2020)

- To present and discuss outputs and results of the SEA Project and the way forward.



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## WORK PLAN

May – Jun 2019: Inception Phase and Opening Meeting

Jul – Sept 2019: Gap Analysis and TNA

Sept 2019 – July 2020: SEA pilots

Aug – Oct 2019: Preparation of training programme

Nov 2019 – June 2020: Delivery of training programme and  
awareness raising workshops





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## WORK PLAN

Apr – May 2020: Study tour to EU country

Sept 2020: Closure meeting



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## Any questions?





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**Thank you for your attention!**



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# Application of SEA pilots

Michal Musil, Senior International SEA Expert

Opening meeting, Ankara, 18 June 2019

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## SEA PILOT APPLICATIONS – RECENT EXPERIENCE

### Pilot SEAs under the 'TECHNICAL ASSISTANCE FOR IMPLEMENTATION OF THE BY-LAW ON SEA' (2014 – 2016):

- Ministry of Forestry and Water Affairs (General Directorate of Water Affairs): Büyük Menderes Draft River Basin Management Plan
- Ministry of Energy and Natural Resources (General Directorate of Renewable Energy): Konya-Karapınar Energy Specialized Industrial Zones
- Ministry of Agriculture, Food and Livestock (General Directorate of Agricultural Reform): Bozcaada Gökçeada Agricultural Master Plan
- Ankara Development Agency: Ankara Development Plan 2014 - 2023



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## CURRENT SITUATION

Bylaw on SEA entered into force in 8 April 2017, Official Gazette No. 30032

SEA shall be implemented for the plans and /programmes subject to SEA and prepared in:

- Coastal zone management, spatial planning, water management, agriculture and tourism sectors from on the date of entering the Bylaw into force;
- Fishery and forestry sectors from the date of 1/1/2020;
- Waste management, energy, industry, telecommunication and transportation sectors from the date of 1/1/2023.

The application of Bylaw on SEA in Turkey has already started, and several screening applications were submitted to the MoEU in early 2019.





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## SELECTION OF DRAFT PLANS/PROGRAMMES FOR THE PILOT SEA

- **Plan requiring SEA as per Bylaw on SEA, e.g.:**
  - Regional Plans
  - Integrated Coastal Zones Plans
  - Territorial Plans
  - Basin Master Plans
  - Rural Development Programmes
  - Operational Programmes
  - Agriculture Master Plans
  - Turkey Industry Strategy
  - Turkey Tourism Strategy
  - etc. (see the Annex I to the Bylaw on SEA)
- **Currently in the inception phase of planning process or with an early draft (with prospect of finalization until Summer 2020)**
- **Responsible authority (e.g. Ministry) ready to engage in the full SEA process (including the public consultations) as per Bylaw on SEA**



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## Any questions?





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**Thank you for your attention!**



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# Capacity building activities on SEA

## Mojca Hrabar, Senior International Training Specialist

### Opening meeting, Ankara, 18 June 2019



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## CAPACITY BUILDING ACTIVITIES

### Actions:

- 2.1 Training Needs Analysis (TNA)
- 2.2 Preparation of training programme
- 2.3 Delivery of training programme
- 2.4 Awareness raising workshops
- 2.5 Study visits



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## Any questions?







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## And now questions for you...





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## Consideration of environmental issues in planning

**Q:** To what extent are the environmental issues considered in the planning process in Turkey? Please think about the preparation and implementation of plans and programmes.

- a) Not at all
- b) At minimum level – briefly mentioned in the documentation,
- c) To a certain extent – only some environmental issues are considered,
- d) Environmental issues are analysed, but not taken into account,
- e) Environmental issues are analysed and the findings used in the decision-making.



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## Environmental impacts of various sectors

**Q: which sectors in Turkey are implementing plans or programmes with the largest environmental impact?**

- |                                 |                                      |
|---------------------------------|--------------------------------------|
| a)Water management              | i)Urban, rural and land-use planning |
| b)Transport                     | j)Waste Management                   |
| c)Energy                        | k)Telecommunications                 |
| d)Agriculture                   | l)Tourism                            |
| e)Fisheries                     | m)Other: _____                       |
| f)Forestry                      |                                      |
| g)Industry                      |                                      |
| h)Regional development planning |                                      |



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## Important issues for SEA implementation

**Q: Please select the issue that you think is the most important for successful implementation of SEA in Turkey.**

- a) Access to data
- b) Support of environmental authorities
- c) Coordination between institutions
- d) Public participation
- e) Transparency of the process
- f) Clear deadlines for institutional action
- g) Clear instructions for quality assessment of SEA report
- h) Sharing of information and good practice



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## Your experience with SEA

**Q: What is your experience with Strategic Environmental Assessment (SEA) so far (select only one – the one that fits best)?**

- a) I don't know anything about SEA.
- b) I have only heard of SEA.
- c) I have studied SEA literature for my own interest.
- d) I have attended seminars on SEA, but do work on it.
- e) I (will) work on SEA in a public authority.
- f) I am introducing SEA in planning process,
- g) I am doing research in SEA,
- h) Other.



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## Previous participation

**Q: Have you participated in any activity of the previous Technical Assistance project?**

- a) No.
- b) I have participated in the 1-day workshops.
- c) I have participated in multi-day workshops.
- d) I have participated in pilot SEAs.
- e) I have participated both in pilot SEAs and the workshops.
- f) I have participated in various project meetings unrelated to pilot SEAs.
- g) Other.





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**Thank you for your attention!**

**ANNEX-X MINUTES OF THE STEERING COMMITTEE MEETING**

MINUTES OF STEERING COMMITTEE MEETING	
Contract Title:	: Supporting the Implementation of By law on Strategic Environmental Assessment (SEA)
Contract No / Type:	: TR2018 ESOP MI A3 12/CNP/03
Project Ref No:	:
Contracting Authority	: Ministry of Environment and Urbanization (MoEU) General Directorate of European Union and Foreign Relations
Consultant	: Eptisa Mühendislik Ltd. Şti. (Turkey) in consortium with Integra Consulting S.r.o. (Czechia)
Subject of Meeting:	: Steering Committee Meeting
Date/Time:	: 11.07.2019 – 14.00
Venue:	: Grand Venue of General Directorate of European Union and Foreign Relations
Participants	: Attendance Sheet is enclosed in Annex I
Annexes	: I- Attendance Sheet (2 pages) II- Technical Presentation (14 pages) III- Photos of the Kick-off Meeting (1 page)

*Note: "These Minutes are record of events including actions and recommendations. Acceptance is assumed unless Contractor is informed."*



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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03

No	ATTENDEES NAME	TITLE	INSTITUTION/COMPANY
1	Özge Gökçe Aktaş	Sector Manager	EU Delegation
2	C.Burak Bural	EU Affairs Expert	Ministry of Foreign Affairs, Directorate of EU Affairs-Directorate of Sectoral Policies
3	Ismail Raci Bayer	Director	MoEU-IPA
4	Güven Seydioğlu	Task Manager	MoEU-IPA
5	Kemal Dağ	Deputy Chairman	MoEU- Directorate of EIA
6	Nihan Şahin Hamamcı	Branch Manager	MoEU- Directorate of EIA
7	Aysun Boşça	Expert	MoEU- Directorate of EIA
8	Serdar Hakkaçılmaz	Project Director	Eptisa
9	Pınar Yılmaz	Environmental Engineer	Eptisa
10	Münevver Doğan	Environmental Engineer	Eptisa
11	Gizem Ceren Kadılar	Project Assistant	Eptisa



Agenda Item No	DESCRIPTION	ACTION BY	STATUS
1.0	<b>Introduction to the meeting</b>		
	MoEU-IPA welcomed the participants and briefly referring to the progress achieved so far, he mentioned about, noted that almost three month was spent so far for the Project with close coordination and co-operation of the concerned parties.	-	-
2.0	<b>Presentation of the Inception Report</b>		
	<p>Consultant briefly summarized aim, scope, submission and commenting schedule of the Inception Report submitted on duly time last 11<sup>th</sup> of June 2019, highlighting that only minor changes to Project ToR and Methodology Offer have been requested/proposed for the further implementation of the Project. Namely;</p> <ul style="list-style-type: none"> <li>– It summarizes the activities carried out in the Inception Phase and initial findings and conclusions</li> <li>– 1<sup>st</sup> draft of the Inception Report submitted on 11 June 2019</li> <li>– Comments provided by the MoEU and CA (both on the 1<sup>st</sup> draft and revised document)</li> <li>– It will be finalized after the 1<sup>st</sup> SCM (proposed modification of indicators will be removed from the IR)</li> <li>– Minor changes to Project ToR: <ul style="list-style-type: none"> <li>i)Additional training on quality control for the MoEU (Activity 2.2&amp;2.3);</li> <li>ii)Uploading documents to the project website by the Contractor (activity 2.6)</li> </ul> </li> </ul> <p>It was proposed by EUD that it would be better if the existing web-site is used instead a new one linked to the existing web-site in order to prevent any confusion and gather both project documents in one place. Also it was proposed that it would be better if the web-site is managed and uploaded by the MoEU in order to ensure sustainability of the web-site after project completion. It was decided that MoEU and the Consultant will discuss this issue in the light of the EUD recommendations and will proceed accordingly.</p>	-	-
3.0	<b>Completed and ongoing works in 1<sup>st</sup> quarter: Opening event, Training Needs Assessment (TNA) and GAP Analyses</b>		
	<p><b>Opening Meeting:</b> Consultant provided information on successfully completed Opening Meeting organized on 18 June 2019, with attendance of 114 participants (i.e. more than required by the ToR). It was mentioned that the meeting was designed as two sessions; Morning (formal) session to introduce the project and to carry out quick survey on SEA awareness (using mobile application) and afternoon session to discuss details about potential SEA pilots Minutes prepared and submitted.</p>		

Agenda Item No	DESCRIPTION	ACTION BY	STATUS
	<p><b>TNA and GAP Analysis:</b> Consultant informed that GAP analysis will be carried out together with Training Needs Analysis. Approach to GAP and TNA analyses designed and discussed with the MoEU, which will include internet survey combined with face-to-face interviews.</p> <p><b>SEA Pilots:</b> Potential candidates;</p> <ul style="list-style-type: none"> <li>– Nitrate Action Plan of DG Agricultural Reform within the Ministry of Agriculture and Forestry (MoAF)</li> <li>– Integrated Coastal Zone Management Plan of DG Spatial Planning within the Ministry of Environment and Urbanization (MoEU)</li> </ul> <p>It was informed by MoEU that DG Fisheries and Aquaculture within MoAF is also highly interested to apply SEA for the Aquaculture Areas Plan within the scope of the project as one of pilot. It was discussed and agreed at the meeting that the project cannot cover more than 2 SEA pilots, however representatives of DG Fishery and Aquaculture can invited to the trainings, can also join meetings within the SEA pilots (as observers), and separate dedicated meeting with DG Fishery and Aquaculture can be organized to discuss how to apply SEA for their planning process.</p> <p>It was informed by the Consultant that initial meetings with the pilot sector's institutions and face-to-face interviews for TNA and Gap analysis will be implemented during the next week (15-19 July).</p> <p>It was mentioned by Mrs. Hamamcı that throughout the project implementation there should be close coordination and communication between the team leader, the Beneficiary and the project team.</p>		
4.0	<b>Planned activities in 2<sup>nd</sup> quarter</b>		
	<p>Activity 1.2: GAP analysis – report will be submitted by end of month 5</p> <p>Activity 1.3: Selection of SEA pilots – to be confirmed by the end of month 3</p> <p>Activity 1.4: SEA pilots will launch in August – September 2019</p> <p>Activity 2.1: TNA – report will be submitted by end of month 5</p> <p>Activity 2.2: Preparation of training schedule – shall be initiated in September 2019 with aim to have training materials ready by November 2019.</p>		
5.0	<b>2nd Steering Committee Meeting</b>		
	Parties initially agreed to hold the 2 <sup>nd</sup> Steering Committee Meeting in the week commenced with 14 October.2019		
6.0	<b>Other Issues</b>		
	After the final approval of the MoEU for the revisions made by the		





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Agenda Item No	DESCRIPTION	ACTION BY	STATUS
	Consultant in visibility and promotional materials will be reprinted and made ready for the project.		



TÜRKİYE CUMHURİYETİ  
ÇEVRE VE ŞEHİRCİLİK  
BAKANLIĞI



Çevre ve İklim  
Eylemi Sektör  
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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

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### ANNEX – I: Attendance Sheet



ATTENDANCE SHEET

Name of Meeting: STEERING COMMITTEE MEETING No.1					Date: 11.07.2019	Page: 1
No	NAME & SURNAME	TITLE	COMPANY / INSTITUTION	Telephone / Fax	E-Mail	Signature
1	Münnevver DOĞAN	Genel Müh.	EPTISA	506 713 39 36	mdogan@eptisa.com	
2	Ceren Kadılar	Proj. Asistanı	EPTISA	439 38 62	gkadilar@eptisa.com	
3	Serdar HAKKACIYAN	Proje Direktörü	EPTISA	//	shakkaciyan@eptisa.com	
4	Pınar Yılmaz	Env. Eng	Eptisa	5302275851	pyouren@eptisa.com	
5	Kemal Dağ	Daire Bşk. V.	ÇED İzin ve Denetim Genel Md.	543 525 3858	kemal.dag@csb.gov.tr	
6	Nihan S.HAMAMCI	Şube Md.V.	//	505 255 1454	nihan.hamamci@csb.gov.tr	
7	C. Burak BURAL	Abi. Uzm.	Disi. Bşk. - AB Bakanlığı Sektörel Politikalar Daire Bşk.	2 181 710	bbural@cbg.gov.tr	
8	Aysun BOŞGA	Geni. Şeh. Uzmanı	ÇED, İzin ve Denetim Genel Müdürlüğü	410 1738	aysun.bosga@csb.gov.tr	
9	Döğre Güne Altınöz	Sektör Uzmanı	EU Delegasyonu	459 8700	dogg.gunaltepe@ec.europa.eu	



10	Güven SEYDİOĞLU	Contract Expert	MoEU	586 8312	gven.seydioglu @csb.gov.tr	
ATTENDANCE SHEET						
Name of Meeting: Kick-off Meeting					Date: 28.01.2019	Page: 2
No	NAME & SURNAME	TITLE	COMPANY / INSTITUTION	Telephone / Fax	E-Mail	Signature
11	İ. Raci BAYER	Director	MoEU	05426381414	iraci.bayer@csb.gov.tr	
12						
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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

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### ANNEX – II: Technical Presentation






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## Supporting the Implementation of By-Law on Strategic Environment Assessment

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### 1<sup>st</sup> Steering Committee Meeting Ankara, 11 July 2019


STRATEJİK ÇEVRESEL DEĞERLENDİRME YÖNETMELİĞİ'NİN UYGULANMASININ  
DESTEKLENMESİ PROJESİ  
1.Yönlendirme Komitesi Toplantısı  
Ankara, 11 Temmuz 2019


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## INCEPTION REPORT/ BAŞLANGIÇ RAPORU

- It summarizes the activities carried out in the Inception Phase and initial findings and conclusions / Projenin Başlangıç aşamasında düzenlenen faaliyetleri, ilk bulguları ve sonuçları özetlemektedir.
- It also updates the way of the project implementation, including the methodological approach to selected activities and the workplan. / Buna ilave olarak, faaliyetlerin gerçekleştirilmesine ilişkin metodolojik yaklaşımın ve iş planının güncel halini içermektedir.









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### INCEPTION REPORT/ BAŞLANGIÇ RAPORU


- **1<sup>st</sup> draft submitted on 11 June 2019 / 1. Taslak, 11 Haziran 2019'da sunuldu.**
- **Comments provided by the MoEU and CA (both on the 1<sup>st</sup> draft and revised document) / ÇŞB ve Sözleşme Makamı tarafından hem 1. taslak hem de revize dökümana görüş verildi.**
- **It will be finalized after the 1<sup>st</sup> SCM (proposed modification of indicators will be removed from the IR) / 1. Yönlendirme Komitesi Toplantısı sonrası (önerilen gösterge değişiklikleri BR'dan silinerek) rapor nihai hale getirilecektir.**

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### MODIFICATION OF THE SCOPE OF THE PROJECT / AKTİVİTE KAPSAMININ DEĞİŞTİRİLMESİ

- **Additional training on quality control for the MoEU (activity 2.2 and 2.3) / ÇŞB için düzenlenecek Kalite Kontrolü üzerine Ek Eğitim (Aktivite 2.2 ve 2.3)**
- **Uploading documents to the project website (activity 2.6) / Dökümanların proje web sitesine yüklenmesi (Aktivite 2.6)**





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## Completed and ongoing works in 1<sup>st</sup> quarter / 1. Çeyrekte tamamlanmış ve devam eden çalışmalar




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## ACTIVITY 1.1: OPENING MEETING/AKTIVITE 1.1: AÇILIŞ TOPLANTISI


**Successfully organized on 18 June 2019, altogether 114 participants (i.e. more than required by the ToR) / 18 Haziran 2019 tarihinde (İş Tanımı'nın gerektirdiğinden fazla) 114 katılımcıyla birlikte başarıyla gerçekleştirildi.**

**Two sessions / İki Oturum;**

- **Morning (formal) session to introduce the project and to carry out quick survey on SEA awareness (using mobile application) / Projenin tanıtıldığı ve (mobil uygulama ile) kısa bir SÇD farkındalık anketinin yapıldığı sabah (resmi) oturumu.**
- **Afternoon session to discuss details about potential SEA pilots / Olası SÇD pilot sektörleri ile ilgili ayrıntıların tartışıldığı öğleden sonra oturumu**

**Minutes prepared and submitted / Tutanaklar hazırlanıp sunuldu.**





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## ACTIVITY 1.2: IDENTIFICATION OF CURRENT SITUATION/ AKTIVITE 1.2: MEVCUT DURUMUN BELIRLENMESİ

**Approach to GAP analyses designed and discussed with the MoEU / ÇŞB ile tartışılıp**  
kararlaştırılan Boşluk Analizi yaklaşımı şunlardan oluşur;

- **Internet survey combined with face-to-face interviews / Karşılıklı görüşmelerle**  
birlikte online anket
- **GAP analysis to be carried out together with Training Needs Analysis / Boşluk**  
Analizi Eğitim İhtiyaç analizi ile birlikte yürütülecektir

**Draft TNA and Gap Analysis Questionnaire prepared as well as the list of contacts to**  
**be approached/ İletişim kurulacak kişiler ve anket taslağı de hazırlanmıştır.**

**The first interviews will be carried out June 16 – 19, further meetings and the**  
**internet survey will be conducted in July – August 2019/ İlk görüşmeler 16-19 Haziran**  
tarihleri arası gerçekleştirilecek, sonraki toplantılar ve internet anketi Temmuz-Ağustos 2019  
tarihlerinde yapılacaktır.



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## ACTIVITY 1.3: SELECTION OF PRIORITY SECTORS/ AKTIVITE 1.3: ÖNCELİKLİ SEKTÖRLERİN SEÇİMİ

**Communication with the MoEU and relevant sectors prior/at/after the Opening**  
**Meeting / ÇŞB ve ilgili sektörler ile Açılış Toplantısı öncesi/sırasında/sonrasında** iletişim  
kurulmuştur.

**Potential candidates outlined in the Inception Report and the list revised after the**  
**Opening Meeting / Olası adaylar Başlangıç Raporunda belirtilmiş ve Açılış toplantısı sonrasında**  
revize edilmiştir.

**Two clear candidates / İki belirgin aday**

- **Nitrate Action Plan (Ministry of Agriculture and Forestry) / Nitrat Eylem Planı (Tarım**  
ve Orman Bakanlığı- Tarım Reformu GM)
- **Integrated Coastal Zone Management Plan (DG Spatial Planning)/ Bütünleşik**  
Kıyı Alanı Yönetim Planı (ÇŞB- Mekansal Planlama GM)








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### ACTIVITY 1.3: SELECTION OF PRIORITY SECTORS / AKTIVITE 1.3: ÖNCELİKLİ SEKTÖRLERİN SEÇİMİ

**High interested in SEA from DG Fisheries to apply it for the Aquaculture Areas Plan / Tarım ve Orman Bakanlığı - Balıkçılık ve Su Ürünleri GM'nün de «Su Ürünleri Yetiştiriliciliği Alan Planları»na SÇD uygulamak için istekli olduğu bilinmektedir.**

**The project cannot cover more than 2 SEA pilots, however / Proje sadece iki SÇD pilot sektörünü kapsamaktadır, ancak**

- **Representatives of DG Fishery will be invited to the trainings / Balıkçılık ve Su Ürünleri GM eğitimlere davet edilecektir.**
- **Can also join some meetings within the SEA pilots (as observes)/SÇD pilot sektörleriyle olan toplantılara katılabilirler (gözlemci olarak)**
- **Separate dedicated meeting with DG Fishery can be organized to discuss how to apply SEA for their planning process/ Balıkçılık ve Su Ürünleri GM'ne SÇD'yi planlama süreçlerine nasıl dahil etmeleri gerektiğini konusunda özel ayrı bir toplantı düzenlenebilir.**








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### ACTIVITY 1.4: SEA PILOTS/ AKTIVITE 1.4: SÇD PILOTLARI

**Initial meetings with the MoAF and DG Spatial Planning will be organized in mid-July/ Tarım ve Orman Bakanlığı/ Tarım Reformu GM ve ÇŞB/Mekansal Planlama GM ile yapılacak ilk toplantılar Temmuz ayı ortasında (önümüzdeki hafta) düzenlenecektir.**

**Work on SEA pilots launched in August – September 2019 / SÇD Pilotları üzerinde yapılan çalışmalar Ağustos-Eylül 2019 tarihlerinde başlayacaktır.**








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## ACTIVITY 2.1 TRAINING NEEDS ANALYSIS/ AKTIVITE 2.1 EĞİTİM İHTİYAÇ ANALİZİ

**Approach to TNA analyses designed and discussed with the MoEU / ÇŞB ile tartışılıp kararlaştırılan Eğitim İhtiyaç Analizi yaklaşımı şunlardan oluşur;**

- **Internet survey combined with face-to-face interviews/Karşılıklı görüşmelerle birlikte online internet anketi.**
- **TNA to be carried out together with GAP analysis / Eğitim İhtiyaç Analizi Boşluk Analizi ile birlikte yürütülecektir**

**Questionnaire prepared as well as the list of contacts to be approached / İletişim kurulacak kişiler ve anket taslağı de hazırlanmıştır.**

**The first interviews will be carried out June 16 – 19, further meetings and the internet survey will be conducted in July – August 2019/ İlk görüşmeler 16-19 Haziran tarihleri arası gerçekleştirilecek olup, sonraki toplantılar ve internet anketi Temmuz-Ağustos 2019 tarihlerinde yapılacaktır.**




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## Planned activities in the 2<sup>nd</sup> quarter/ 2. Çeyrek için Planlanmış Aktiviteler





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**Activity 1.2: GAP analysis – report will be submitted by end of month 5/**  
Aktivite 1.2: Boşluk Analizi Raporu 5. ayın sonunda (Eylül 2019) sunulacaktır.

**Activity 1.3: Selection of SEA pilots – to be confirmed by the end of month 3/**  
Aktivite 1.3: SÇD pilot sektörlerinin seçimi 3.ayın sonunda (Temmuz 2019) kesinleşecektir.

**Activity 1.4: SEA pilots launched in August – September 2019 (initial baseline analysis, scoping)/** Aktivite 1.4: SÇD pilotları Ağustos-Eylül 2019 tarihlerinde (ilk temel analiz, kapsam belirleme) başlayacaktır.

**Activity 2.1: TNA – report will be submitted by end of month 5/** Aktivite 2.1: Eğitim İhtiyaç Analizi Raporu 5.ayın (Eylül 2019) sonunda sunulacaktır.

**Activity 2.2: Preparation of training programme – shall be initiated in Sept 2019 with aim to have training materials ready by November 2019/** Aktivite 2.2: Eğitim programının hazırlıkları Kasım 2019’da eğitim materyallerinin hazır olması amacı ile Eylül 2019’da başlatılacaktır.




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**Thank you for your attention!**  
**İlginiz için Teşekkürler!**







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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03

### ANNEX –III: Photos of the Steering Committee Meeting





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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03



TÜRKİYE CUMHURİYETİ  
ÇEVRE VE ŞEHİRCİLİK  
BAKANLIĞI



Çevre ve İklim  
Eylemi Sektör  
Operasyonel Programı



eptisa  
mühendislik



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## Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03



TÜRKİYE CUMHURİYETİ  
ÇEVRE VE ŞEHİRCİLİK  
BAKANLIĞI



Çevre ve İklim  
Eylemi Sektör  
Operasyonel Programı



eptisa  
mühendislik

## ANNEX-XI TNA INTERVIEWS

**INSTITUTION:** Development Agency

**DATE:** 16.07.2019

**INTERVIEWEE:** Ersin Ak - Expert

## 1. General questions

### 1. What plans and/or programmes is your institution in charge?

1.1. What is the programming cycle – when have they been prepared, when are the new plans/programmes going to be prepared, how often they are supposed to be updated, how long programming process usually takes?

We are preparing Ankara Regional Development Plan. We have already prepared the Regional Development Plan for the years 2014-2023, which has been approved by Ministry of Industry and Technology.

The preparatory works for Ankara Development Plan of 2014-2023 was initiated in 2011, the first draft was ready in 2013 and approved in 2014.

During the preparation process of the Ankara Development Plan, assessment of existing situation has been conducted, existing plans has been reviewed, stakeholder analysis and management has been conducted, strategy has been developed, preliminary assessment has been conducted and the dimensions have been identified. There were two approval process, first one was approval of management board, second one was approval of Ministry of Industry and Technology. The weakness of the plan (maybe we can say as weakness) is that the plan is being used just for by the Agency during preparation of financial support programmes. It is not a document that should be implemented by other authorities. However, it must be noted that the management board of the Agency consists of the members from governorate, Ankara Metropolitan Municipality, Chamber of Commerce, Chamber of Industry etc.

We have also a (institutional) Strategic Plan, which is related with the vision and targets of the agency and not subject to SEA.

1.2. Are the plans/programmes prepared for national, regional, subregional level?

Ankara Regional Development Plan covers the city of Ankara, which is divided to six sub-zones: .e.g 1<sup>st</sup> Sub-zone covers the districts of Bala, Evren, Haymana, Şereflikoçhisar, 2<sup>nd</sup> Sub-zoen covers the districts of Çubuk and Kalecik etc.

1.3. What is the main focus/priorities of these plans and programmes?

Ankara Regional Development Plan has been designed in three focus points given below;

- **"Living in Ankara"** consists following subjects under two main headings "vulnerabilities" and "potentials": urban sprawl, intracity transportation, harbouring and housing, income distribution and poverty, growth(aging), loss of population in sub-zones, natural hazards, accessibility, urban transformation, qualified and dynamic migration, cultural, historical and artistic assets etc.
- **"Working in Ankara"** consists following subjects under two main headings "vulnerabilities" and "potentials": technology and value-added level, competitiveness, sustainable growth.

- “Environment in Ankara” consists following subjects under two main headings “vulnerabilities” and “potentials”: Climate change, industry, energy and transportation, agriculture, tourism.

1.4. Who is preparing the plans/programmes – do you have a dedicated team? Are they familiar with SEA and the SEA by-law obligations?

The department of “Business Development and Strategy” prepared plans/programmes.

1.5. Does any of these plans and programmes fall under the scope of SEA application in accordance with the Bylaw on SEA?

Regional Development Plan is subject to SEA, which was one of the pilot in previous project.

2. Have you reviewed the planning processes of your institution in the light of SEA implementation? (Question only for institutions responsible for plans and programme!)

2.1. Has screening been conducted for any of these plans or programmes? If so, please provide details (when, conclusions).

Not yet. But when we will start to prepare next Regional Development Plan of Ankara we will inform MoEU and we will allocate budget for SEA.

2.2. Have you considered application of SEA for any of these plans or programmes? If so, please provide details.

We have to consider SEA because regional plans are subject to SEA in accordance with the regulation on SEA. When we will start to prepare next “Regional Development Plan of Ankara” we will inform MoEU to start to SEA process and we will allocate budget for SEA.

2.3. If so, have you made any plans how, when to start SEA process?

See above.

2.4. What are the biggest challenges of SEA implementation in the light of your institution's work (e.g. planning process, preparation of ToR for practitioners, public consultation) and structure? How do you plan to overcome these challenges?

This question was not asked to related person. However, based on the person's answers to the other questions in the interview, the lack of knowledge of the SEA and the fact that it is difficult to find an expert at the moment can be the challenges.

2.5. Who will be most likely undertaking these SEAs – planning teams with internal environmental experts or external sub-contractors (consultancy companies)?

I am the only environmental engineer in the agency. As a total three staff of the agency (including me) has participated the trainings provided in previous projects but unfortunately two of my colleagues are not working for the Agency now.

I guess, we may conduct SEA process with our experts together with the external support, instead of outsourcing of all SEA work to a company.

2.6. Do you know suitable practitioners with sufficient knowledge of SEA?



I think it will be difficult to find since it is a new working area in Turkey. But we can request recommendation of the MoEU to find suitable practitioners.

**3. Are you aware of your SEA-related tasks in future?**

3.1. Do you expect SEAs for any forthcoming plans and programmes to be prepared in future? If so, please provide details.

Yes. For the next Ankara Regional Development Plan for 2024-2034, which we might start to be prepare in 2022

3.2. Who will be in charge of managing likely forthcoming SEAs on behalf of your institution?

I think, me, as Environmental Engineer, and some other staff from Business Development and Strategy Department.

3.3. Can you estimate the scope of SEA-related tasks your institution is supposed to perform?

3.4. Has a budget been already assigned for future SEAs/SEA-related activities? If so, please provide details (i.e. which activities are covered by available funds, when the budget will be available etc.).

**4. What human resources have you dedicated to implementation of Strategic Environmental Assessment (SEA), if any? What will be their tasks?**

4.1. Have you assigned a person or a team of persons to work on SEA? Do they have sufficient knowledge and skills for SEA? What are (will be) their job duties related to SEA?

4.2. What plans have you made for improving the knowledge and skills of your colleagues for conducting SEA?

4.3. Has sufficient time been allocated to the colleagues in your SEA team for their training and work on SEA?

4.4. Has a SEA Focal Point been already nominated?

There is no officially nominated focal point but I am in communication with MoEU since the previous project.

**5. Have you established cooperation with other stakeholders and relevant institutions in the SEA process, such as Ministry of Environment and Urbanisation (MoEU), practitioners, NGOs?**

5.1. To what extent do you interact with other stakeholders at your regular work?

We haven't conducted any SEA yet, but during the preparation of Ankara Regional Plan we have taken comments of stakeholders. Therefore I think, management board will have positive perception for publicity of the plan.

5.2. What kind of support do you need/expect from the MoEU related to SEA implementation?

Trainings and hands on trainings (case studies etc.) might be useful. I think about 6-7 staff from our agency may attend trainings.

\*: MoEU will send training invitation letters to the General Directorate of Development Agencies. two main and two alternative focus points from each invited institutions will be requested by MoEU with the official letters to be send to institutions.

## 2. Annex-I Photo



### 3. Annex-II Attendance Sheet

ATTENDANCE SHEET (ANKARA KALKINMA AJANSI)

Name of Meeting: TNA & GAP Analyses Interview

Date: 16.07.2019

Page: 1

No	NAME & SURNAME	TITLE	COMPANY / INSTITUTION	Telephone / Fax	E-Mail	Signature
1	Özge Erdem	Uzman	Çevre ve Şeh. Bakanlığı	410 17 45	ozge.erdem@csb.gov.tr	Özge Erdem
2	Münir Doğan	Çevre müh.	EPTISA	0506 713 33 36	mdogan@eptisa.com	Münir Doğan
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4	Ersin AK	Uzman	Ankara Kalkınma Ajansı	0554 585 66 40	ersin.ak@ankara.kaj.gov.tr	Ersin AK
5	Hakan ACAR	Uzman	Çevre ve Şehircilik Bak.	410.17.14	hakan.acar@csb.gov.tr	Hakan ACAR
6	MICHAEL MUSIL	Consultant	Integra Consulting		michael.musil@integracons.com	Michael Musil
7	Emine Bibe KÖRÜR	Çevre Müh.	Eptisa	5068446787	bkorur@eptisa.com	Emine Bibe KÖRÜR
8	Ceren Kodilor	Proje + Asistan	Eptisa	4393812	gkodilor@eptisa.com	Ceren Kodilor
9						
10						

**INSTITUTION:** Ministry of Agriculture and Forestry- Water Management General Directorate

**DATE:** 18.07.2019

**INTERVIEWEE:** Özge Hande Saytiyancı Özdemir- Expert

## 1. General questions

### 1. What plans and/or programmes is your institution in charge?

- 1.1. What is the programming cycle – when have they been prepared, when are the new plans/programmes going to be prepared, how often they are supposed to be updated, how long programming process usually takes?

There are three types of plans prepared by Water Management General Directorate, which are subject to SEA. These plans are; River Basin Management Plans, River Basin Protection Plans and National River Basin Management Strategy Plan. Normally, the plans are prepared for a period of 6 years. However the first plans covers a period for 2-3 years depending on the size of the project. The National River Basin Management Strategy Plan is prepared for the years between 2017 and 2023.

There are also plans related to drought and flood, which are prepared by another department.

- 1.2. Are the plans/programmes prepared for national, regional, subregional level?

River Basin Management Plan and River Basin Protection Plan are in basin scale. Also, the plans that are related to drought and flood are in basin scale. (But, I don't know specific information about it since they are under the responsibility of another department.)

National River Basin Management Strategy Plan is for whole country.

- 1.3. What is the main focus/priorities of these plans and programmes?

First aim is protection water bodies, water resources. The measures can be related with administrative, legislation, and also most of them are related with investment (e.g. wwtp construction etc.), or agricultural measures.

Budget is related with the implementer of the measure. E.g. If WWTP construction is a measure, main responsible is Municipality and budget belongs to Municipality.

- 1.4. Who is preparing the plans/programmes – do you have a dedicated team? Are they familiar with SEA and the SEA by-law obligations?

We are using firms (contracted companies). But we are, as the ministry, controlling the plans prepared by the firms.

First we try to make these plans for river basin management plans through the firms/companies. The firms also learned SEA issues during the works. We have also used the pilot SEA Report prepared for previous project as a template.



**Additional Question:** Do you think that capacity development is required for the Ministry for controlling the SEA Reports/processes conducted by contracted companies?

Yes it will be beneficial to have training for controlling the quality of the SEA before sending it to the MoEU.

**Additional Question:** How many people needs training for this purpose?

I think it is essential for all of us, in my section we are 3, who needs to get controlling training.

1.5. Does any of these plans and programmes fall under the scope of SEA application in accordance with the Bylaw on SEA?

**2. Have you reviewed the planning processes of your institution in the light of SEA implementation?**

2.1. Has screening been conducted for any of these plans or programmes? If so, please provide details (when, conclusions).

For my department, I am responsible for 3 reports. We have already completed screening. I am aware that if we have more report we need to have screening.

2.2. Have you considered application of SEA for any of these plans or programmes? If so, please provide details.

2.3. If so, have you made any plans how, when to start SEA process?

2.4. What are the biggest challenges of SEA implementation in the light of your institution's work (e.g. planning process, preparation of ToR for practitioners, public consultation) and structure? How do you plan to overcome these challenges?

For river basin management plans we already have measures for water resource protection. In SEA we are enlarging the "water protection" to all environmental dimensions e.g. health, public etc.

For 1<sup>st</sup> river basin management we didn't include because the by-law was not in force, then we included it. SEA is included within the river basin management plans preparation contracts. I don't know how it affect the total cost of the budget.

2.5. Who will be most likely undertaking these SEAs – planning teams with internal environmental experts or external sub-contractors (consultancy companies)?

The firms (contracted companies) are preparing the SEA Report and we control them.

2.6. Do you know suitable practitioners with sufficient knowledge of SEA?

**3. Are you aware of your SEA-related tasks in future?**

3.1. Do you expect SEAs for any forthcoming plans and programmes to be prepared in future? If so, please provide details.

We are already making plans for the river basin and SEA is mandatory for these plans.

3.2. Who will be in charge of managing likely forthcoming SEAs on behalf of your institution?

3.3. Can you estimate the scope of SEA-related tasks your institution is supposed to perform?

3.4. Has a budget been already assigned for future SEAs/SEA-related activities? If so, please provide details (i.e. which activities are covered by available funds, when the budget will be available etc.).



4. What human resources have you dedicated to implementation of Strategic Environmental Assessment (SEA), if any? What will be their tasks?

4.1. Have you assigned a person or a team of persons to work on SEA? Do they have sufficient knowledge and skills for SEA? What are (will be) their job duties related to SEA?

In the last project, I got information about the SEA. I learned something about the process but I don't know what the other people or other departments step in this regard. There was no internal training. Now we have different section responsible for SEA, I don't know whether they have any plan for training. There is a specific department in the Ministry dealing with SEA issues. (it is decided that Consultant will implement interview with this department)

4.2. What plans have you made for improving the knowledge and skills of your colleagues for conducting SEA?

We provided SEA Report, prepared for Büyük Menderes River basin Management under previous project to the firms (contracted companies for preparation of the plan). For SEA most of them trying to use the report which gave them (1st projects output). But most probably it will be beneficial for them to have additional training.

4.3. Has sufficient time been allocated to the colleagues in your SEA team for their training and work on SEA?

4.4. Has a SEA Focal Point been already nominated?

5. Have you established cooperation with other stakeholders and relevant institutions in the SEA process, such as Ministry of Environment and Urbanisation (MoEU), practitioners, NGOs?

5.1. To what extent do you interact with other stakeholders at your regular work?

We organised stakeholder meetings for riverbasin management plans. I think there is no problem. They both have same aim. We submit or report and get comments. Mostly comments are related with pressures. They give feedbacks for pressures. E.g. they may say that pressure magnitude is different.

5.2. What kind of support do you need/expect from the MoEU related to SEA implementation? The most efficient way to understand SEA is implementation. A regulation has been already published but it is theoretical. The key points should be explained clearly.

In my opinion is most efficient way of learning is "implementing". We are learning while are implementing. The trainings will be beneficial for both of us and the companies preparing SEA for us.

## 2. Specific questions for individual interviewees

These questions are intended for specific interviewees in order to collect more specific information.

Institution	Additional question
-------------	---------------------

Institution	Additional question
Ministry of Agriculture and Forestry (agriculture, forestry, fisheries, ICZM)	<ul style="list-style-type: none"> <li>• To what extent and how have environmental concerns been integrated in planning of agriculture, forestry and fisheries so far?</li> <li>• Does the Ministry have a specialised team (or teams, e.g. in each sector) that deals with environmental aspects of agriculture, forestry and fisheries?</li> <li>• What kind of monitoring does the Ministry perform that could inform the SEA process?</li> </ul>

**Additional Questions:**

Does the report reflects the climate change impacts.

Yes of course also river basin management plans reflects the future climate change impacts. We have a project related with modelling climate change; we are using results of hat project.

What are the key environmental issues defined in the scoping report?

Protected areas, biodeiversity ...

Does the river basin management plans, do they include hydropower plants, cumulative impacts or internal impacts on biodiversity. Can such analysis include in the plans.

Yes we have hydrologic pressure impacts. There is pressure in water use in this area, we say.

### 3. Annex-I Photo

No Photo available.




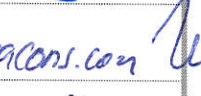




ATTENDANCE SHEET

Name of Meeting: TNA & GAP Analyses Interview

Date: 18.07.2019

Page: 1

No	NAME & SURNAME	TITLE	COMPANY / INSTITUTION	Telephone / Fax	E-Mail	Signature
1	Özge Hande SAHTIYANCI ÖRDENİR	Uzman	TOB / SYGM	312 207 55 97	ozge.ozdenir@forimarmar.gov.tr	
2	Münener DOĞAN	Çevre mch.	EPTISA	0506 713 39 36	mdogan@eptisa.com	
3	Pınar Yılmaz	Env.Eng	Eptisa	530 227 58 51	pyuren@eptisa.com	
4	MİDAL MUSIL	SEA CONSULTANT	INTEGRA/EPTISA		midal.musil@integracons.com	
5	Emine Biçe KORUR	Çevirmen	Eptisa	506 844 67 87	bkorur@eptisa.com	
6	Hakan ACAR	Uzman	Çevre ve Şehircilik Bk.	412 17 14	hakan.acar@csb.gov.tr	
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Questions for interviews with key stakeholders for the Training Needs Analysis (TNA) and Gap analysis (analysis of current situation)

INSTITUTION: NGO Biologists

DATE: 19.07.2019

INTERVIEWEE:

1. Questions for NGOs, academic institutions and professional institutions Specific questions for individual interviewees

Other stakeholders that are not involved in preparation of plans/programmes and have a different role in the SEA process (e.g. by participating in public consultations, by providing data and/or expertise). As a result they can provide useful information and view of an "outsider" on the SEA process, however, interviews require a slightly different set of questions.

1. How is your organisation planning to be involved in the SEA?

1.1. What is the interest of your organisation in SEA?

In addition to personal rights of the biologists, we are, as Biologists Solidarity Association, dealing with the natural environment, food security, water security and etc. Our association is not directly involved in the SEA, however the members of our association mainly work in the area of Environmental Impact Assessment and biodiversity studies.

1.2. How do you see your role overall in the SEA process and development of SEA practice?

Most of the projects/plans have impacts on biodiversity and ecology. The opinion of the biologists is important and can add value to planning process to protect ecosystems.

1.3. Is your organisation specialised, i.e. is it involved in specific sector/field (e.g. agriculture, transportation, energy, marine environment, nature conservation)?

We are mainly specialised in biodiversity studies and EIAs.

1.4. What plans (if any) have you made for getting involved in SEA? Is it going to represent a significant share of your involvement?

We are aware that SEA bylaw is came in force. But we haven't been involved any SEA study yet. We sometimes get involved in EIA processes if the institutions ask our opinion related to the biodiversity impacts.

1.5. What are the biggest challenges of SEA implementation in the light of your institution's work (e.g. knowledge, human resources, participation in public consultation) and structure?

We are ready to provide our inputs/opinion to any EIA/SEA processes in our expertise area, however we are not so often invited such stakeholder consultations.

2. What human resources have you dedicated to implementation of Strategic Environmental Assessment (SEA), if any? What will be their tasks?

2.1. Have you assigned a person or a team of persons to work on SEA? Do they have sufficient knowledge and skills for SEA?

2.2. How do you intend to support the dedicated team/person in terms of time and knowledge?



3. Have you established any contacts with other stakeholders (e.g. other NGOs, academic institutions,...) and relevant institutions in the SEA process, such as Ministry of Environment and Urbanisation (MoEU)?

3.1. To what extent do you interact with other stakeholders at your regular work?

3.2. To what extent does your organisation follow and/or is involved in planning processes (preparation of various plans and programmes – not only spatial plans)?

We are not invited so often.

3.3. What kind of support do you need from (or vice versa - could provide to) the MoEU related to SEA implementation?


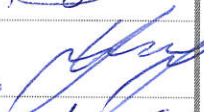


We believe it is necessary to implement capacity development for planning institutions regarding the necessity to ask opinion of NGOs and involving NGOs/associations in planning processes.

In addition it would be beneficial to have an agreed compulsory list of NGOs, of which opinion and involvement must be ensured for SEAs.

## 2. Annex-I Photo



ATTENDANCE SHEET

Name of Meeting: TNA & GAP ANALYSES INTERVIEW- Union of Biologists					Date: 19.07.2019	Page: 1
No	NAME & SURNAME	TITLE	COMPANY / INSTITUTION	Telephone / Fax	E-Mail	Signature
1	Münener DOĞAN	Çevre mch.	EPTISA	506 713 39 36	mdogan@eptisa.com	
2	Tarık PATİHAU	Uzm. Biyolog Demek Baskanı	Biologlar Dayanışma Derneği	0530 308 77 51	tarikpatuhan@gmail.com	
3	Michele MUSIL	SEA Expert	Integra		michele.musil@integrakong.com	
4	Pinar Yılmaz	Env. Eng.	Eptisa	530 227 58 51	psuren@eptisa.com	
5						
6						
7						
8						
9						

INSTITUTION: ILBANK

DATE: 19.07.2019

INTERVIEWEE: Hakan Alp

## 1. General questions

### 1. What plans and/or programmes is your institution in charge?

1.1. What is the programming cycle – when have they been prepared, when are the new plans/programmes going to be prepared, how often they are supposed to be updated, how long programming process usually takes?

Municipalities are responsible for preparation of master development plans. The Ilbank prepares master development plans when authorised by the municipalities. And Ilbank can also provide fund to municipalities both for preparation of master development plans or also any infrastructure or large infrastructure investments. Ilbank mainly works for the municipalities which do not have enough technical capacity and financial sources. Metropolitan Municipalities make their plans by themselves or sometimes they involve Ilbank if there is a problematic issue difficult to solve.

Our planning department prepared 1/5000 and 1/10000 master development plans for the municipalities (if authorised by the municipalities). The planning process takes 8 months for the municipalities with the medium population, if everything is well on track. We are taking opinions of the institutions, which takes time. The master development plans are approved by the Municipality Council.

1.2. Are the plans/programmes prepared for national, regional, subregional level?

The plans are prepared on the municipal level.

1.3. What is the main focus/priorities of these plans and programmes?

1/5000 and 1/10000 master development plans for the municipalities (if authorised by the municipalities). Apart from the master development plans we prepare tourism centre plans, transportation plans, industry and storage plans. The approval can be provided by the relevant ministry for such kind of plans when needed. E.g. Ministry of Transport and Infrastructure can approve the Transportation Main Plan of the Municipality instead of the Municipality Council.

1.4. Who is preparing the plans/programmes – do you have a dedicated team? Are they familiar with SEA and the SEA by-law obligations?

Ilbank is working as technical supervisor/controller for preparation of master development plans of the municipalities by the contracted companies.

1.5. Does any of these plans and programmes fall under the scope of SEA application in accordance with the Bylaw on SEA?

We don't have a clear opinion whether all master development plans prepared by the municipalities are subject to SEA or not? We believe that the population and the surface area of the Municipality should be considered.

We are not well aware that the plans prepared by Ilbank on behalf of the municipalities are subject to SEA. This is the main issue that we need to clarify with the MoEU.



2. **Have you reviewed the planning processes of your institution in the light of SEA implementation?** (Question only for institutions responsible for plans and programme!)
  - 2.1. Has screening been conducted for any of these plans or programmes? If so, please provide details (when, conclusions).
  - 2.2. Have you considered application of SEA for any of these plans or programmes? If so, please provide details.
  - 2.3. If so, have you made any plans how, when to start SEA process?
  - 2.4. What are the biggest challenges of SEA implementation in the light of your institution's work (e.g. planning process, preparation of ToR for practitioners, public consultation) and structure? How do you plan to overcome these challenges?
  - 2.5. Who will be most likely undertaking these SEAs – planning teams with internal environmental experts or external sub-contractors (consultancy companies)?
  - 2.6. Do you know suitable practitioners with sufficient knowledge of SEA?
3. **Are you aware of your SEA-related tasks in future?**
  - 3.1. Do you expect SEAs for any forthcoming plans and programmes to be prepared in future? If so, please provide details.
  - 3.2. Who will be in charge of managing likely forthcoming SEAs on behalf of your institution?
  - 3.3. Can you estimate the scope of SEA-related tasks your institution is supposed to perform?
  - 3.4. Has a budget been already assigned for future SEAs/SEA-related activities? If so, please provide details (i.e. which activities are covered by available funds, when the budget will be available etc.).
4. **What human resources have you dedicated to implementation of Strategic Environmental Assessment (SEA), if any? What will be their tasks?**
  - 4.1. Have you assigned a person or a team of persons to work on SEA? Do they have sufficient knowledge and skills for SEA? What are (will be) their job duties related to SEA?
  - 4.2. What plans have you made for improving the knowledge and skills of your colleagues for conducting SEA?
  - 4.3. Has sufficient time been allocated to the colleagues in your SEA team for their training and work on SEA?
  - 4.4. Has a SEA Focal Point been already nominated?
5. **Have you established cooperation with other stakeholders and relevant institutions in the SEA process, such as Ministry of Environment and Urbanisation (MoEU), practitioners, NGOs?**
  - 5.1. To what extent do you interact with other stakeholders at your regular work?
 

During preparation of master development plans, we interact with the relevant institutions (e.g. State Hydraulic Works, national parks, MoAF etc.) to get opinion.

We need to get contact with the MoEU, as we understood, to ask whether the relevant plan is subject to SEA or not.
  - 5.2. What kind of support do you need/expect from the MoEU related to SEA implementation?
 

Firstly we need to understand whether the plans, which are prepared by Ilbank on behalf of municipalities, are subject to SEA or not. If they are subject to SEA we would like to attend the trainings within the scope of the project, we can also define the number of attendees for the trainings accordingly.

## 2. Specific questions for individual interviewees

These questions are intended for specific interviewees in order to collect more specific information.

Institution	Additional question
Ministry of Environment and Urbanism, General Directorate of Spatial Planning (urban planning, ICZM, planning in local authorities)	<ul style="list-style-type: none"> <li>• How have you approached the preparation of ToRs for SEA of the plans/programmes that are being prepared now (e.g. ICZM)?</li> <li>• To what extent are local/regional authorities and metropolitan municipalities aware of SEA? Do you provide any support?</li> <li>• Can you estimate number of SEAs in future (e.g. per year)?</li> <li>• How demanding (in a number of working days) the screening carried out so far were? What were the challenges?</li> <li>• Can you estimate how many working days coordination of one SEA process may take (at the MoEU's side)?</li> </ul>
Ministry of Agriculture and Forestry (agriculture, forestry, fisheries, ICZM)	<ul style="list-style-type: none"> <li>• To what extent and how have environmental concerns been integrated in planning of agriculture, forestry and fisheries so far?</li> <li>• Does the Ministry have a specialised team (or teams, e.g. in each sector) that deals with environmental aspects of agriculture, forestry and fisheries?</li> <li>• What kind of monitoring does the Ministry perform that could inform the SEA process?</li> </ul>
Ministry of Culture and Tourism	<ul style="list-style-type: none"> <li>• To what extent and how have environmental concerns been integrated in tourism development (particularly in investments) so far? What was the Ministry's role in this?</li> <li>• What is the Ministry's capacity for dealing with environmental issues in planning?</li> </ul>
Ilbank (regional planning)	<ul style="list-style-type: none"> <li>• How involved are you (or intend to be) in the SEA of the plans/programmes prepared with your support? We are dealing with 1/5000 and 1/10000 master development plans.</li> <li>• What are the potential opportunities to advance your own work with participation in SEA? SEA can provide contribution for selection of the location and decision making.</li> </ul>



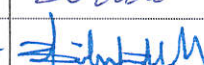







Institution	Additional question
Chamber of Engineers	<ul style="list-style-type: none"> <li>• Do you have any information on how the members are preparing for the SEA by-law implementation?</li> <li>• How many are interested to become SEA practitioners and from which sector(s) (e.g. current EIA practitioners, environmental engineers)?</li> <li>• Are you planning to organise any capacity-building events about SEA, such as seminars, exchange of good practice, etc.?</li> </ul>





ATTENDANCE SHEET

Name of Meeting: TNA and GAP INTERVIEW- ILBANK					Date: 19.07.2019	Page: 1
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7	Münevver DOĞAN	Çevre müh.	EPTISA	506 713 39 36	mdogan@eptisa.com	
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## Questions for interviews with key stakeholders for the Training Needs Analysis (TNA) and Gap analysis (analysis of current situation)

**INSTITUTION:** MoEU-Environmental Management GD/ Waste Management Department

**DATE:** 24.07.2019

**INTERVIEWEE:** Demet Erdoğan- Deputy Branch Chairman

### 1. General questions

#### 1. What plans and/or programmes is your institution in charge?

- 1.1. What is the programming cycle – when have they been prepared, when are the new plans/programmes going to be prepared, how often they are supposed to be updated, how long programming process usually takes?

Revision works of the National Waste Management Action Plan (2016-2023) (NWMAP) will be started in near future to ensure its completion in 2023. But the exact timing is not clear yet. However, according to the Zero Waste Regulation, which came in force this month (12.07.2019), the Provincial Zero Waste Management System Plan will now become mandatory. Integrated Waste Management Plans will be included in this plan.

During the preparation phase of the existing NWMAP (2016-2023), on-site studies were conducted in metropolitan municipalities, and information was collected through questionnaires from other municipalities. We have prepared this plan in 3 years. So need to start revision this plan soon.

The period of the revised NWAP is not clear yet. There are some national reports e.g. about the climate change, which covers the period until 2050. It means we can also cover such a long period, however we prefer to keep the period shorter. It might be cover the period from 2023 to 2035.

There are also Integrated Waste Management Plans prepared by municipalities. They submit them to us for our review and consent. But Ministries do not have authority to provide approval for such plans.

- 1.2. Are the plans/programmes prepared for national, regional, subregional level?

National. But we split it into zones. We examine what is the current situation in the regions and what can be done. So it is not a regional plan, but it also includes regions. There are regional details and regional goals.

We also have province and region cards. According to these cards, we understand whether requests from the provinces can be made. We did not distribute these cards to the provinces, we use them within ourselves.

- 1.3. What is the main focus/priorities of these plans and programmes?

We determine the current situation and targets related to waste management.

The economic sources to implement defined targets in the NWMAP are missing in this existing NWMAP, but intended to be improved in the next plan.

- 1.4. Who is preparing the plans/programmes – do you have a dedicated team? Are they familiar with SEA and the SEA by-law obligations?

It is unclear whether the Ministry will do it on its own or have another firm do it. The existing NWMAP (2016-2023) were prepared with the technical assistance service provided by the ISTAÇ.

There's no SEA team right now because of the time (2023) we are not mandatory to conduct SEA before 2023.



- 1.5. Does any of these plans and programmes fall under the scope of SEA application in accordance with the Bylaw on SEA?

Waste management plans are subject to SEA after 2023 according to Bylaw on SEA.

**2. Have you reviewed the planning processes of your institution in the light of SEA implementation?** (Question only for institutions responsible for plans and programme!)

- 2.1. Has screening been conducted for any of these plans or programmes? If so, please provide details (when, conclusions).

Metropolitan municipalities and municipalities will apply to the MoEU for screenings for their plans on waste management.

- 2.2. Have you considered application of SEA for any of these plans or programmes? If so, please provide details.

Not for now. But it could be in the future.

- 2.3. If so, have you made any plans how, when to start SEA process?

- 2.4. What are the biggest challenges of SEA implementation in the light of your institution's work (e.g. planning process, preparation of ToR for practitioners, public consultation) and structure? How do you plan to overcome these challenges?

- 2.5. Who will be most likely undertaking these SEAs – planning teams with internal environmental experts or external sub-contractors (consultancy companies)?

It's not up to our decision, so I don't know. But I think we need to get service since we can't do it ourselves, we will get contact with MoEU/EIA GD to ask their opinion.

- 2.6. Do you know suitable practitioners with sufficient knowledge of SEA?

**3. Are you aware of your SEA-related tasks in future?**

- 3.1. Do you expect SEAs for any forthcoming plans and programmes to be prepared in future? If so, please provide details.

- 3.2. Who will be in charge of managing likely forthcoming SEAs on behalf of your institution?

- 3.3. Can you estimate the scope of SEA-related tasks your institution is supposed to perform?

- 3.4. Has a budget been already assigned for future SEAs/SEA-related activities? If so, please provide details (i.e. which activities are covered by available funds, when the budget will be available etc.).

**4. What human resources have you dedicated to implementation of Strategic Environmental Assessment (SEA), if any? What will be their tasks?**

- 4.1. Have you assigned a person or a team of persons to work on SEA? Do they have sufficient knowledge and skills for SEA? What are (will be) their job duties related to SEA?

- 4.2. What plans have you made for improving the knowledge and skills of your colleagues for conducting SEA?

- 4.3. Has sufficient time been allocated to the colleagues in your SEA team for their training and work on SEA?

- 4.4. Has a SEA Focal Point been already nominated?



5. Have you established cooperation with other stakeholders and relevant institutions in the SEA process, such as Ministry of Environment and Urbanisation (MoEU), practitioners, NGOs?

5.1. To what extent do you interact with other stakeholders at your regular work?

We are already in constant interaction with municipalities while preparing the National Waste Management Plan. In addition, municipalities are constantly communicating with us while preparing their integrated waste management plans.

5.2. What kind of support do you need/expect from the MoEU related to SEA implementation?

We have 7 branches right now. If there is at least one person from each branch, 7 people should take this training. I have observed that applied training is getting better. When it comes to theoretical education, it is usually understood at that moment, and then it is hard to remember. Implementation training is more effective because it is involved. Otherwise, it is difficult to ensure the participation of the persons concerned. If we are going to do SEA after 2023, these training programs will provide us required background.

There are projects (EIA), but when we think about how the plan can be evaluated (SEA), we do not see anything clear in our minds.

## 2. Specific questions for individual interviewees

These questions are intended for specific interviewees in order to collect more specific information.

Institution	Additional question
Ministry of Environment and Urbanism, General Directorate of Spatial Planning (urban planning, ICZM, planning in local authorities)	<ul style="list-style-type: none"><li>• How have you approached the preparation of ToRs for SEA of the plans/programmes that are being prepared now (e.g. ICZM)?</li><li>• To what extent are local/regional authorities and metropolitan municipalities aware of SEA? Do you provide any support?</li><li>• Can you estimate number of SEAs in future (e.g. per year)?</li><li>• How demanding (in a number of working days) the screening carried out so far were? What were the challenges?</li><li>• Can you estimate how many working days coordination of one SEA process may take (at the MoEU's side)?</li></ul>
Ministry of Agriculture and Forestry (agriculture, forestry, fisheries, ICZM)	<ul style="list-style-type: none"><li>• To what extent and how have environmental concerns been integrated in planning of agriculture, forestry and fisheries so far?</li><li>• Does the Ministry have a specialised team (or teams, e.g. in each sector) that deals with environmental aspects of agriculture, forestry and fisheries?</li><li>• What kind of monitoring does the Ministry perform that could inform the SEA process?</li></ul>

Institution	Additional question
Ministry of Culture and Tourism	<ul style="list-style-type: none"> <li>• To what extent and how have environmental concerns been integrated in tourism development (particularly in investments) so far? What was the Ministry's role in this?</li> <li>• What is the Ministry's capacity for dealing with environmental issues in planning?</li> </ul>
Ilbank (regional planning)	<ul style="list-style-type: none"> <li>• How involved are you (or intend to be) in the SEA of the plans/programmes prepared with your support?</li> <li>• What are the potential opportunities to advance your own work with participation in SEA?</li> </ul>
Chamber of Engineers	<ul style="list-style-type: none"> <li>• Do you have any information on how the members are preparing for the SEA by-law implementation?</li> <li>• How many are interested to become SEA practitioners and from which sector(s) (e.g. current EIA practitioners, environmental engineers)?</li> <li>• Are you planning to organise any capacity-building events about SEA, such as seminars, exchange of good practice, etc.?</li> </ul>

### 3. Annex-I Photo

No Photo Available







#### 4. Annex-II Attendance Sheet

ATTENDANCE SHEET

Name of Meeting: TNA and GAP INTERVIEW- MoEU - Environmental Management GD / Waste Management Dep. (14.00)

Date: 24.07.2019

Page: 1

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4	Aysun BOŞÇA	Uzman	ÇEDİDGM	410 17 38	aysun.bosca@csb.gov.tr	
5	Pınar Hilme	Çevre Mdh	Eptisa	530 227 58 51	pnar.en@eptisa.com	
6	Minevur DOĞAN	Eng. Eng	EPTISA	506 713 39 36	mdogan@eptisa.com	
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## Questions for interviews with key stakeholders for the Training Needs Analysis (TNA) and Gap analysis (analysis of current situation)

**INSTITUTION:** Ministry of Industry and Technology- Development Agencies general Directorate & Regional Development Administrations General Directorate

**DATE:** 24.07.2019

**INTERVIEWEE:** Füsün Gülmez- City Planner

### 1. General questions

#### 1. What plans and/or programmes is your institution in charge?

- 1.1. What is the programming cycle – when have they been prepared, when are the new plans/programmes going to be prepared, how often they are supposed to be updated, how long programming process usually takes?

There are 26 Regional Agencies preparing their Regional Plans themselves. We, as the Development Agencies general Directorate, provide comments to these plans.

The existing Regional Plans now expire in 2023. So far, two plans have been prepared by each development agencies. The first plans covers for the period of 2010-2013 and the second plans covers the period of 2014-2023. The period, which will be covered by the next plans, is not clear yet, but the target is to be 10 years.

The preparation and approval process of the regional plans takes about 1.5 years.

There is no specific planning for SEA in our general directorate. All agencies carry out special works that feed the plans they will prepare in their regions. But not all agencies have SEA awareness.

- 1.2. Are the plans/programmes prepared for national, regional, subregional level?

Regional level

- 1.3. What is the main focus/priorities of these plans and programmes?

The specific purpose and targets of the plan changes depending on the regions characteristics. However, overall aim of these plans is socio-economic development in the region. For example, while tourism is priority in one region, entrepreneurship and innovation can be more important for another region.

- 1.4. Who is preparing the plans/programmes – do you have a dedicated team? Are they familiar with SEA and the SEA by-law obligations?

Since the development agencies have prepared the plans, this question must be asked to agencies.

- 1.5. Does any of these plans and programmes fall under the scope of SEA application in accordance with the Bylaw on SEA?

Regional Development Administrations Action Plans and Regional Plans are subject to SEA, are directly prepared by the Development Agencies and Regional Development Administrations coordinated by us.

#### 2. Have you reviewed the planning processes of your institution in the light of SEA implementation? (Question only for institutions responsible for plans and programme!)

- 2.1. Has screening been conducted for any of these plans or programmes? If so, please provide details (when, conclusions).



If we talk about Regional Development Administrations Action Plans and Regional Plans, these are the direct annexes without going through the screening. But again it is worth mentioning; it is not our responsibility to prepare plans.

2.2. Have you considered application of SEA for any of these plans or programmes? If so, please provide details.

2.3. If so, have you made any plans how, when to start SEA process?

2.4. What are the biggest challenges of SEA implementation in the light of your institution's work (e.g. planning process, preparation of ToR for practitioners, public consultation) and structure? How do you plan to overcome these challenges?

Who will be most likely undertaking these SEAs – planning teams with internal environmental experts or external sub-contractors (consultancy companies)?

It is possible for agencies to prepare these plans themselves without making service purchases. But for this, capacity needs to be improved. However, service procurement may be performed when necessary.

2.5. Do you know suitable practitioners with sufficient knowledge of SEA?

**3. Are you aware of your SEA-related tasks in future?**

3.1. Do you expect SEAs for any forthcoming plans and programmes to be prepared in future? If so, please provide details.

3.2. Who will be in charge of managing likely forthcoming SEAs on behalf of your institution?

3.3. Can you estimate the scope of SEA-related tasks your institution is supposed to perform?

3.4. Has a budget been already assigned for future SEAs/SEA-related activities? If so, please provide details (i.e. which activities are covered by available funds, when the budget will be available etc.).

There is no awareness about SEA yet. However, it is possible to add to the budget with the arrangements to be made during the year.

**4. What human resources have you dedicated to implementation of Strategic Environmental Assessment (SEA), if any? What will be their tasks?**

4.1. Have you assigned a person or a team of persons to work on SEA? Do they have sufficient knowledge and skills for SEA? What are (will be) their job duties related to SEA?

4.2. What plans have you made for improving the knowledge and skills of your colleagues for conducting SEA?

4.3. Has sufficient time been allocated to the colleagues in your SEA team for their training and work on SEA?

4.4. Has a SEA Focal Point been already nominated?

5. Have you established cooperation with other stakeholders and relevant institutions in the SEA process, such as Ministry of Environment and Urbanisation (MoEU), practitioners, NGOs?

5.1. To what extent do you interact with other stakeholders at your regular work?

5.2. What kind of support do you need/expect from the MoEU related to SEA implementation?

In addition to our General Directorate, there should be participation from 26 development agencies and Regional Development Administrations (GAP, DAP, DOKAP, KOP) in this trainings. Specific target group training may be arranged since there are about 65 people (2 from each development agency and administration). Training with the development agencies and regional development administrations is very important because we believe that they can contribute development of capacity in local level.

## 2. Specific questions for individual interviewees

These questions are intended for specific interviewees in order to collect more specific information.

Institution	Additional question
Ministry of Environment and Urbanism, General Directorate of Spatial Planning (urban planning, ICZM, planning in local authorities)	<ul style="list-style-type: none"> <li>• How have you approached the preparation of ToRs for SEA of the plans/programmes that are being prepared now (e.g. ICZM)?</li> <li>• To what extent are local/regional authorities and metropolitan municipalities aware of SEA? Do you provide any support?</li> <li>• Can you estimate number of SEAs in future (e.g. per year)?</li> <li>• How demanding (in a number of working days) the screening carried out so far were? What were the challenges?</li> <li>• Can you estimate how many working days coordination of one SEA process may take (at the MoEU's side)?</li> </ul>
Ministry of Agriculture and Forestry (agriculture, forestry, fisheries, ICZM)	<ul style="list-style-type: none"> <li>• To what extent and how have environmental concerns been integrated in planning of agriculture, forestry and fisheries so far?</li> <li>• Does the Ministry have a specialised team (or teams, e.g. in each sector) that deals with environmental aspects of agriculture, forestry and fisheries?</li> <li>• What kind of monitoring does the Ministry perform that could inform the SEA process?</li> </ul>
Ministry of Culture and Tourism	<ul style="list-style-type: none"> <li>• To what extent and how have environmental concerns been integrated in tourism development (particularly in investments) so far? What was the Ministry's role in this?</li> <li>• What is the Ministry's capacity for dealing with environmental issues in planning?</li> </ul>
Ilbank (regional planning)	<ul style="list-style-type: none"> <li>• How involved are you (or intend to be) in the SEA of the plans/programmes prepared with your support?</li> <li>• What are the potential opportunities to advance your own work with participation in SEA?</li> </ul>
Chamber of Engineers	<ul style="list-style-type: none"> <li>• Do you have any information on how the members are preparing for the SEA by-law implementation?</li> <li>• How many are interested to become SEA practitioners and from which sector(s) (e.g. current EIA practitioners, environmental engineers)?</li> <li>• Are you planning to organise any capacity-building events about SEA, such as seminars, exchange of good practice, etc.?</li> </ul>

### 3. Annex-I Photo

No photo available.

#### 4. Annex-II Attendance Sheet

ATTENDANCE SHEET

Name of Meeting: TNA and GAP INTERVIEW- Ministry of Industry and Technology- Development Agencies GD

Date: 24.07.2019

Page: 1

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5	Münevver DOĞAN	Env-Eng.	EPTISA	5067133936	mdogan@eptisa.com	[Signature]
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**INSTITUTION:** Ministry of Industry and Technology- Industrial Zones GD

**DATE:** 24.07.2019

**INTERVIEWEE:** Dursun Karakuş-Environmental Engineer

## 1. General questions

### 1. What plans and/or programmes is your institution in charge?

1.1. What is the programming cycle – when have they been prepared, when are the new plans/programmes going to be prepared, how often they are supposed to be updated, how long programming process usually takes?

There are plans made by the Ministry of Industry but our general directorate (General Directorate of Industrial Zones) does not prepare any plans. We work on organized industrial zones or industrial zones according to economic conditions and demands.

Our general directorate requests information from the provinces on the location of potential industrial areas to prepare a list of future potential industrial areas. Provinces submit their requests to our general directorate in order to establish an industrial area in a certain location in their provinces. At this stage, many councils are working together, opinion of all relevant institutions collected. If even one of the councils does not accept it, an industrial area cannot be established in that defined area.

We're investigating the areas onsite. We develop and evaluate alternatives. But there is no comprehensive report for all of this.

There is an Industry Strategy Document conducted by another General Directorate.

1.2. Are the plans/programmes prepared for national, regional, subregional level?

1.3. What is the main focus/priorities of these plans and programmes?

1.4. Who is preparing the plans/programmes – do you have a dedicated team? Are they familiar with SEA and the SEA by-law obligations?

We have knowledge of SEA legislation but no implementation.

1.5. Does any of these plans and programmes fall under the scope of SEA application in accordance with the Bylaw on SEA?

Not yet, but maybe in the future. We have no idea.

### 2. Have you reviewed the planning processes of your institution in the light of SEA implementation? (Question only for institutions responsible for plans and programme!)

2.1. Has screening been conducted for any of these plans or programmes? If so, please provide details (when, conclusions).

2.2. Have you considered application of SEA for any of these plans or programmes? If so, please provide details.

2.3. If so, have you made any plans how, when to start SEA process?

- 2.4. What are the biggest challenges of SEA implementation in the light of your institution's work (e.g. planning process, preparation of ToR for practitioners, public consultation) and structure? How do you plan to overcome these challenges?
- 2.5. Who will be most likely undertaking these SEAs – planning teams with internal environmental experts or external sub-contractors (consultancy companies)?
- 2.6. Do you know suitable practitioners with sufficient knowledge of SEA?
3. **Are you aware of your SEA-related tasks in future?**
  - 3.1. Do you expect SEAs for any forthcoming plans and programmes to be prepared in future? If so, please provide details.  
We don't have any information at the moment, but we may.
  - 3.2. Who will be in charge of managing likely forthcoming SEAs on behalf of your institution?  
There are many different branches within the ministry. A branch can be assigned this task. We usually get help from organizations like UNDP for EIA. There are companies licensed for EIA but not for SEA. So we could try to do it ourselves by getting help from the Ministry of Environment and Urbanization. Because it is not known which company will be contacted for SEA.
  - 3.3. Can you estimate the scope of SEA-related tasks your institution is supposed to perform?
  - 3.4. Has a budget been already assigned for future SEAs/SEA-related activities? If so, please provide details (i.e. which activities are covered by available funds, when the budget will be available etc.).  
Budgets are prepared annually, not instant. For example, if such an application will be in 2020, it should already be written into the budget. It is done if the prediction about SEA occurs.
4. **What human resources have you dedicated to implementation of Strategic Environmental Assessment (SEA), if any? What will be their tasks?**
  - 4.1. Have you assigned a person or a team of persons to work on SEA? Do they have sufficient knowledge and skills for SEA? What are (will be) their job duties related to SEA?
  - 4.2. What plans have you made for improving the knowledge and skills of your colleagues for conducting SEA?
  - 4.3. Has sufficient time been allocated to the colleagues in your SEA team for their training and work on SEA?
  - 4.4. Has a SEA Focal Point been already nominated?
5. **Have you established cooperation with other stakeholders and relevant institutions in the SEA process, such as Ministry of Environment and Urbanisation (MoEU), practitioners, NGOs?**
  - 5.1. To what extent do you interact with other stakeholders at your regular work?
  - 5.2. What kind of support do you need/expect from the MoEU related to SEA implementation?  
If both theoretical and practical are together, it will be consolidated. It is better for the application units to see the application stage of what you have learned.

Apart from us, there should be participation from the General Directorate preparing the Strategy Document. Our ministry can be allocated a quota of 5-6 people.

## 2. Specific questions for individual interviewees

These questions are intended for specific interviewees in order to collect more specific information.

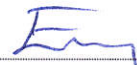



Institution	Additional question
Ministry of Environment and Urbanism, General Directorate of Spatial Planning (urban planning, ICZM, planning in local authorities)	<ul style="list-style-type: none"> <li>• How have you approached the preparation of ToRs for SEA of the plans/programmes that are being prepared now (e.g. ICZM)?</li> <li>• To what extent are local/regional authorities and metropolitan municipalities aware of SEA? Do you provide any support?</li> <li>• Can you estimate number of SEAs in future (e.g. per year)?</li> <li>• How demanding (in a number of working days) the screening carried out so far were? What were the challenges?</li> <li>• Can you estimate how many working days coordination of one SEA process may take (at the MoEU's side)?</li> </ul>
Ministry of Agriculture and Forestry (agriculture, forestry, fisheries, ICZM)	<ul style="list-style-type: none"> <li>• To what extent and how have environmental concerns been integrated in planning of agriculture, forestry and fisheries so far?</li> <li>• Does the Ministry have a specialised team (or teams, e.g. in each sector) that deals with environmental aspects of agriculture, forestry and fisheries?</li> <li>• What kind of monitoring does the Ministry perform that could inform the SEA process?</li> </ul>
Ministry of Culture and Tourism	<ul style="list-style-type: none"> <li>• To what extent and how have environmental concerns been integrated in tourism development (particularly in investments) so far? What was the Ministry's role in this?</li> <li>• What is the Ministry's capacity for dealing with environmental issues in planning?</li> </ul>
Ilbank (regional planning)	<ul style="list-style-type: none"> <li>• How involved are you (or intend to be) in the SEA of the plans/programmes prepared with your support?</li> <li>• What are the potential opportunities to advance your own work with participation in SEA?</li> </ul>
Chamber of Engineers	<ul style="list-style-type: none"> <li>• Do you have any information on how the members are preparing for the SEA by-law implementation?</li> <li>• How many are interested to become SEA practitioners and from which sector(s) (e.g. current EIA practitioners, environmental engineers)?</li> <li>• Are you planning to organise any capacity-building events about SEA, such as seminars, exchange of good practice, etc.?</li> </ul>

### 3. Annex-I Photo

No photo available.



ATTENDANCE SHEET

Name of Meeting: TNA and GAP INTERVIEW- Ministry of Industry and Technology- Industrial Zones GD (10.00)						Date: 24.07.2019	Page: 1
No	NAME & SURNAME	TITLE	COMPANY / INSTITUTION	Telephone / Fax	E-Mail	Signature	
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3	Alihan YILMAZ	Env Eng	Eptisa	5302275851	psuren@eptisa.com		
4	Münzür DOĞAN	Env-Eng	EPTISA	506 7139936	mdogan@eptisa.com		
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Questions for interviews with key stakeholders for the Training Needs Analysis (TNA) and Gap analysis (analysis of current situation)

**INSTITUTION:** Ministry of Culture and Tourism- Investments and Enterprises GD- Planning Department

**DATE:** 26.07.2019

**INTERVIEWEE:** Emin Özkan-Head of Department

1. General questions

**1. What plans and/or programmes is your institution in charge?**

- 1.1. What is the programming cycle – when have they been prepared, when are the new plans/programmes going to be prepared, how often they are supposed to be updated, how long programming process usually takes?

Turkey's Tourism Strategy Document was prepared for the years 2007-2023. Another plan (can be named as Tourism Master Plan but name is not clear yet) is under preparation by another department of the Ministry. It is planned to be submitted in September. We, as the General Directorate of Investment and Enterprises, have not yet been involved preparation process of this plan. I think that the document will be mainly promotional and marketing. It may not be about investment.

Tourism regions are declared within the scope of Tourism Incentive Law. The planning authority of all sizes within these limits is under the ministry. We can prepare the plan ourselves, but in general, the local authorities and the governor are preparing, we do the approval process.

In the past, we have approved 1/100000 and 1/25000 scale environmental order plans and 1/5000 and 1/1000 scale master plans. But the upper scales have been completed in the past, so we generally approve plans with a scale of 1/5000 and 1/1000.

The regulation is called 1/50000 scale, so as we understood our plans are not subject to SEA.

- 1.2. Are the plans/programmes prepared for national, regional, subregional level?
- 1.3. What is the main focus/priorities of these plans and programmes?
- 1.4. Who is preparing the plans/programmes – do you have a dedicated team? Are they familiar with SEA and the SEA by-law obligations?

The local authorities and the governor.

- 1.5. Does any of these plans and programmes fall under the scope of SEA application in accordance with the Bylaw on SEA?

**2. Have you reviewed the planning processes of your institution in the light of SEA implementation? (Question only for institutions responsible for plans and programme!)**

- 2.1. Has screening been conducted for any of these plans or programmes? If so, please provide details (when, conclusions).
- 2.2. Have you considered application of SEA for any of these plans or programmes? If so, please provide details.
- 2.3. If so, have you made any plans how, when to start SEA process?

- 2.4. What are the biggest challenges of SEA implementation in the light of your institution's work (e.g. planning process, preparation of ToR for practitioners, public consultation) and structure? How do you plan to overcome these challenges?
- 2.5. Who will be most likely undertaking these SEAs – planning teams with internal environmental experts or external sub-contractors (consultancy companies)?  
We can get service. We do not work on a scale that requires team building. We work on the sub-scale plans. In case of need, we either conduct it ourselves in coordination with MoEU or receive service. We have such an allowance item.
- 2.6. Do you know suitable practitioners with sufficient knowledge of SEA?
3. **Are you aware of your SEA-related tasks in future?**
  - 3.1. Do you expect SEAs for any forthcoming plans and programmes to be prepared in future? If so, please provide details.
  - 3.2. Who will be in charge of managing likely forthcoming SEAs on behalf of your institution?
  - 3.3. Can you estimate the scope of SEA-related tasks your institution is supposed to perform?
  - 3.4. Has a budget been already assigned for future SEAs/SEA-related activities? If so, please provide details (i.e. which activities are covered by available funds, when the budget will be available etc.)
4. **What human resources have you dedicated to implementation of Strategic Environmental Assessment (SEA), if any? What will be their tasks?**
  - 4.1. Have you assigned a person or a team of persons to work on SEA? Do they have sufficient knowledge and skills for SEA? What are (will be) their job duties related to SEA?
  - 4.2. What plans have you made for improving the knowledge and skills of your colleagues for conducting SEA?
  - 4.3. Has sufficient time been allocated to the colleagues in your SEA team for their training and work on SEA?
  - 4.4. Has a SEA Focal Point been already nominated?
5. **Have you established cooperation with other stakeholders and relevant institutions in the SEA process, such as Ministry of Environment and Urbanisation (MoEU), practitioners, NGOs?**
  - 5.1. To what extent do you interact with other stakeholders at your regular work?
  - 5.2. What kind of support do you need/expect from the MoEU related to SEA implementation?  
We're the only ones that handle the physical plans. The General Directorate of the Museum does not have the authority of planning, but the master plans are being evaluated in their own institutions. Their scale is also the lower scale. They don't plan, they give opinions. There is no other unit with planning authority other than us. Most of my friends are city planners. They run these things.

## 2. Specific questions for individual interviewees

These questions are intended for specific interviewees in order to collect more specific information.

Institution	Additional question
Ministry of Environment and Urbanism, General Directorate of Spatial Planning (urban planning, ICZM, planning in local authorities)	<ul style="list-style-type: none"> <li>• How have you approached the preparation of ToRs for SEA of the plans/programmes that are being prepared now (e.g. ICZM)?</li> <li>• To what extent are local/regional authorities and metropolitan municipalities aware of SEA? Do you provide any support?</li> <li>• Can you estimate number of SEAs in future (e.g. per year)?</li> <li>• How demanding (in a number of working days) the screening carried out so far were? What were the challenges?</li> <li>• Can you estimate how many working days coordination of one SEA process may take (at the MoEU's side)?</li> </ul>
Ministry of Agriculture and Forestry (agriculture, forestry, fisheries, ICZM)	<ul style="list-style-type: none"> <li>• To what extent and how have environmental concerns been integrated in planning of agriculture, forestry and fisheries so far?</li> <li>• Does the Ministry have a specialised team (or teams, e.g. in each sector) that deals with environmental aspects of agriculture, forestry and fisheries?</li> <li>• What kind of monitoring does the Ministry perform that could inform the SEA process?</li> </ul>
Ministry of Culture and Tourism	<ul style="list-style-type: none"> <li>• To what extent and how have environmental concerns been integrated in tourism development (particularly in investments) so far? What was the Ministry's role in this?</li> <li>• What is the Ministry's capacity for dealing with environmental issues in planning?</li> </ul>
Ilbank (regional planning)	<ul style="list-style-type: none"> <li>• How involved are you (or intend to be) in the SEA of the plans/programmes prepared with your support?</li> <li>• What are the potential opportunities to advance your own work with participation in SEA?</li> </ul>
Chamber of Engineers	<ul style="list-style-type: none"> <li>• Do you have any information on how the members are preparing for the SEA by-law implementation?</li> <li>• How many are interested to become SEA practitioners and from which sector(s) (e.g. current EIA practitioners, environmental engineers)?</li> <li>• Are you planning to organise any capacity-building events about SEA, such as seminars, exchange of good practice, etc.?</li> </ul>

### 3. Annex-I Photo

No Photo Available.





# Supporting the Implementation of By law on Strategic Environmental Assessment(SEA)

TR2018 ESOP MI A3 12/CNP/03

10:00- K lt r Turizm

## ATTENDANCE SHEET

Name of Meeting: TNA and GAP INTERVIEW- Ministry of Culture and Tourism- Investments and Planning GD						Date: 26.07.2019	Page: 1
No	NAME & SURNAME	TITLE	COMPANY / INSTITUTION	Telephone / Fax	E-Mail	Signature	
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3	M�nevver DO�AN	Env. Eng	EPTISA	5067133936	mdogan@eptisa.com		
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Questions for interviews with key stakeholders for the Training Needs Analysis (TNA) and Gap analysis (analysis of current situation)

**INSTITUTION:** Ministry of Transportation and Infrastructure- Infrastructure Investment GD

**DATE:** 26.07.2019

**INTERVIEWEE:** Selma Çınar- Head of the Department

1. General questions

1. What plans and/or programmes is your institution in charge?

1.1. What is the programming cycle – when have they been prepared, when are the new plans/programmes going to be prepared, how often they are supposed to be updated, how long programming process usually takes?

Transportation Master Plan is prepared by the Directorate of Strategy Development, not by us.. There are master plans for airports, railways, and shoreline etc.

Our unit works on technical matters. We work on a project basis and we do not prepare any plans. We do not have periodic plans as every 3 or 5 years, we do projects when needed.

We prepare or approve projects in line with the demands from the provinces.

Municipalities prepare Transportation Plans for the city and, we have responsibility to approve them. During our approval process we check compatibleness to the regulations and ask opinions of relevant institutions. As we understood, from the year of 2023 we need to check also availability of SEAs for Transport Master Plans of the Municipalities before we approve.

1.2. Are the plans/programmes prepared for national, regional, subregional level?

1.3. What is the main focus/priorities of these plans and programmes?

1.4. Who is preparing the plans/programmes – do you have a dedicated team? Are they familiar with SEA and the SEA by-law obligations?

1.5. Does any of these plans and programmes fall under the scope of SEA application in accordance with the Bylaw on SEA?

2. Have you reviewed the planning processes of your institution in the light of SEA implementation? (Question only for institutions responsible for plans and programme!)

2.1. Has screening been conducted for any of these plans or programmes? If so, please provide details (when, conclusions).

2.2. Have you considered application of SEA for any of these plans or programmes? If so, please provide details.

2.3. If so, have you made any plans how, when to start SEA process?

2.4. What are the biggest challenges of SEA implementation in the light of your institution's work (e.g. planning process, preparation of ToR for practitioners, public consultation) and structure? How do you plan to overcome these challenges?

2.5. Who will be most likely undertaking these SEAs – planning teams with internal environmental experts or external sub-contractors (consultancy companies)?

*It is not yet clear, services can be procured or we can develop our own capacity.*

2.6. Do you know suitable practitioners with sufficient knowledge of SEA?

**3. Are you aware of your SEA-related tasks in future?**

3.1. Do you expect SEAs for any forthcoming plans and programmes to be prepared in future? If so, please provide details.

3.2. Who will be in charge of managing likely forthcoming SEAs on behalf of your institution?

3.3. Can you estimate the scope of SEA-related tasks your institution is supposed to perform?

3.4. Has a budget been already assigned for future SEAs/SEA-related activities? If so, please provide details (i.e. which activities are covered by available funds, when the budget will be available etc.).

**4. What human resources have you dedicated to implementation of Strategic Environmental Assessment (SEA), if any? What will be their tasks?**

4.1. Have you assigned a person or a team of persons to work on SEA? Do they have sufficient knowledge and skills for SEA? What are (will be) their job duties related to SEA?

4.2. What plans have you made for improving the knowledge and skills of your colleagues for conducting SEA?

4.3. Has sufficient time been allocated to the colleagues in your SEA team for their training and work on SEA?

4.4. Has a SEA Focal Point been already nominated?

**5. Have you established cooperation with other stakeholders and relevant institutions in the SEA process, such as Ministry of Environment and Urbanisation (MoEU), practitioners, NGOs?**

5.1. To what extent do you interact with other stakeholders at your regular work?

5.2. What kind of support do you need/expect from the MoEU related to SEA implementation?

*It would be better if we understand followings better before 2023.*

- *How will there be a SEA approach in transportation sector?*
- *What should we do if there is no SEA when the Municipalities' Transportation Plans come to us for approval?*
- *Does SEA have any sanctions?*

## 2. Specific questions for individual interviewees

These questions are intended for specific interviewees in order to collect more specific information.

Institution	Additional question
Ministry of Environment and Urbanism, General Directorate of Spatial Planning (urban planning, ICZM, planning in local authorities)	<ul style="list-style-type: none"><li>• How have you approached the preparation of ToRs for SEA of the plans/programmes that are being prepared now (e.g. ICZM)?</li><li>• To what extent are local/regional authorities and metropolitan municipalities aware of SEA? Do you provide any support?</li><li>• Can you estimate number of SEAs in future (e.g. per year)?</li><li>• How demanding (in a number of working days) the screening carried out so far were? What were the challenges?</li><li>• Can you estimate how many working days coordination of one SEA process may take (at the MoEU's side)?</li></ul>
Ministry of Agriculture and Forestry (agriculture, forestry, fisheries, ICZM)	<ul style="list-style-type: none"><li>• To what extent and how have environmental concerns been integrated in planning of agriculture, forestry and fisheries so far?</li><li>• Does the Ministry have a specialised team (or teams, e.g. in each sector) that deals with environmental aspects of agriculture, forestry and fisheries?</li><li>• What kind of monitoring does the Ministry perform that could inform the SEA process?</li></ul>
Ministry of Culture and Tourism	<ul style="list-style-type: none"><li>• To what extent and how have environmental concerns been integrated in tourism development (particularly in investments) so far? What was the Ministry's role in this?</li><li>• What is the Ministry's capacity for dealing with environmental issues in planning?</li></ul>
Ilbank (regional planning)	<ul style="list-style-type: none"><li>• How involved are you (or intend to be) in the SEA of the plans/programmes prepared with your support?</li><li>• What are the potential opportunities to advance your own work with participation in SEA?</li></ul>

Institution	Additional question
Chamber of Engineers	<ul style="list-style-type: none"> <li>• Do you have any information on how the members are preparing for the SEA by-law implementation?</li> <li>• How many are interested to become SEA practitioners and from which sector(s) (e.g. current EIA practitioners, environmental engineers)?</li> <li>• Are you planning to organise any capacity-building events about SEA, such as seminars, exchange of good practice, etc.?</li> </ul>

### 3. Annex-I Photo







14:30 - Ulaştırma / Alt yapı

ATTENDANCE SHEET

Name of Meeting: TNA and GAP INTERVIEW- Ministry of Transportation and Infrastructure – Infrastructure Investments GD					Date: 26.07.2019	Page: 1
No	NAME & SURNAME	TITLE	COMPANY / INSTITUTION	Telephone / Fax	E-Mail	Signature
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4	Erdem Gözpınar	İnş. müh.	AYGM	1629	erdem.gozpinar@uab.gov.tr	
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19	Mehmet DOĞAN	Env. Eng	Eptisa	506 713 3336	mdogan@eptisa.com	
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Bağlı Kuruluşlar



İlgili Kuruluşlar



İlişkili Kurum/Kuruluşlar





Questions for interviews with key stakeholders for the Training Needs Analysis (TNA) and Gap analysis (analysis of current situation)

**INSTITUTION:** Chamber of Environmental Engineers

**DATE:** 30.07.2019

**INTERVIEWEE:** Tuğba Uçankuş (Board Member at Union- EIA Practitioner)

1. Questions for NGOs, academic institutions and professional institutions Specific questions for individual interviewees

Other stakeholders that are not involved in preparation of plans/programmes have a different role in the SEA process (e.g. by participating in public consultations, by providing data and/or expertise). As a result they can provide useful information and view of an "outsider" on the SEA process, however, interviews require a slightly different set of questions.

**1. How is your organisation planning to be involved in the SEA?**

**1.1. What is the interest of your organisation in SEA?**

I had the opportunity to attend a workshop within the scope of the previous SEA. But the concept of SEA is new to us, as it is to all institutions and other NGOs for now.

As Chamber of Environmental Engineers, we provide trainings to people in the sector, especially environmental engineers. We can contribute to the training on issues such as the introduction of the regulation of SEA and the explanation of the process of SEA. We can also contribute to the publicity of the SEA through a number of projects as we did for the EIA. We would also like to play a role in the SEA practices of the institutions. We can take part in issues related to environmental engineering expertise.

**1.2. How do you see your role overall in the SEA process and development of SEA practice?**

According to the regulation, our chamber (as an NGO) has no place or duty as per SEA regulation. Instead of leaving the SEA to the private sector, it is better for the Ministry to do it, and we can be with them. Our place as an NGO is to contribute to our colleagues and the public. More than 15,000 people are members of our chamber, some of them are working in local governments. We also have chambers in many places throughout the country. Therefore, we can take part in the public participation in the SEA and the planning stages of the organizations. In other words, we can take part in information sharing, announcement and guidance.

**1.3. Is your organisation specialised, i.e. is it involved in specific sector/field (e.g. agriculture, transportation, energy, marine environment, nature conservation)?**

Waste management, water management, energy, integrated coastal management, etc. In fact, everything that has an environmental impact is our specialty. All of the listed ones except spatial planning and telecommunication. We have enough experience in conducting EIA for all above listed areas.

**1.4. What plans (if any) have you made for getting involved in SEA? Is it going to represent a significant share of your involvement?**

So far, we have not made any plans for SEA. It is already not clear how to implement it as a top-scale plan. That's why we didn't make any plans, but we can.

1.5. What are the biggest challenges of SEA implementation in the light of your institution's work (e.g. knowledge, human resources, participation in public consultation) and structure?

- Informing the public correctly. In this regard, the state needs to carry out a number of studies. There should be lessons in schools (starting on elementary level) about how important the environment is (environmental awareness should be given to primary school students). There could be more public spots for raising attention and awareness.
- Our legislations are intertwined, there is a lot of confusion on implementation of them. Some things concern multiple ministries. Therefore, it is very difficult to learn in detail about a specific subject. This is creating serious difficulties. There should be a coordination body for this. For example, the SEA department of MoEU can take over this responsibility.

2. What human resources have you dedicated to implementation of Strategic Environmental Assessment (SEA), if any? What will be their tasks?

2.1. Have you assigned a person or a team of persons to work on SEA? Do they have sufficient knowledge and skills for SEA?

Not for now, but we can do it in the future. After all, this will be one of our fields. We can create a separate unit under the Continuing Education Centre for trainings. We can allocate resources and specific staff for SEA.

2.2. How do you intend to support the dedicated team/person in terms of time and knowledge?

We can send our staff to the trainings, maybe we can do a project about it. We can't get an EU project to manage this, but we can take a sub-scale project to build capacity for ourselves. So our first priority is training and then capacity building with project support.

3. Have you established any contacts with other stakeholders (e.g. other NGOs, academic institutions,...) and relevant institutions in the SEA process, such as Ministry of Environment and Urbanisation (MoEU)?

3.1. To what extent do you interact with other stakeholders at your regular work?

We haven't done a study on SEA in the last few years. However, we have given opinion to the SEA regulation (during finalisation of the regulation) under the previous SEA project. We told our colleagues what this SEA is, but we did not communicate with the ministry further on anything.

3.2. To what extent does your organisation follow and/or is involved in planning processes (preparation of various plans and programmes – not only spatial plans)?

- We evaluate the demands received and assist in the work of environmental engineers. We share our knowledge skills with the MoEU for revision of regulations. We do this by taking the opinion of our colleagues. But other than that, we did not work with other ministries in another plan / program.
- We also look at the internet and if we see something with environmental impact, we intervene.

3.3. What kind of support do you need from (or vice versa - could provide to) the MoEU related to SEA implementation?

- Our expectation from the ministry is to be aware of such meetings and to ensure our participation. The Ministry should choose us as a stakeholder.

- Since we do not have a place in the scope of SEA implementation according to the regulation, the Ministry can only ask for our opinion on the regulations. As I said before (see question 1.2), according to the regulation, our chamber (as an NGO) has no place or duty for SEA. Instead of leaving the SEA to the private sector, it is better for the Ministry to do it, and we can be with them.




## 2. Annex-I Photo

No Photos Available.



### 3. Annex-II Attendance Sheet

ATTENDANCE SHEET

Name of Meeting: TNA & GAP ANALYSES INTERVIEW-Union of Environmental Engineers					Date: 30.07.2019	Page: 1
No	NAME & SURNAME	TITLE	COMPANY / INSTITUTION	Telephone / Fax	E-Mail	Signature
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3	Münevver DOĞAN	Çevre müh.	EPTİSA	506 713 33 36	mdogan@eptisa.com	
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