**REPUBLIC OF TÜRKIYE**

**MINISTRY OF ENVIRONMENT, URBANIZATION AND CLIMATE CHANGE**

**Urban Transformation Presidency**

**CLIMATE AND DISASTER RESILIENT CITIES PROJECT**

**(P173025)**

**TERMS OF REFERENCE**
**FOR AN**

**ENVIRONMENTAL SPECIALIST (National)**

(REF: TCDRCP-INDV-ES--01)

**Background**

The Ministry of Environment, Urbanization and Climate Change has applied for financing from the World Bank to finance the Climate and Disaster Resilient Cities Project and intends to apply part of the proceeds for consulting services. The implementation period will end on Oct 31, 2028. There are two loan agreements, one between World Bank (WB) and Ministry of Treasury and Finance (MoTF) and another between WB and Ilbank under the Project. Financed by the proceeds of the Loan Agreement signed between the Ministry of Treasury and Finance and World Bank, the Project holds a budget of EUR 330.500.000. The project development objective is to increase access to seismic and climate resilient housing, municipal infrastructure and services in selected provinces in Türkiye, and to respond promptly and effectively in the event of an Eligible Crisis or Emergency. The project will support the development of a pilot program to support the roll out of the urban transformation strategy that also addresses key policy and sector bottlenecks through technical assistance and capacity building.

The project will be implemented through five components, namely as (1) Institutional strengthening to enable conditions for urban resilience, (2) Expanding access to resilient housing, (3) Investments in climate and disaster resilient municipal infrastructure, (4) Project management, monitoring, and evaluation, and (5) Contingent emergency response component.

Component 1: Institutional strengthening to enable conditions for urban resilience: Component 1 will provide technical assistance to MoEUCC and metropolitan municipalities of the selected local pilot provinces as well as additional municipalities vulnerable to disaster risks, to strengthen their capacity to develop, implement, and monitor green and resilient urban transformation programs.

Component 2 - Expanding access to resilient housing: Component 2 will provide demand-side support for resilient housing in the Project provinces by financing sub-loans at below-market conditions for eligible owners to retrofit or reconstruct their housing or commercial units in risky residential or mixed-use buildings to meet resilient building code and energy efficiency standards.

Component 3: Investments in climate and disaster resilient municipal infrastructure: Component 3 will support ILBANK to on-lend loans with longer maturities and lower interest rates than the comparable domestic market to metropolitan municipalities of the Project selected pilot provinces and their affiliated utilities to undertake infrastructure investments that increase resilience against the impacts of climate-related and/or seismic hazards.

Component 4: Project management, monitoring, and evaluation: Component 4 will have two sub-components that finance consultant and non-consulting services, goods, training, and operating costs as required by ILBANK and MoEUCC to implement the project per Bank policies and guidelines, including but not limited to monitoring and evaluation, reporting, procurement, financial management, and disbursement, environmental and social management, grievance redress mechanisms, as well as communication and outreach activities especially for Component 2 to ensure potential beneficiaries, in particular women and lower-income households, are aware of the resilient housing program and its benefits.

Component 5: Contingent emergency response component: This Component is included to the Project in accordance with OP/BP 10.00 (Investment Project Financing), paragraphs 12 and 13, for contingent emergency response through the provision of immediate response to an Eligible Crisis or Emergency, as needed.

Project locations: Tekirdag, Kahramanmaras, Izmir, Manisa and Istanbul will be the pilot locations for the Project. These provinces are geographically dispersed across Turkey and represent a large segment of the population, including two of the largest cities in the country (Istanbul and Izmir).

The implementation of the project will follow World Bank’s (WB) fiduciary, environmental, and social policies, and national requirements.

Urban Transformation Presidency (UTP) established a Project Management Unit (PMU) which is responsible from overall implementation of the Components 1, 2, 4a, and 5 of project.

In the scope of the Project, the following environmental specialists will be recruited for the PMU to assist in the project implementation in respect to oversee and ensure implementation of environmental impact and risk mitigation plans and monitoring of all environmental aspects related to the project: one (1) Environmental Specialist will be recruited to be located within MoEUCC’s office in Ankara; and six (6) Environmental Specialists to be located within MoEUCC’s provincial directorate offices in the relevant Project provinces.

UTP’s PMU, will also hire a consultant for the supervision of the OHS issues associated with the implementation of the Project’s construction activities at project locations. It is expected that the Environmental specialist hired according to this TOR will be in constant communication with the consultant throughout project construction activities.

These Terms of Reference are for the Environment Specialist (TCDRCP-INDV-ES-01) to be employed for the Project at the central office of the Project Management Unit in Ankara.

**OBJECTIVES**

The main objective is to employ an experienced Environmental specialist for the head office in Ankara to assist the UTP PMU in the project implementation activities as follows:

1. **SCOPE OF THE SERVICES**

* 1. The specialist shall support PMU specialists in defining project’ activities and environmental risk levels through the screening process and the project exclusion criteria;
	2. The specialist shall be in constant communication with the OHS consultant hired by UTP’s PMU about OHS issues, reports, implementation arrangements etc.
	3. The specialist shall identify/anticipate the environmental risks of the Sub-projects and define measures;
	4. The specialist shall review all the project related documentation such as contractors’ and supervision consultants’ Terms Of Reference  ToRs and contracts to ensure that environmental risks are adequately identified, and related mitigations are considered (within the scope of national environmental, social and Occupational Health and Safety OHS legislation), and roles and responsibilities regarding implementation, monitoring and supervising and reporting are clearly described in the sub-project specific documentation; Prepare comments/recommendations to the PMU’s management, and follow up on the implementation;
	5. The specialist shall ensure that relevant environmental procedures for the activities align with national legislation and the World Bank Environmental and Social Framework (ESF);
	6. The specialist shall review any environmental audit to be conducted by the project and provide recommendations as relevant.
	7. The specialist shall ensure that technical support is provided to contractors to implement the Environmental and Social Management Plan checklists;
	8. The Specialist shall monitor the execution of contractors’ activities and report on the activities within the scope of province-based ESMPs, ESMP Checklists, neighbourhood-level Environmental and Social Impact Assessments ESIAs (if needed), and relevant sub-management plans, by working in coordination with the PMU individual specialists in the provinces;
	9. The specialist shall ensure that all project activities have been adequately implemented pursuant to the World Bank Environmental and Social Framework;
	10. The Specialist shall organize and conduct training for the Provincial Directorates personnel assigned for the Project, contractors, and other relevant parties related to the requirements of World Bank ESF, labor issues, code of conduct, measures on the Sexual Exploitation and Abuse / Sexual Harassment SEA/SH and Gender-Based Violence, community health and safety, Project Specific tools, environmental and social assessment methods as proposed in (Environmental and Social Management Framework ESMF.
	11. The specialist shall supervise the contractor's compliance with Project requirements on-site and through contractor monitoring reports;
	12. The specialist shall conduct site visits to evaluate the activities’ compliance with the Environment and Social E&S requirements in the scope of ESMF and province based Environment and Social Management Plans ESMPs to be prepared, report findings, suggest corrective measures in case of non-compliance, and monitor its implementation;
	13. The Specialist shall review and approve site specific ESMPs Checklists prepared by contractors working in coordination with individual social specialists;
	14. The Specialist shall prepare province based ESMPs working in coordination with PMU specialists;
	15. The Specialist shall prepare neighbourhood-level ESIAs, if needed, in coordination with individual social specialists;
	16. The Specialist shall contribute to the ongoing activities of PMU
	17. The Specialist shall perform any other project tasks assigned by the Project Manager;
	18. The Specialist shall be responsible for documentation of the reports related to environmental issues from the site through the information system provided by MoEUCC;
	19. The Specialist shall prepare quarterly progress reports on the implementation of the province-based Environment and Social Management Plans (ESMP), the neighbourhood-level ESIA/ESMP and regular reports on labor issues,.etc. (e.g. Semi-annual E&S progress reports in line with the monthly reports of the specialists in the provinces).

A detailed list of services will be provided to the Environmental Specialist upon contract of employment.

1. **DURATION OF THE SERVICES**

The services will be required on a full-time basis based in Ankara for the entire duration of the project. The specialist is expected to commence work with two months’ probation period and a renewable 1-year contract, if performance is satisfactory.

1. **QUALIFICATION REQUIREMENTS**
* At least a bachelor's degree in Environmental Engineering or any other fields related with environmental sciences
* Minimum 10 years of work experience with at least 3 years of experience in environmental assessment and management in projects financed by the international organizations or other international donors, preferably the World Bank
* Knowledge of environmental requirements/policies/standards of the IFIs (e.g. World Bank, IFC, EBRD) and sector specific international industrial good practices is highly preferable
* Experience in the preparation/implementation of Environmental Impact Assessments/ Environmental Management Plans will be an asset
* Excellent interpersonal and communications skills
* Fluency in written and oral English and Turkish is a must
* Proficiency in key computer applications (Word, Excel, PowerPoint)
* Strong interpersonal and communication skills and ability to work in a team environment
* Ability to travel without restriction
1. **METHODOLOGY**

The consultant will be hired following the guidance of World Bank’s “Procurement Regulations for IPF Borrowers” – November 2020 (“Procurement Regulations”). The contracted position will be the Environmental Specialist of GDIUTS's PMU in Ankara. The contract will be signed between the Urban Transformation Presidency of MoEUCC or his designee and the specialist.

1. **APPLICATION**

Curriculum vitae (CV) in English in the format given below together with a one-page application letter must be delivered to the address below in person or by e-mail, indicating the title and the reference code of the applied position in the subject line. **The deadline for application is July 12 2024 18:00 pm local time**.

Ministry of Environment, Urbanization and Climate Change

Urban Transformation Presidency

Department of External Financing

Attn:

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SAMPLE CURRICULUM VITAE

|  |  |  |
| --- | --- | --- |
| **Name of Staff** | **:** |  |
| **Profession** | **:** |  |
| **Date and Place of Birth** | **:** |  |
| **Civil Status** | **:** |  |
| **Home Address** | **:** |  |
| **Phone**  | **home** | **:** |  |
| **mobile** | **:** |  |
| **E-Mail** | **:** |  |
| **POSITION APPLIED** | **:** |  |

**KEY QUALIFICATIONS**

Specific experience in:

**EDUCATIONAL BACKGROUND**

**PROFESSIONAL EXPERIENCES**

**(Employment Record)**

**Language Proficiency:**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Excellent | Good | Poor |
| Reading |  |  |  |
| Writing |  |  |  |
| Speaking |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 2. | Excellent | Good | Poor |
| Reading |  |  |  |
| Writing |  |  |  |
| Speaking |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 3. | Excellent | Good | Poor |
| Reading |  |  |  |
| Writing |  |  |  |
| Speaking |  |  |  |

**Computing Knowledge :**

Experience in:

**Membership of Professional Societies :**

**References and transcripts : AVAILABLE UPON REQUEST**

**Certification**

 I, the undersigned, certify that to the best of my knowledge and belief, this biodata correctly describes myself, my qualifications and my experience.

Signature Date