**REPUBLIC OF TÜRKİYE**

**MINISTRY OF ENVIRONMENT, URBANIZATION AND CLIMATE CHANGE**

**Urban Transformation Presidency (UTP)**

**CLIMATE AND DISASTER RESILIENT CITIES PROJECT**

**(P173025)**

**TERMS OF REFERENCE**

**ENVIRONMENTAL SPECIALIST (Local/Provincial for Ankara)**

(REF: TCDRCP-INDV-ES-06-02)

**Background**

The Ministry of Environment, Urbanization and Climate Change (MoEUCC) has applied for financing from the World Bank to finance the Climate and Disaster Resilient Cities Project and intends to apply part of the proceeds for consulting services. The implementation period will end on Oct 31, 2028. There are two loan agreements, one between World Bank (WB) and Ministry of Treasury and Finance (MoTF) and another between World Bank (WB) and Ilbank under the Project. Financed by the proceeds of the Loan Agreement signed between the Ministry of Treasury and Finance and World Bank, the Project holds a budget of EUR 330.500.000.

The project development objective is to increase access to seismic and climate resilient housing, municipal infrastructure and services in selected provinces in Türkiye, and to respond promptly and effectively in the event of an Eligible Crisis or Emergency. The project will support the development of a pilot program to support the roll out of the urban transformation strategy that also addresses key policy and sector bottlenecks through technical assistance and capacity building.

The project will be implemented through five components, namely as (1) Institutional strengthening to enable conditions for urban resilience, (2) Expanding access to resilient housing, (3) Investments in climate and disaster resilient municipal infrastructure, (4) Project management, monitoring and evaluation and (5) Contingent emergency response component.

Component 1: Institutional strengthening to enable conditions for urban resilience: Component 1 will provide technical assistance to MoEUCC and metropolitan municipalities of the selected local pilot provinces as well as additional municipalities vulnerable to disaster risks, to strengthen their capacity to develop, implement, and monitor green and resilient urban transformation programs.

Component 2: Expanding access to resilient housing: Component 2 will provide demand-side support for resilient housing in the Project provinces by financing sub-loans at below-market conditions for eligible owners to retrofit or reconstruct their housing or commercial units in risky residential or mixed-use buildings to meet resilient building code and energy efficiency standards.

Component 3: Investments in climate and disaster resilient municipal infrastructure: Component 3 will support ILBANK to on-lend loans with longer maturities and lower interest rates than the comparable domestic market to metropolitan municipalities of the Project selected pilot provinces and their affiliated utilities to undertake infrastructure investments that increase resilience against the impacts of climate-related and/or seismic hazards.

Component 4: Project management, monitoring and evaluation: Component 4 will have two sub-components that finance consultant and non-consulting services, goods, training, and operating costs as required by ILBANK and MoEUCC to implement the project per Bank policies and guidelines, including but not limited to monitoring and evaluation, reporting, procurement, financial management, and disbursement, environmental and social management, grievance redress mechanisms, as well as communication and outreach activities especially for Component 2 to ensure potential beneficiaries, in particular women and lower-income households, are aware of the resilient housing program and its benefits.

Component 5: Contingent emergency response component: This Component is included to the Project in accordance with OP/BP 10.00 (Investment Project Financing), paragraphs 12 and 13, for contingent emergency response through the provision of immediate response to an Eligible Crisis or Emergency, as needed.

Project locations: Tekirdag, Kocaeli, Izmir, Manisa and Istanbul will be the pilot locations for the Project. These provinces are geographically dispersed across Türkiye and represent a large segment of the population, including two of the largest cities in the country (Istanbul and Izmir).

The implementation of the project will follow World Bank’s (WB) fiduciary, environmental, and social policies and national requirements.

Urban Transformation Presidency (UTP), established a Project Management Unit (PMU) which is responsible from overall implementation of the Components 1, 2, 4a, and 5 of project.

In the scope of the Project, the following environmental specialists will be recruited for the PMU to assist in the project implementation in respect to oversee and ensure implementation of environmental impact and risk mitigation plans and monitoring of all environmental aspects related to the project: one (1) Environmental Specialist will be recruited to be located within MoEUCC’s office in Ankara.

**OBJECTIVES**

The main objective is to employ an experienced Environmental Specialist for the city of Ankara to assist the UTP’s PMU in the project implementation activities as follows:

1. **SCOPE OF THE SERVICES**
	1. The specialist shall especially be responsible for the continuous monitoring of the demolition/retrofitting/reconstruction works.
	2. The specialist shall be in constant communication with the OHS consultancy firm hired by UTP’s PMU about OHS and environmental issues, reports, implementation arrangements etc.
	3. The specialist shall carry out Environmental oriented requirements for E&S screening of the sub-projects regarding E&S risk categorization according to the World Bank’s ESF requirements to ensure all potential environmental impacts are identified and addressed under applicable Resettlement Plans RPs/ESMPs/ESIAs and implemented prior and during civil works.
	4. The specialist shall be in coordination with local social specialist for the actions related to stakeholder engagement and grievance mechanism in transforming risky structures as described in project specific SEP, RP and other environmental and social instruments.
	5. The Specialist shall perform the monitoring (the execution of contractors’ activities) and reporting activities within the scope of province based Environmental and Social Management Plans ESMPs, ESMP Checklists, neighbourhood level Environmental and Social Impact Assessments ESIAs (if needed), and relevant sub-management plans through the field inspections to be carried out at frequent intervals.
	6. The Specialist shall work in close coordination with the individual specialists recruited in head office regarding environmental aspects of the project activities and provide any requested information to be used in the preparation of Environmental and Social Framework (ESF)related documents.
	7. The specialist shall ensure the preparation of the neighbourhood level ESIA, if needed.
	8. The Specialist shall, in coordination with E&S framework for environmental and social audits for Type III sub-projects[[1]](#footnote-1) and, when required, for Type II sub-projects and prepare Environmental and Social Action Plans based on this audit.
	9. The Specialist shall supervise and monitor the contractors, and through provincial directorate of UTP, notify the contractors about the problems identified onsite and suggest/decide on the steps to correct these problems.
	10. The Specialist shall report to PMU regarding any disputes detected about contractor’s commitments.
	11. The Specialist shall promptly notify PMU and the WB of any accident or incident related to the Project.
	12. The Specialist shall report to PMU regarding any disputes detected about contractor’s commitments.
	13. The specialist shall prepare monthly progress reports, summarizing:
* The important points in the monthly reports of the Contractors / Contractor's focal points
* The environmental issues within the scope of the construction and compliance activities completed during the period
* The outputs of the supervision, monitoring and auditing activities
* The progress of E&S Audits and Environmental and Social Action Plans to be prepared for the Type III sub-projects, if needed.
	1. The specialist shall provide technical support to contractors to implement the Environmental and Social Commitment Plan.
	2. The specialist shall ensure that all project activities have been adequately addressed pursuant to the World Bank Environmental and Social Framework.
	3. The Specialist shall organize and conduct trainings to the Provincial Directorates personnel assigned for the Project, contractors and other relevant parties related to requirements of World Bank ESF, processes as proposed in ESMF.
	4. The specialist shall ensure that relevant training is provided by contractors through review of training records and relevant training documentation.
	5. The specialist shall guide and support during preparation and implementation processes of the ESMP Checklists to be prepared by the sub-project contractors in terms of quality of the said documents, and ensuring adequacy of the sub-project Health, Safety and Social (ESHS) personnel of The Specialists who will continuously implement the ESMP Checklists at sub-project site.
	6. The Specialist shall review site specific ESMPs Checklists prepared by contractors and convey them to PMU for approval.
	7. The Specialist shall be responsible for all works related with environmental issues through the information system provided by MoEUCC including documentation recording, controlling, monitoring and providing feedback.
	8. The specialist shall contribute to the ongoing activities of PMU
	9. The specialist shall perform any other project tasks assigned by the Project Manager.
	10. The Specialist shall work in compliance with the responsibilities attributed to him/her in Project specific documents (Environmental and Social Management Framework(ESMF), Stakeholder Engagement Plan (SEP), Labor Management Procedure (LMP) and Resettlement Framework(RF).

The Specialist shall provide recommendations to PMU on any issues that would require additional measures to be taken. A detailed list of services will be provided to the Environmental Specialist upon signing contract of employment.

1. **DURATION OF THE SERVICES**

The services will be required on a full-time basis based in Ankara for the entire duration of the project. The Specialist is expected to commence work with two months’ probation period and a renewable 1-year contract, if performance is satisfactory.

1. **QUALIFICATION REQUIREMENTS**

• At least bachelor's degree in Environmental Engineering or any other field related with environmental sciences

• Minimum 5 years of work experience in environmental assessment and management

• Knowledge and experience on the national environmental legislation

• minimum 3 years of work experience Knowledge on environmental requirements/policies/standards of the IFIs (e.g. World Bank, IFC, EBRD) and sector specific international industrial good practices is

• Experience on preparation/implementation of Environmental Impact Assessments/ Environmental Management Plans will be an asset

• Excellent interpersonal and communications skills

• Fluency in written and oral English and Turkish is a must

• Proficiency in key computer applications (Word, Excel, PowerPoint)

• Strong interpersonal and communication skills and ability to work in a team environment

• Ability to travel without restriction

**METHODOLOGY**

The Specialist will be hired following the guidance of World Bank’s “Procurement Regulations for IPF Borrowers” – November 2020 (“Procurement Regulations”). The contracted position will be the Environmental Specialist of province based of PMU in Ankara. The contract will be signed between the Urban Transformation Presidency (UTP) of MoEUCC or his designee and the consultant.

1. **APPLICATION**

Curriculum vitae (CV) in English in the format given below together with a one-page application letter must be delivered to the address below in person or by e-mail, indicating the title and the reference code of the applied position in the subject line. The deadline for application is October 13, 2025; 18:00 p.m. local time.

Ministry of Environment, Urbanization and Climate Change

Urban Transformation Presidency

Department of External Finance

Attn:

İşçi Blokları Mahallesi, Muhsin Yazıcıoğlu Caddesi, 51/B Çankaya / Ankara

Tel: 0312 216 55 00

E-mail: disfin.satinalma@kdb.gov.tr

Web-site: kentseldirenclilik.csb.gov.trSAMPLE CURRICULUM VITAE

|  |  |  |
| --- | --- | --- |
| **Name of Staff** | **:** |  |
| **Profession** | **:** |  |
| **Date and Place of Birth** | **:** |  |
| **Civil Status** | **:** |  |
| **ID Number** | **:** |  |
| **Home Address** | **:** |  |
| **Phone**  | **home** | **:** |  |
| **mobile** | **:** |  |
| **E-Mail** | **:** |  |
| **POSITION APPLIED** | **:** |  |

**KEY QUALIFICATIONS**

Specific experience in:

**EDUCATIONAL BACKGROUND**

**PROFESSIONAL EXPERIENCES**

**(Employment Record)**

**Language Proficiency:**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Excellent | Good | Poor |
| Reading |  |  |  |
| Writing |  |  |  |
| Speaking |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 2. | Excellent | Good | Poor |
| Reading |  |  |  |
| Writing |  |  |  |
| Speaking |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 3. | Excellent | Good | Poor |
| Reading |  |  |  |
| Writing |  |  |  |
| Speaking |  |  |  |

**Computing Knowledge :**

Experience in:

**Membership of Professional Societies :**

**References and transcripts : AVAILABLE UPON REQUEST**

**Certification**

 I, the undersigned, certify that to the best of my knowledge and belief, this biodata correctly describes myself, my qualifications and my experience.

Signature Date

1. Under the Project, Type-II Sub-Projects refer to the sub-projects with retrofitting - buildings were registered as risky building, however, loan application is made for only retrofitting rather than demolition and reconstruction. Type-III Sub-Projects refer to the sub-projects with only reconstruction - buildings were registered as risky building and demolished before loan application, and the application is only made for reconstruction. [↑](#footnote-ref-1)