

**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES – FIRMS SELECTION-QCBS)**

**REPUBLIC OF TURKEY  
MINISTRY OF ENVIRONMENT AND URBANISATION (MOEU)  
GENERAL DIRECTORATE of CONSTRUCTION AFFAIRS (GDCA)**

**TURKEY ENERGY EFFICIENCY IN PUBLIC BUILDINGS PROJECT**

**CONSULTANCY SERVICES FOR ENERGY AUDITS, TECHNICAL DESIGNS AND CONSTRUCTION  
SUPERVISION SERVICES FOR ENERGY EFFICIENCY RENOVATIONS IN PUBLIC BUILDINGS**

**Reference No:  
(EEPB/WB/MoEU/QCBS-DES&SUP-05)**

This request for expressions of interest follows the General Procurement Notice for this project that appeared in UNDB with reference no WB 8227-07/19.

The Ministry of Environment and Urbanization has received financing from the World Bank toward the cost of the Energy Efficiency in Public Buildings Project (EEPBP) and intends to apply part of the proceeds for consulting services.

General Directorate of Construction Affairs (“GDCA”) of the Ministry of Environment and Urbanization (MoEU) will serve as the main implementing agency for the Project. The overall objective of EEPBP is to reduce energy use in central government buildings and develop a transition plan to develop and scale-up suitable sustainable financing and institutional mechanisms to support a national program. The implementation period for the project is planned as 6 years.

In the scope of the consulting services (“the Services”), the Consultant shall:

- (i) conduct investment grade energy audits of public buildings to identify and recommend energy efficiency measures (EEMs) for implementation of energy efficiency (EE) projects according to the given template and prepare full detailed audit reports with use of the older audit reports as reference, if exists.
- (ii) set out and update when needed, a detailed work programme for the whole assignment,
- (iii) prepare detailed designs and technical specifications for energy efficiency renovations in public buildings based on detailed energy audit reports,
- (iv) identify environmental and social risks associated with the building renovations and prepare Environmental and Social Management Plans (ESMPs) for each building site,
- (v) carry out construction supervision, ensure adherence to ESMPs and building commissioning,
- (vi) supervise any remedial works during the 12-month Defects Notification Period, and
- (vii) conduct Measurement and Verification (M&V) over a period of 12 months, under the Supervision Contract for the following sub-packages:

-EEPB/WB/MoEU/QCBS-DES&SUP-05 (5 building complexes, 20 blocks in Kırıkkale, Kırşehir, Aksaray, Yozgat having **312.427 m2**)

It should be noted that there may be slight changes in the list of buildings such as in number and location.

Within the list 1 building will be renovated by Energy Performance Contract. For this building, detailed designs will not be required.

The estimated duration of the services is envisaged as 27 months (7 months for the Energy Audit and Design Phase Services (tasks i to iv), 8 months for the construction supervision Phase Services and 12 months for the Defects Notification Period (tasks v to vii)).

The detailed Terms of References (TORs) for the assignments can be found at the following web page address: <https://kamuenerji.csb.gov.tr/>

The General Directorate of Construction Affairs (GDCA) now invites eligible consulting firms to indicate their interest in providing the Services. Interested Consulting Firms should provide information and documents indicating that they have the required qualifications and relevant experience to perform the Services.

The selection criteria for the short-listing are:

- Similar experience within the scope of energy efficiency in buildings completed in past ten years in preparation of energy audit reports, energy efficient design and/or construction works for buildings such as hospitals and educational, administrative buildings (Similar experiences in public buildings is an asset).
- Experience in the design services for renovation / construction of buildings with knowledge of local laws, standards, regulations and other legal requirements,
- Experience in the construction supervision services for renovation / construction of buildings with knowledge of local laws, standards and regulations and other legal requirements,
- Experience in environmental management, health and safety aspects,
- Financial status with consultancy turnover in past five (2015-2019) years,
- Availability of appropriate skills among key personnel and administrative capacity for executing the assignment.

Key Experts will not be evaluated at the shortlisting stage.

Interested consulting firms should also provide the below list:

- Company information: name, status, address, telephone number, facsimile number, year of establishment, contact person for the project, turnover for the previous 5 (five) years (2015-2016-2017-2018-2019), number of permanent staff and part-timers, fields of expertise;
- Details of experience in similar assignments undertaken, including value of consulting services and value of works, location, number of staff involved in the contract, name of the Client, name of partners for contract execution and share of services, source of financing, type of services provided, contract commencement and completion dates, brief description of the contract, (Additionally, experiences of the companies should be listed digitally in the excel sheet provided in the [link](#))
- Letters of recommendation from previous Employers for submitted similar completed projects,
- Form of association (sub-contractor/joint venture) for the execution of the contract(s), if the case may be, and identification of the leading company. Same information shall be submitted for the leading company and the associate companies.
- Value of the Consultancy Services provided by the consulting firm.

- A list of ongoing assignments including the start and end dates and the personnel involved.

*Note: GDCA reserves sole right to request Consultant for verification of any submitted document / information in accordance with the applicable Law.*

The attention of interested Consultants is drawn to paragraphs 3.14, 3.16, and 3.17 of the World Bank's Procurement Regulations for IPF Borrowers (July 2016, revised Nov. 2017 and August 2018) ("Procurement Regulations") setting forth the World Bank's policy on conflict of interest. (<http://pubdocs.worldbank.org/en/178331533065871195/Procurement-Regulations.pdf>).

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture should have a legal entity and shall be jointly and severally liable for the entire contract, if selected. Interested consultants should clearly indicate the structure of their "association" and the duties of the partners and sub consultants in their application. Unclear expression of interests in terms of "in association with" and/or "in affiliation with" and etc. may not be considered for short listing.

It is not eligible for consulting firms to apply more than once for the same job with different consortia.

A Consultant will be selected in accordance with the Quality and Cost Based Selection (QCBS) method set out in the Procurement Regulations.

Further information can be obtained at the address below from 10.00 p.m. to 17:00 p.m. (local time).

Expressions of interest to be clearly marked "CONSULTANCY SERVICES FOR DESIGNS CONSTRUCTION SUPERVISION SERVICES FOR EE RENOVATIONS" must be delivered in a written form (1 hard copy and digital copy) to the address below in person or by e-mail or courier by indicating the title and the reference code (EEPB/WB/MoEU/QCBS-DES&SUP-05) **by June 15th, 2020 till 15:00 p.m. (local time).**

Ministry of Environment and Urbanization  
General Directorate of Construction Affairs  
External Investment Department

Attn: Esra Turan Tombak (Project Director)

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