*Technical Assistance for Capacity Building on European Pollutant Release and Transfer Register (E-PRTR) in Turkey*

## Workshop Event

# Serbia PRTR Implementation Overview – Implementation Planning

**Presenter:**

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**SEPA, Serbia**

**Date: 5 – 9 March 2018**

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A implementation plan is the plan that you create to successfully move project plan into action.

This document identifies goals and objectives (both short and long-term), lists the project tasks, defines roles and responsibilities, outlines the budget and necessary resources, and lists any assumptions.

A project implementation plan sometimes includes a rough schedule, but teams usually set the hard timeline in the execution plan.

## Components of an Implementation Plan

The following are the key components of and questions that drive a successful implementation plan:

- ✓ Define Goals/Objectives;
- ✓ Allocate Resources (time, money, and personnel);
- ✓ Schedule Milestones;
- ✓ Designate Team Member Responsibilities;
- ✓ Define Metrics for Success;
- ✓ Define How You Will Adapt;
- ✓ Evaluate Success.

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This project is co-financed by the European Union and the Republic of Turkey

# Implementation plan for PRTR development

| Component | Our case |
| --- | --- |
| Define Goals/Objectives | PRTR register is operational |
| Allocate Resources (time) | 3 months |
| Allocate Resources (money) | 0 RSD |
| Allocate Resources (personnel) | 1 |
| Schedule Milestones | PRTR register in place |
| Designate Team Member Responsibilities | All in 1 |
| Define Metrics for Success | PRTR register in place |
| Define How You Will Adapt | No adaptation |
| Evaluate Success | PRTR register in place |

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UNITED NATIONS ECONOMIC COMMISSION FOR EUROPE

**Guidance on Implementation** of the **Protocol** on **Pollutant Release and Transfer Registers**

to the Convention on Access to Information, Public Participation in Decision-making and Access to Justice in Environmental Matters

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# Guidance for Implementation of PRTR register

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# Three different version of PRTR register

1.  Paper version – Companies submit the reports only in paper (Word files)
    - Problem of typing data;
    - Problem of validation data;
    - Lot of errors;
    - Lot of empty cells.

2.  Excel version – Companies submit the reports as xml file and SEPA update in register software – EEA methodology
    - Problem of version of Excel in companies computers or open source Excel;
    - Not solved errors and empty cells
    - Validation data problem was solved

3.  Full web oriented software from 2012.
    - Solved errors as much as possible
    - Solved empty cell problem

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# Annual implementation plan

✓ Annual implementation plans for every topic – PRTR, CLRTAP, GHG, products, etc.

✓ Very important because of lack of staff.

✓ Big contribution for increasing efficiency and effectiveness of work in NRIZ.

✓ Timely data and information delivery to decision-makers in the Ministry and Government is facilitated.

✓ Timely data delivery to EEA, EUROstat, conventions and other national and international bodies.

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# Annual implementation plan for 2018

| Time | Activity | Responsible person |
|------|----------|--------------------|
| Last week December 2017 | Update all codes necessary for reporting | P.R. |
| 1.1. – 31.3. | Data delivery | Companies |
| 1.1. – 31.3. | Data validation for PRTR companies | LJ.DJ., L.M., I.A. |
| 1.3. – 31.3. | Preparation for E-PRTR reporting | NRIZ |
| 31.3. | Last check for R-PRTR reporting and send data | N.R., P.R. |
| First week April | Preparation of warning letter and send | P.R. |
| 10.4. – 30.4. | Second round for data delivery | Companies |
| 1.5. – 15.5. | Request for initiation of misdemeanor proceedings | NRIZ |
| 15.5. - | Cooperation with misdemeanor court | N.R. |

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# Annual implementation plan for 2018

| Time | Activity | Responsible person |
|---|---|---|
| 15.5. – 5.6. | Annual Environmental State report | NRIZ |
| 15.5. – 15.6. | Sectoral reports (waste, emissions to air, emissions to water etc. | NRIZ |
| 1.7. – 15.7. | Update the internet portal with new data | P.R. |
| ….. | ….. | ….. |
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# THANK YOU FOR YOUR ATTENTION!